

Log into your myFairmontState

Click the \$ Touchnet Prod Icon under Quicklinks

How to Sign up for a Term Payment Plan

Student Account Home Page

The screenshot shows the myFairmontState Student Account Home Page. At the top, there is a dark red header with the Fairmont State University logo on the left and "Logged in as: [redacted] | Logout" on the right. Below the header is a navigation bar with links for "My Account", "Make Payment", "Payment Plans", "Refunds", and "Help". The main content area is divided into three columns. The left column contains an "Announcement" box with the text: "Welcome to your Fairmont State Student Account! Here you can view electronic bills, recent account activity and make payments. You can also allow your parent or guardian to access your account to make payments and view your current account activity as an Authorized User. Please take a moment to set up authorized users, saved payment methods, and notification options. These options are all available in the 'My Profile Setup' menu." The middle column is titled "Student Account" and shows "ID: xxxxx8998" and "Balance \$8,137.50". Below this, there are three buttons: "View Activity", "Enroll in Payment Plan", and "Make Payment". The right column is titled "My Profile Setup" and contains a list of links: "Authorized Users", "Personal Profile", "Payment Profile", "Security Settings", "Consents and Agreements", and "Electronic Refunds". Below this list is a "Term Balances" table with one row: "Summer 2022" with a balance of "\$8,137.50".

Click the Enroll in a Payment Plan Button

Click the drop down arrow to view the Term Payment Plan for the Upcoming Term

The screenshot shows the "Payment Plan Enrollment" page. At the top, there is a dark red header with the Fairmont State University logo on the left and "Logged in as: Fear TEST T. Falcon | Logout" on the right. Below the header is a navigation bar with links for "My Account", "My Profile", "Make Payment", "Payment Plans", "Refunds", and "Help". The main content area is titled "Payment Plan Enrollment" and features a three-step process: "Select", "Schedule", and "Agreement", each with a corresponding icon. Below the process flow, there is a "Select a term" section with a dropdown menu labeled "Select Term" and a "Select" button.

Click Select

## Payment Plan Enrollment



Select



Schedule



Agreement

Select a term Summer 2022

Plan Name	Installments	Late Payment Fee	Action
Summer 2022 Term Balance Plan	6	\$50.00	<input type="button" value="Details"/> <input type="button" value="Select"/>

Click the Green Select Button



Select



Schedule



Agreement

### Summer 2022 Term Balance Plan

#### Plan Description

Summer 2022 Payment Plan

#### Eligible Charges and Credits

Description	Charges(\$)	Credits(\$)
Summer 2022	8,137.50	
		<b>Balance: 8,137.50</b>

#### Payment Schedule

The payment plan schedule provided below only includes charges and credits that are eligible for the payment plan. Any additional amounts owed as reflected below will need to be paid separately. You may make a payment toward the amount not included in the plan after enrolling in the plan.

Description	Due Date	Amount(\$)
Installment 1	7/10/22	1,356.25
Installment 2	8/10/22	1,356.25
Installment 3	9/10/22	1,356.25
Installment 4	10/10/22	1,356.25
Installment 5	11/10/22	1,356.25
Installment 6	12/10/22	1,356.25
		<b>Total of installments: 8,137.50</b>

This screen shows you the monthly due date of the 10<sup>th</sup> of each month **which will be automatically withdrawn from your payment source provided** and the amount of your installments

Click the Green Continue

## Payment Plan Enrollment



This plan requires scheduled payments.

- The selected payment method will be used to pay all future installments automatically on the date they are due.
- You are responsible for making sure that the payment method remains valid for the duration of this payment plan.

Method:

\*Credit card payments are handled through PayPath®, a tuition payment service.

**Electronic Check** - Payments can be made from a personal checking or savings account.

Make Payment

test.secure.touchnet.net:8443/C20735test\_tsa/web/make\_payment.jsp

\* Indicates required information

Amount: \$500.00  
Method: Electronic Check (checking/savings)

### Account Information

\* Indicates required fields

You can use any personal checking or savings account. Do not enter other accounts, such as corporate account numbers, credit cards, home equity, or traveler's checks. Do not enter debit card numbers. Instead, enter the complete routing number and bank account number as found on a personal check.

\*Account type:

\*Routing number: (Example)

\*Bank account number:

\*Confirm account number:

### Billing Information

\*Name on account:

\*Billing address:

Billing address line two:

\*City:

\*State:

\*Postal Code:

### Option to Save

Save this payment method for future use

Save payment method as:

Set as your preferred payment method. You can choose a different payment method prior to submitting any payment.

\*Credit card payments are handled through PayPath®, a tuition payment service. A non-refundable service fee will be added to your payment.

**Electronic Check** - Payments can be made from a personal checking or savings account.

Provide the credit card or checking/savings account information that the payment will be paid from on the 10<sup>th</sup> of each month

\*Credit card payments are handled through PayPath®, a tuition payment service. A 2.85% or \$3.00 (whichever is greater) non-refundable service fee will be added to your payment.

Click Green Continue

### Payment Plan Agreement

You must acknowledge the terms and conditions of this agreement to enroll in the payment plan. After reviewing, scroll to the end of the agreement and select the checkbox to continue.

You have the right to receive at this time an itemization of the Amount Financed. Select Print Plan Amounts below for a printable version of this itemization.

If you pay your plan off early, you will not have to pay a penalty.

