



### Guidelines for Student Activities Operations

Due to the ongoing global pandemic, Student Activities and Registered Student Organizations (RSO) at Fairmont State University must take health & safety precautions. Guidance issued by the CDC, State of West Virginia, and Fairmont State University must be followed at all times in order to continue operations in a safe manner.

- All meetings & activities should take place virtually wherever possible
- Guidelines for in-person gatherings:
  - Students must complete a Booking Request Form and receive approval to officially gather on campus
  - Campus social gathering limit is currently 10 for indoor spaces and 25 for outdoors\*
    - *\*subject to change based on campus case numbers*
  - Campus is currently closed to the outside community – advisors/invited guests who are not Fairmont State employees/students are not allowed on campus at this time
  - Must follow all Executive Orders issued by the Governor of WV
    - Find updates at: <https://dhhr.wv.gov/COVID-19/Pages/default.aspx>
    - A face covering is REQUIRED AT ALL TIMES (unless actively eating/drinking)
    - MUST practice safe social distancing (6 feet)
  - MUST use gloves/sanitizer if you plan to touch anything others may have also come into contact with
  - No shared self-serve food dishes and/or utensils shall be permitted. Any food/drink must be distributed as individually packaged “to-go” options.
- Tabling guidelines:
  - Students must complete a Booking Request Form and receive approval for a table
  - Due to limited designated tabling space, student groups may only reserve a maximum of three (3) days within a single week
  - MAXIMUM of TWO members are allowed to operate the table at a time and still must practice social distancing
  - Face coverings are REQUIRED AT ALL TIMES
  - There shall be no physical contact nor lingering crowds (*please move people along*)
- Fundraisers:
  - DO NOT handle cash whenever possible: try to set up a digital donation platform to accept funds
  - If handling cash – MUST wear gloves and sanitize afterwards
  - Face coverings and gloves MUST be worn for any exchange of items/goods
- *Must include an outline of how the org plans to follow health & safety guidelines in the event description when completing the Booking Request Form for reserving space*

**\*If health and safety guidelines are not followed, RSOs may lose org privileges such as the ability to reserve space(s) on campus. Contact [Evan.Fossen@fairmontstate.edu](mailto:Evan.Fossen@fairmontstate.edu) with any questions.**

*\*Updated March 22, 2021 – subject to change at any time*