



# Admissions

## GENERAL ADMISSION PROCEDURE

Students seeking admission to Fairmont State University must be of the age of compulsory attendance in the state of West Virginia and file an application for admission. Application and supporting credentials must be on file at least two weeks prior to the opening of a semester or term. All credentials submitted in support of an application for admission become the property of the University and will not be returned to the student. Any student admitted upon the basis of false credentials will be subject to immediate dismissal from the University.

The application for admission must specify the student's desired degree or program objective. Admission to Fairmont State University does not guarantee admission to specific programs, which may be restricted due to limitations of staff, physical facilities, and space available for experiential training. The standards and procedures for admission to limited-enrollment programs are presented later in this section.

Students who fail to register during the semester or term for which they have been admitted, must file another application in order to gain admission at a later date.

## REQUIRED FORMS AND CREDENTIALS

All students applying for admission to Fairmont State University degree programs are required to complete and submit the following forms and credentials:

- 1) Application for Admission
- 2) Official high school transcript sent by high school or high school equivalency diploma (not required for transfer students having a 2.0 grade point average and at least 24 hours of completed coursework)
- 3) Official ACT or SAT scores (not required for students who graduated high school more than 5 years prior to enrollment term or for transfer students having a 2.0 average and at least 24 hours of completed coursework)

- 4) Transcript of home schooled students to include classes taken, credit hours and grades earned, graduation date and signature of the home school provider (may be submitted in lieu of a high school equivalency diploma, however the high school equivalency diploma may be required for financial aid and scholarships)
- 5) Official college transcripts, if applicable
- 6) Immunization Records including measles, mumps, & rubella (MMR)(if born after January 1, 1957)
- 7) Permanent Resident Card, if applicable

## THE AMERICAN COLLEGE TEST/SCHOLASTIC APTITUDE TEST

Fairmont State University requires the American College Test (ACT) or Scholastic Aptitude Test (SAT) of all applicants unless you have graduated high school or received a high school equivalency diploma more than five years prior to seeking admission. ACT or SAT scores are used to determine student placement in English and mathematics courses, for scholarships and loans, and for academic advising purposes. High school students are encouraged to take the test beginning in their junior year. For information concerning registration and test dates for the ACT National Exam, please visit the official ACT website, [www.act.org](http://www.act.org). Students seeking admission to the University, who have missed the national testing date(s) may take the residual ACT (Contact Enrollment Services for additional information).

## IMMUNIZATION REQUIREMENT

All freshman and transfer students who were born after January 1, 1957, are required to provide proof of immunity to measles, mumps and rubella. Students are

requested to provide proof of immunity on or before the date of enrollment. Meningococcal vaccine is strongly recommended. Other immunizations recommended include: Polio Series, Tetanus-Diphtheria-Pertussis (Td and aP, or Tdap within the past 5 years), Hepatitis A Vaccine, Hepatitis B Series, Varicella Vaccine (or history of chicken pox), and an annual Influenza Vaccine.

## BACHELOR'S DEGREE PROGRAMS ADMISSION REQUIREMENTS

Admission to four-year bachelor's degree programs is open to graduates of approved high schools who have a 2.0 high school GPA (or received a high school equivalency diploma) and a minimum composite score of 18 on the ACT or 870 on the SAT (combination of Critical Reading and Math scores taken prior to March 2016) or a 950 SAT (combination of the evidenced based Reading/Writing and Math scores taken March 2016 and after). Students with at least a 3.0 high school GPA and SAT or ACT composite test scores will be admitted regardless of the test scores. Applicants must also satisfy the following minimum high school unit requirements.

### REQUIRED UNITS (Years)

- 4 English (including courses in grammar, composition, and literature)
- 3 Social Studies (including U.S. studies/history)
- 4 Mathematics (three units must be Algebra I and higher or Math 1 or higher; Traditional Math for seniors will also be accepted. Courses designed as "support course", such as Math I Lab or Math I Support, that provide extra instructional time but no additional content shall not be acceptable as meeting the required 4 mathematic course core requirements.
- 3 Science (all courses to be college preparatory laboratory science, preferably including units from biology, chemistry and physics)
- 1 Arts
- 2 World Language (two units of the same world language; sign language is also acceptable)

Fairmont State University may admit by exception students who do not meet the basic admissions standards.