I, **Fear TEST T. Falcon**, understand that I have scheduled my 6 installment payments and **these payments will automatically be processed on the due date** specified for each installment. I understand that **INSTALLMENT AMOUNTS MAY CHANGE** over time to account for any new charges, payments, or financial aid adjustments. I also agree to pay the payment plan setup fee of \$0, and the late enrollment fee of \$0. I understand that a late fee of \$50.00 will be assessed for each installment payment that is late.

I also understand that failure to meet the terms of this agreement may entitle **Fairmont State University** to (1) declare the full balance plus late fees immediately due and payable by law, (2) refuse subsequent registration for any classes and/or drop current classes, (3) deny future enrollment in any payment plan, and (4) withhold grades, diplomas, or transcripts from being released until the unpaid balance, as well as all attorney fees, legal expenses, and other collection costs are paid in full.

Installment 1 in the amount of **\$1,356.25 due on 7/10/22**

Installment 2 in the amount of **\$1,356.25 due on 8/10/22**

Installment 3 in the amount of **\$1,356.25 due on 9/10/22**

Installment 4 in the amount of **\$1,356.25 due on 10/10/22**

Installment 5 in the amount of **\$1,356.25 due on 11/10/22**

Installment 6 in the amount of **\$1,356.25 due on 12/10/22**

This agreement is dated 06/22/2022 15:20:48 PM EDT.

For fraud detection purposes, your internet address has been logged:

66.118.76.14 at 06/22/2022 15:20:48 PM EDT

**Any false information entered hereon constitutes as fraud and subjects the party entering same to felony**

I agree to the terms and conditions.

Print Plan Amounts

Print Agreement

Back

Cancel

Continue

Please Read this agreement and if you agree to the terms and want to sign up for the payment plan click I agree to the terms and Select the Green Continue

## ACH Payment Agreement

I hereby authorize **Fairmont State University** to initiate debit or credit entries to my Depository according to the terms below, and for my Depository to debit or credit the same to such account. In the event that this electronic payment is returned unpaid for any reason, I understand that a **\$25.00** return fee will be added to my student account.

Name:	<b>Freddie Falcon</b>
Address:	1201 Locust Ave Fairmont Fairmont WV 26554
Depository:	CAPITOL FEDERAL SAVINGS BANK P.O. BOX 3505 TOPEKA, KS 666053505
Routing Number:	301171285
Account Number:	xxxx5678
Installments:	Installment 1 in the amount of <b>\$1,356.25 due on 7/10/22</b> Installment 2 in the amount of <b>\$1,356.25 due on 8/10/22</b> Installment 3 in the amount of <b>\$1,356.25 due on 9/10/22</b> Installment 4 in the amount of <b>\$1,356.25 due on 10/10/22</b> Installment 5 in the amount of <b>\$1,356.25 due on 11/10/22</b> Installment 6 in the amount of <b>\$1,356.25 due on 12/10/22</b>

This agreement is dated 06/22/2022 15:34:32 PM EDT.

For fraud detection purposes, your internet address has been logged: 66.118.76.14 at 06/22/2022 15:34:32 PM EDT

**Any false information entered hereon constitutes as fraud and subjects the party entering same to felony prosecution under both Federal and State laws of the United States. Violators will be prosecuted to the fullest extent of the law.**

To revoke this authorization agreement you must contact: **studentaccounts@fairmontstate.edu**

Print and retain a copy of this agreement.

Please check the box below to agree to the terms and continue.

I agree to the above terms and conditions.

Back


Cancel

Print Agreement

Continue

Click Agree and Green Continue Button







- Your new ACH payment method has been saved.
- You have successfully enrolled in Summer 2022 Term Balance Plan.

 You are enrolled in a payment plan for the current term.

### Summer 2022 Term Balance Plan

Plan name	Summer 2022 Term Balance Plan	Payoff amount	\$8,137.50
Enrolled by	Fear TEST T. Falcon		
Enrollment date	6/22/22		
Term	Summer 2022		

[View Agreement](#)
[Pay off Plan](#)

Installment	Due Date	Status	Payer	Payment Date	Method	Amount Due	Action
Summer 2022 Term Balance Pla -- Installment 1 of 6	7/10/22	Scheduled	Fear TEST T. Falcon	7/10/22	Checking	\$1,356.25	
Summer 2022 Term Balance Pla -- Installment 2 of 6	8/10/22	Scheduled	Fear TEST T. Falcon	8/10/22	Checking	\$1,356.25	
Summer 2022 Term Balance Pla -- Installment 3 of 6	9/10/22	Scheduled	Fear TEST T. Falcon	9/10/22	Checking	\$1,356.25	
Summer 2022 Term Balance Pla -- Installment 4 of 6	10/10/22	Scheduled	Fear TEST T. Falcon	10/10/22	Checking	\$1,356.25	
Summer 2022 Term Balance Pla -- Installment 5 of 6	11/10/22	Scheduled	Fear TEST T. Falcon	11/10/22	Checking	\$1,356.25	
Summer 2022 Term Balance Pla -- Installment 6 of 6	12/10/22	Scheduled	Fear TEST T. Falcon	12/10/22	Checking	\$1,356.25	

[Update all methods](#)
[Pay Next Installment](#)

You are now enrolled in the Payment plan for the upcoming term and will have your installments paid on the 10<sup>th</sup> of each month automatically