

WVEIS Directions for Updating GEAR UP Permission Status

Choose the GEAR UP item on the main menu

WVS.450 GEAR UP Student File Build, Update and Print

The program builds a file of students for the selected school and grade levels.

The initial run of the program flags all students in the file as Y for inclusion in the program. The user must then change the flag to N for the students whose parents opt out of the program.

The subsequence running of the program updates the file with any student, for the selected grade(s), not previously enrolled. The flag for new students is set as N. If the student is participating in Gear Up the flag must be changed to Y.

Enter your district and school numbers.
From grade **11**
To Grade **12**
Initial Run
Y the first time you run it this year, then **N**.

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WVS                      Gear Up Student Update Prompt                      WVS.450

District .....  _____
School .....    _____
From Grade.....  _____
To Grade .....  _____
Initial Run (Y/N). -

Note: Please enter district, school, and grade
range for the Gear Up Student List. If this is
the Initial Signup for this class enter Y else N.

F3=Exit      F4=Index
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The program uses the user restrictions to limit the access to only their schools students. If the user has no restrictions, the district and school fields may be indexed by pressing F4. If the district (like 033) and school (like 501) aren't showing, enter them now.

Enter the grade levels to include and/or view on the Gear Up student display. (From Grade 11 to Grade 12). Enter the code to indicate Initial Run or not and press ENTER. The screen only displays students for the grades entered although records for multiple grades may be in the file.

The file created contains the district number, school number, enrollment register code, student's last and first name, student number, date of birth and status. The status is whether they are participating in the program or not.

(Over)

