

- Progress on Action Items
  - Cohort tracking
  - GitHub
  - List of Argos reports for initial review discussion
  - Others
- HEPC tables –
  - new student file
  - applicant (is there a table now?)
- Are we going to create a spring census?
- Change management for Argos reports – track changes for users and for us
- Data dictionary discussion – thoughts on adding a definition block to certain Argos reports. We probably don't need it for reports intended to facilitate daily workflow.
- WVHEPC/IPEDS reporting updates/discussion - specifically admissions data
- PowerBI discussion – anything to discuss today?

## ToDo Items from meeting

- Check out Evisions ability to Dashboard (Joanie)
- What to do about census, student file, applicant file
- Rough draft of new process for changing argos reports and DB objects – add communication to the DG/Developer team

Let's leave the objectives on our agenda so we can review periodically

## Objectives (from charter)

- Create a data dictionary, metadata repository, and other tools to facilitate ease of use, clarity, and accuracy
- Review business processes to ensure that we are following best practices in terms of data recording and usage
- Establish responsibility and processes to ensure data accuracy
- Establish a change management process for data governance
- Establish education and communication procedures to improve data literacy
- Establish business processes, trainings and review procedures to ensure data security
- Establish procedure for the request and release of data
- Create a data store to facilitate ease of reporting and research
- Create a robust infrastructure to support data-driven decision making

- Establish routine protocols to continually review our data and processes and make needed improvements and corrections