## STUDENTS SEEKING A SECOND BACHELOR'S DEGREE

Students who have completed a baccalaureate degree from an accredited institution may pursue another degree as a postgraduate student. In order to be admitted, the student must submit an application and all college transcripts to the Fairmont State University Office of Admissions, 1201 Locust Avenue, Fairmont, WV 26554. General Studies, Major, and Minor requirements will be reviewed by the appropriate departments to determine what additional courses must be completed. While credit for the previously earned baccalaureate degree will be posted on the FSU transcript, no individual courses will be translated.

## ADMISSION TO TEACHER EDUCATION

Admission to Teacher Education is selective. Please refer to the School of Education "Program of Study" in the catalog for requirements.

## ADMISSION TO ASSOCIATE DEGREE IN NURSING

The ASN program is a selective admission program. Applications are accepted on a rolling basis for the academic year. Students must first apply and be accepted into FSU. Additional documents needed to be considered for admission to the nursing program includes TEAS scores and, as applicable, an LPN transcript and LPN license verification. See the website for detailed information.

## NON DEGREE SEEKING ADMISSION REQUIREMENTS

### NON DEGREE-SEEKING (Nonmatriculant)

Admission to Fairmont State University as a non-degree seeking or nonmatriculant student is open to anyone who has completed fewer than 15 semester hours cumulative at any college or university or high school graduates who have not completed any semester hours. The student must be a high school graduate or a recipient of a high school equivalency diploma. Admission is intended for students registering for occasional college courses with no degree objective. Students may complete up to a cumulative total of 15 hours of college credit. Students must submit the following:

- 1) Application for admission
- 2) Official college transcript(s)
- 3) Official high school transcript or FED/TASC if you have not attended college.

(exceptions may be made on a case-by-case basis)

A student who has completed 15 hours of regular college credit is required to apply for admission to Fairmont State University for further study and meet all the requirements for admission for a specific degree or certificate objective.

### HIGH SCHOOL STUDENTS

Outstanding high school students may be admitted as non-degree seeking students, either in the summer following completion of the junior year in high school or during the senior year in high school. No more than 15 hours may be earned before admission as a regular student. In addition a student must meet the following criteria:

- 1) Application for admission
- 2) Letter of certification from principal granting permission for student to take classes
- 3) Official high school transcript with 3.0 GPA
- 4) Permission letter from parent

## TRANSIENT STUDENTS

- 1) Application for admission
- 2) Course approval form from home institution granting permission to take transferable class(es) or an official college transcript with at least a 2.0 GPA

## INTERNATIONAL STUDENTS

Admission file must be complete six weeks prior to the start of the semester. Upon acceptance, information will be entered into SEVIS and an I-20 will be issued for application of F1 Visa. Required application forms and credentials include:

- 1) Application for admission
- 2) Official English proficiency scores (TOEFL of 61 or IELTS of 6.0) if your native language is not English
- 3) Proof of financial support for first academic year
- 4) Housing (if applicable)
- 5) Original or certified copies of all official academic records/transcripts. Certified documents must be notarized or attested by the education institution, the Ministry of Education of the country, or WES evaluation agency. (not required for transfer students having a 2.0 grade point average and at least 24 hours of completed coursework)
- 6) Official certified course-by-course English translation of foreign high school transcripts and college transcripts if applicable (must be provided by WES evaluation agency)
- 7) Transfer eligibility form, if applicable
- 8) Proof of immunization (measles, mumps, rubella) MMR
- 9) Proof of health insurance

## RETURNING STUDENTS

Students who have interrupted their schooling for one semester (not including summer term) must reapply for admission. Any previous holds must be removed before readmission can occur. Students who have attended another institution during this absence are considered to be transfer students and must comply with the requirements listed below.

## TRANSFER STUDENTS

Any applicant for admission to Fairmont State University who has attended another collegiate institution will be classified as a transfer student. Every effort will be made to allow credit earned at other accredited colleges and universities to count towards a degree at FSU. Transfer students must meet the previously stated admission requirements of Fairmont State University. They must provide evidence of good standing at the institution last attended and must have maintained a minimum 2.0 GPA.

Credits and grades earned at any accredited college or university shall be transferable to Fairmont State University.

