



PARENT ACTIVITY REPORT

School _____ Month _____

Family & Community Engagement (FACE) Coordinator _____

Parent Event Name _____

Event Date _____

How many GEAR UP students/ parents participated in the event? _____

How many GEAR UP parents? _____ How many GEAR UP students? _____

How Many NEW participants? _____ How many repeat participants? _____

Describe the event purpose, format and goals. Include any guest speakers. (You can attach agenda/ program in place of this)

How was the event publicized/promoted? Please attach copies of any printed material.

Was pre-registration required? _____ If so, how many registered? _____

Were refreshments served? _____ Was child care provided? _____

Was transportation provided? _____

Were prizes or honors awarded or given away? _____

Who was invited? Parents, students, grandparents, etc...

Do you consider this a successful event? Why or why not?

Please attach parent activity evaluation summary, program agenda, any handouts given at the event, and any publicity used to advertise the event and submit to the GEAR UP Office.