

FAILURE TO MEET STANDARDS OF SATISFACTORY ACADEMIC STANDARDS:

Failure to meet the **cumulative GPA** or **Pace** at the end of any semester (including summer), will result in the student being placed on “*warning*” for the next semester.

Failure to complete your graduation within 12 hours of the **Maximum Time Frame** will result in the student being placed on “*warning*” for the next semester.

Failure to meet any of the above defined standards at the end of a “*warning*” semester will result in the student **losing financial aid eligibility**.

Appeal Process:

A student may appeal their loss of financial aid through the Office of Financial Aid and Scholarships. To appeal, the student must have experienced a special circumstance such as death of a relative, injury or illness or special circumstances as determined by the Office of Financial Aid and Scholarships. The appeal must include the following:

1. Why the student failed to make Satisfactory Academic Progress.
2. What has changed that will allow the student to make Satisfactory Progress at the end of the next semester.
3. Student’s academic plan for meeting Satisfactory Academic Progress
4. Documentation to support stated special circumstance and student’s ability to now succeed.

If the appeal is granted, the student will be placed on ***Probation*** for one semester and receive aid during that ***Probation*** semester.

At the end of the Probation Semester the student **MUST**

- 1.** Meet the defined standards by the end of the probationary period or
- 2.** Meet the academic plan that was developed for the appeal.

Appeals will be reviewed by the Financial Aid Counselors. If denied, the student may request the appeal be reviewed by the Director of Financial Aid and Scholarships.

NEW: If the student **does not meet** the Standards of Satisfactory Academic Progress or their Academic Plan at the end of the Probation Semester, the student will lose financial aid eligibility. To re-establish financial aid eligibility, the student may take and pay for 6 hrs. on his/her own towards degree completion and pass all courses with a “C” or better or until the Satisfactory Academic Progress Standards are met or the progression required by their academic plan has been achieved. The student may also do an appeal for **one** additional Probation Semester.