Students transferring fewer than 24 semester hours must provide an official copy of their high school transcript or high school equivalency diploma scores, official ACT or SAT scores (if the student has graduated from high school less than 5 years prior to the enrollment term) and official college transcripts.

## TRANSFERRING CORE COURSEWORK

According to Series 17, Policy Regarding the Transferability of Credits and Grades at the Undergraduate Level, students who transfer from one state college or university to another may transfer core coursework that will count toward fulfillment of general studies requirements at the receiving institutions.

Under the terms of the agreement, a student may transfer up to thirty-five credit hours of undergraduate coursework in the areas of English composition, communications and literature, fine arts appreciation, mathematics, natural science, and social science as general studies credits. Copies of the agreement are available in the Enrollment Services Center.

The following is a list of General Studies Requirements that may be fulfilled by comparable coursework at another institution. All other General Studies Requirements must be completed at FSU.

### English Composition - 6 hours

ENGL 1101	WRITTEN ENGLISH I.....	3
ENGL 1102	WRITTEN ENGLISH II.....	3

### Communication and Literature - 6 hours

COMM 2200	INTRO. TO HUMAN COMMUNICATION.....	3
ENGL 2220	LITERATURE OF THE WESTERN WORLD I.....	3
ENGL 2221	LITERATURE OF THE WESTERN WORLD II.....	3
ENGL 2230	INTRODUCTION TO LITERATURE I.....	3
ENGL 2231	INTRODUCTION TO LITERATURE II.....	3
ENGL 3391	THE SHORT STORY.....	3

### Fine Arts Appreciation – 3 hours

ART 1120	ART APPRECIATION.....	3
INTR 1120	EXPERIENCING THE ARTS.....	3
MUSI 1120	MUSIC APPRECIATION.....	3
THEA 1120	THEATRE APPRECIATION.....	3

### Mathematics - 3-4 hours

MATH 1107	FUNDAMENTAL CONCEPTS OF MATHEMATICS.....	3
MATH 1112	COLLEGE ALGEBRA.....	3
MATH 1115	TRIGONOMETRY AND ELEMENTARY FUNCTIONS.....	4
MATH 1190	CALCULUS I.....	4

### Natural Science - 8-10 hours

BIOL 1105	BIOLOGICAL PRINCIPLES I.....	4
BIOL 1106	BIOLOGICAL PRINCIPLES II.....	4
CHEM 1101	GENERAL CHEMISTRY.....	4
CHEM 1102	GENERAL CHEMISTRY.....	4
CHEM 1105	CHEMICAL PRINCIPLES I.....	5
PHYS 1101	INTRODUCTION TO PHYSICS I.....	4
PHYS 1102	INTRODUCTION TO PHYSICS II.....	4
PHYS 1105	PRINCIPLES OF PHYSICS I.....	4
PHYS 1106	PRINCIPLES OF PHYSICS II.....	4
GEOL 1101	GENERAL GEOLOGY.....	4
GEOL 1102	GENERAL GEOLOGY.....	4

**Social Science - 9 hours**

BSBA	2200	ECONOMICS .....	3
BSBA	2211	ECONOMIC PRINCIPLES.....	3
HIST	1107	U.S. HISTORY I.....	3
HIST	1108	U.S. HISTORY II.....	3
HIST	2211	HISTORY OF CIVILIZATION I.....	3
HIST	2212	HISTORY OF CIVILIZATION II.....	3
HIST	2213	HISTORY OF CIVILIZATION III.....	3
POLI	1103	AMERICAN GOVERNMENT.....	3
POLI	2200	INTRODUCTION TO POLITICAL SCIENCE.....	3
PSYC	1101	INTRODUCTION TO PSYCHOLOGY.....	3
SOCY	1110	INTRODUCTION TO SOCIOLOGY.....	3

**CREDIT FROM A JUNIOR OR COMMUNITY COLLEGE**

The maximum credit accepted from a Junior or Community College accredited by the North Central Association of Colleges and Schools or other regional accrediting association will not exceed 72 semester hours.

