

To access to your FSU student email, follow these steps:

Go to the Fairmont State University home page.

Click on Quick Links and select myFairmontState from the drop down menu.

Click on Returning Users to be taken to the myFairmontState log in page.

Log in using your UCA username (not your full email address) and your password.

Once you are logged in to myFairmontState, click on the Webmail icon, which should take you to an external Office 365 log in screen.

Type in your full student email address, yourusername@students.fairmontstate.edu, then hit tab or enter to be redirected to the FSU log in screen.

Log in again using your UCA username and password.

If you don't see your email box immediately, you may need to click on the Office 365 logo in the top left, then click on the Mail application.

You may be asked to choose a language and a timezone.

If you are unable to log in to myFairmontState or you can log in to myFairmontState but cannot access your email, contact the Information Technology Commons at 304-367-4810 or come to our office in room 139 of the library.