

Accounting Paraprofessional Skill Set

(Beginning Fall 2011)

Course		Notes and Prerequisites		Credits	
Required:					
ACCT 1100	Fundamentals of Accounting			3	
BUSN 1141	Business Mathematics		ACT 19/Math 93/Math 93 Challenge Exam (70%)	3	
FINC 2230	Financial Literacy			3	
INFO 1100	Computer Concepts and Applications			3	
INFO 2220	Spreadsheet Design			3	
OFAD 1100	Keyboarding			3	