**ADMISSION TO COLLEGE LEVEL ENGLISH AND MATH COURSES**

Fairmont State University has adopted the following requirements for students before they are permitted to enroll in college-level mathematics and English courses:

**ENGLISH**

All students may enroll in English 1101. However, students must also enroll in the corresponding section of ENGL 0098 (see note below) if they fail to earn at least one of the minimum scores prescribed below for the following tests:

- A score of 18 or above on the English section of the ACT.
- A score of 500 or above on the evidence-based reading and writing portion of the redesigned SAT.
- A score of 5 or higher on the WritePlacer.
- An achievement level score of Level 3 on the English/language arts portion of the statewide eleventh grade student assessment, the West Virginia General Summative Assessment.

**MATHEMATICS**

Students may not enroll in a mathematics course unless the minimum score prescribed below is earned on at least one of the following tests:

- A score of 19 or above on the mathematics section of the ACT.
- A score of 460 or above on the quantitative portion of the SAT-1.
- A score of 500 or above on the math section of the new SAT effective March 2016.
- An achievement level score of Level 3 on the mathematics portion of the statewide eleventh grade student assessment, the West Virginia General Summative Assessment.

- A scaled score of 59 on the pre-algebra test and a scaled score of 36 on the algebra test of the COMPASS.
- A scaled score of 85 on the arithmetic test for majors requiring quantitative reasoning courses or a scaled score of 76 on the elementary algebra test for majors requiring college algebra or a scaled score of 40 on the college-level math test of the College Board's ACCUPLACER Testing System.

Any student that does not meet the minimum test score pre-requisites will be required to enroll in both the credit-bearing college level math class and the corresponding support course.

**Math Support Courses include:**

**MATH 1001** – Applied Technical Math I Support – 1.0 credit hour - PR:Math ACT of 15-18, Math SAT 350-450, COMPASS 20-35, or MATH 1107. CR: Must be enrolled in MATH 1101 concurrently. Required for students taking MATH 1101 who do not meet the pre-requisites for that course.

**MATH 1007** – Fundamental Concepts of Math Support – 1.0 credit hour – PR: admission to FSU. CR: Must be enrolled in MATH 1107 concurrently. Required for students taking MATH 1107 that do not meet the pre-requisites for that course alone.

**MATH 1011** – Pre-College Algebra – 4.0 credit hours – PR:Math ACT 15-18, Math SAT 350-450, COMPASS 20 – 35, or MATH 1107. Required for students needing MATH 1112 credit who do not meet the pre-requisites for MATH 1012 or MATH 1112.

**MATH 1012** – College Algebra Support – 1.0 credit hour – PR:Math ACT 19-20, Math SAT 460-490, COMPASS 36-48, or credit for MATH 0095 or MATH 86, or a C or better in MATH 1011. CR: Must be enrolled in MATH 1112 concurrently. Required for students taking MATH 1112 who do not meet the pre-requisites for that course.

The college offers the ACCUPLACER tests, designed by CollegeBoard, free of charge to students who enter with low ACT/SAT scores. These tests are taken on the computer and are multiple-choice and untimed. The ACCUPLACER test may be taken up to two times per semester. A ACCUPLACER score is valid for up to two years after the test date. For more information on ACCUPLACER tests, contact the FSU Advising Center.

**ADVANCED STANDING**

Based on the high school record and performance on the ACT or SAT, Fairmont State University will determine eligibility for advanced standing and credit in English and foreign language as follows:

**English:** Students may receive three hours of college credit in ENGL 1101 and may enroll in ENGL 1102 if they present four units of high school English with no semester grade of less than a "B" and a standard score of 25 or higher on the English section of the ACT or 640 on the evidence-based reading and writing section of the redesigned SAT.

**Foreign Language:** Students who present one or more units of high school French or Spanish may enroll in FREN 1102 or SPAN 1102. Students who present two or more units of high school French or Spanish may enroll in FREN

2201 or SPAN 2201.

French or Spanish minor: Students electing a minor in French or Spanish may satisfy the elementary level requirement, FREN 1101 and 1102, or SPAN 1101 and 1102, by presenting two or more units of high school French or Spanish. These hours will not be recorded as college credit but will fulfill the requirement for the first six hours of the minor.

Students will not be awarded multiple credit, standing or GPA based on duplicated advanced placement scores, tests or transfer work.

## ADVANCED PLACEMENT EXAMINATION (AP)

Fairmont State University recognizes certain examinations of the College Board Advanced Placement Program. Students who participate in the AP program and wish to have their scores evaluated for credit should have their scores sent to Fairmont State University. The AP examinations are prepared by the College Board, and the papers are graded by readers of the Educational Testing Service, Princeton, NJ 08540. Students cannot receive credit for a score below 3 on any exam. Students who do receive credit will be assigned the grade of CR, which is not calculated into the GPA.

