

EDGE Site Coordination 2009 - 2010
North Central WV Tech Prep Consortium
Room 203 Hardway Hall, Fairmont, WV 26554
304.367.4094 / fax# 304.367.4881

1st Semester – October 15th

- 1) Submit electronically or by fax to Krista Marrs & EDGE Pierpont office the **EDGE Classroom Enrollment Form**; complete one per school for each semester (or full year if appropriate); circle the semester or full year

Krista Marrs marrs@hepc.wvnet.edu fax# 304.558.1646
Linda Cronin lcronin@pierpont.edu fax# 304.367.4881

- 2) On the **Classroom Enrollment Form** identify **new EDGE instructors**; contact me to schedule EDGE orientation with new instructors / or a **staff EDGE workshop**
- 3) Submit **mini-grant request** for EDGE transition activity / campus visit / EDGE senior advisory session/ EDGE Day / **EDGE Instructor Workshop**
- 4) Alert Coordinator / WVCTC office regarding 1st Semester IPSI (Desktop Publishing, Web Page Design, etc.) or alternate assessments exams by December 15th

1st stipend will be issued December 15th pending completion of above

2nd Semester

- 1) Schedule End of Year EDGE recognition activity – submit # of Honor Cords needed & date of recognition.
- 2) Advise EDGE graduates on **EDGE Transcript request** procedure
- 3) Complete NCWV Assignment of EDGE Credit for seniors earning credits under approved transition year assessment.

CLICK HERE TO REQUEST AN
EDGE TRANSCRIPT

www.pierpont.edu/edge

Edge@Pierpont.edu

2nd stipend will be issued June 15th pending completion of above