Students will not be awarded multiple credit, standing or GPA based on duplicated advanced placement scores, tests or transfer work.

Examination	Minimum Score	Credit Hours	Course Equivalent
<b>Art (Studio)</b>			
Studio Art - Drawing.....	3	3	Elective
Studio Art - 2 Design.....	3	3	Elective
Studio Art - 3 Design.....	3	3	Elective
Art History.....	3	3	Elective
Biology.....	3	4	SCIE 1100
Biology.....	4	8	BIOL 1105 & 1106
Chemistry.....	3	8	CHEM 1101-1102
<b>Classics</b>			
Latin: Virgil.....	3	3	Not Offered at FSU
<b>Computer Science</b>			
Computer Science A.....	3	3	Elective
<b>Economics</b>			
Macroeconomics.....	3	3	BSBA 2211
Microeconomics.....	3	3	BSBA 2212
<b>English</b>			
English Lang. & Composition ..	3	3	ENGL 1101
English Composition & Lit.....	3	3	ENGL 2230
Environmental Science.....	3	4	Elective
<b>Foreign Language</b>			
Chinese Lang. & Culture.....	3	6	Not Offered at FSU
French Language.....	3	6	FREN 1101, 1102
German Language.....	3	6	Elective
Japanese Lang. & Culture.....	3	6	Not Offered at FSU
Spanish Language.....	3	6	SPAN 1101, 1102
Spanish Literature.....	3	6	SPAN Elective
<b>Geography</b>			
Human Geography.....	3	3	GEOG 2210
<b>Government and Politics</b>			
United States.....	3	3	POLI 1103
Comparative.....	3	3	POLI 2200

### History

United States.....	3	6	HIST 1107, 1108
European.....	3	6	HIST Elective
World.....	3	6	HIST 2211, 2212

### Mathematics

Calculus AB.....	3	4	MATH 1190
Calculus BC.....	3	4	MATH 1190
Calculus BC.....	4	4	MATH 1190 & MATH 3315
Statistics.....	3	3	PSYC 2240 or BSBA 3310 or SOCY 2240 or POLI 2240 or MATH 1113 or PSYC 2240

### Music

Theory.....	3	3	MUSI 1108(2 hr)
-------------	---	---	-----------------

### Physics

Physics 1.....	3	4	PHYS 1101
Physics 2.....	3	4	PHYS 1102
Physics C Mechanics.....	3	5	PHYS 1105
Physics C Electricity & Magnetism.....	3	5	PHYS 1106

### Psychology

Psychology.....	3	3	PSYC 1101
-----------------	---	---	-----------

## COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)

The College Level Examination Program (CLEP) provides students with the opportunity to demonstrate college-level achievement through a program of exams in undergraduate college courses. Students can reduce their costs in time and money by successfully completing CLEP tests for credit. The CLEP exams are prepared by the College Board and administered by Pierpont Community & Technical College. Students must achieve a minimum score of 50 to receive college credit. For additional information, contact the Center for Workforce Education at (304) 368-7254 or (304) 367-4920.

Students will not be awarded multiple credit, standing or GPA based on duplicated advanced placement scores, tests or transfer work.

### CLEP Examinations Accepted By FSU

CLEP Examination	FSU Course	Credit
<b>Business</b>		
Prin. of Macroeconomics.....	BSBA 2211.....	3
Prin. of Microeconomics.....	BSBA 2212.....	3
Prin. of Marketing.....	BSBA 2204.....	3
Prin. of Accounting.....	BSBA 2201/2202.....	6
Introductory Business Law.....	BSBA 3306.....	3
Prin. of Management.....	BSBA 2209.....	3
<b>Chemistry</b>		
Chemistry.....	CHEM 1101/1102.....	8
<b>Composition/Humanities</b>		
College Composition.....	ENGL 1101.....	3
Humanities.....	ART 1120.....	3
<b>Sociology</b>		
Introduction to Sociology.....	SOCY 1110.....	3
<b>History</b>		
History of U.S. I.....	HIST 1107.....	3
History of U.S. II.....	HIST 1108.....	3
Western Civilization I.....	HIST 2211.....	3
Western Civilization II.....	HIST 2212.....	3

<b>Language</b>	
French .....	FREN 1101/1102 ..... 6
Spanish .....	SPAN 1101/1102 ..... 6
<b>Math</b>	
College Algebra .....	MATH 1112 ..... 3
College Algebra - Trig. ....	MATH 1112/1115 ..... 3
College Math .....	MATH 1107 ..... 3
<b>Political Science</b>	
American Government .....	POLI 1103 ..... 3
<b>Psychology</b>	
Introduction to Psychology .....	PSYC 1101 ..... 3

## SPECIAL EXAMINATIONS FOR COURSE CREDIT

Students may earn course credit by special examination. To apply for permission for such an examination, applicants must be enrolled in the University or must have completed one semester or summer session in Fairmont State University. Applicants must first schedule an interview with the College or School Dean or department representative, who will evaluate the student's background, experience, and qualifications to establish eligibility and give permission to take the examination. In order to gain college credit by special examination, students must demonstrate better than average proficiency on the examination, as determined by the examiner. Examinations will not be given for college courses in which students have previously received a grade other than "W."

Applicants must pay a fee of \$22.00 per semester credit hour for each special examination. Applications for credit may be obtained from the Academic School or Department. Please refer to the online Campus Directory for specific locations. Payment must be made in the Turley Student Services Center after the College/School Dean or department representative approves eligibility and before taking the examination. No money will be refunded if any examination is failed. No examination may be repeated.

Students will not be awarded multiple credit, standing or GPA based on duplicated advanced placement scores, tests or transfer work.

## ORIENTATION

Orientation programs occur in the months prior to each academic semester. Each newly admitted student will automatically receive an invitation by mail, which will offer instruction on how to RSVP for the appropriate program. Students attending Orientation can expect to meet with an advisor and schedule classes. There will be an opportunity to address any remaining issues with areas such as Financial Aid and Housing. Students can obtain their photo ID card if they bring state issued government ID. For more information, please visit the Orientation website [www.fairmontstate.edu/admit/orientation](http://www.fairmontstate.edu/admit/orientation) or, reach out via email to [Orientation@fairmontstate.edu](mailto:Orientation@fairmontstate.edu).

## GRADUATE STUDIES

Graduate studies at Fairmont State University are designed to give students advanced knowledge in a special

field of study, higher levels of professional competence, an understanding of and respect for scholarly research and a sophisticated knowledge of the techniques of continued, lifelong intellectual growth. These goals are achieved through coherent, orderly programs of study, investigation and professionally mentored practical experiences that are carefully planned by each individual student in consultation with his or her graduate faculty adviser.

Fairmont State University currently offers the following graduate degrees:

- Master of Education (M.Ed.), with concentrations in Digital Media, New Literacies and Learning; Exercise Science, Fitness and Wellness; Professional Studies; Reading; Special Education;
- Master of Arts in Teaching (M.A.T.);
- Master of Business Administration (M.B.A.);
- Master of Science in Criminal Justice (M.S.).
- Master of Architecture (M.Arch)

Choosing to pursue a Master's degree program at Fairmont State University represents a commitment to excellence, personal growth, and lifelong learning. Our graduate programs are committed to a student-centered learning environment that emphasizes concrete experiences, intellectual discourse, and critical reflection. FSU is small enough to allow each graduate student opportunities for interaction with fellow students and distinguished faculty members, yet large enough to provide challenging and diverse areas of study. To better serve graduate students, the university schedules classes at times designed to meet the scheduling needs of part-time as well as full-time students.

If you are interested in learning more about our program or obtaining a specific graduate degree, please consult our web site at <http://www.fairmontstate.edu/graduatestudies> or contact the Office of Graduate Studies at (304) 367-4098 or by email at [gradstudies@fairmontstate.edu](mailto:gradstudies@fairmontstate.edu)

## GRADUATE TEST SCORES

GMAT, GRE, or another approved graduate aptitude test, is required for students to apply to most graduate programs at Fairmont State University. The test results must be submitted as part of a completed graduate studies application. For more information regarding GMAT testing, please visit <http://www.mba.com/us>. For more information regarding GRE testing, please visit <http://www.ets.org/gre/>.