NEW STUDENT MOVE-IN: WHAT TO EXPECT

IMPORTANT NOTICE

Special student populations, such as Marching Band and Honors Residence Members (as just two examples), will move-in separately on days/times that have been otherwise specifically identified. Those students should follow the instructions given them regarding their separate move-in, but are encouraged to refer to the section labeled ‘Preparing To Move’ below, as well as the section marked ‘Following Move-In’ on the back side of this document.

PREPARING TO MOVE:

• Please take time and care in packing your possessions in stable and secure boxes/bags that can be carried with relative ease.
• Seal all boxes/bags so your possessions won't accidentally spill out during the move-in process.
• Label your packed containers with your at least your last name and room number for ease of identification.
• Wrap fragile items in paper or bubble wrap to prevent damage during movement.
• Plan on sending your boxes/bags back home or otherwise discarding of them post-move-in, as storage space in each room is limited.
• Bring only those items that you need between now and your next trip home. For example, winter clothing won't be needed for a while, so, those items could be brought to campus during a later trip, as applicable.
• Contact your roommate and coordinate the items each of you will bring to avoid duplication of items you plan to share. Avoid bringing large items or additional furniture until/unless you are certain there will be space.
• Wear comfortable shoes and cool clothing.
• Complete in advance your Emergency Notification Information form (included in your Welcome Weekend/Move-In Confirmation Materials) and have it ready to hand-in in exchange for your room keys Move-In Day.

NEW STUDENT MOVE-IN TIMES (FRIDAY, AUGUST 14, 2015):

   Bryant Place (Last Names A – Q): 8:30 – 10:30 AM
   Bryant Place (Last Names R – Z): 10:00 – 11:30 AM
   Morrow Hall: 10:30 AM – 12:30 PM
   Pence Hall: 10:30 AM – 12:30 PM
   Prichard Hall: 8:30 – 10:30 AM
THE NEW STUDENT ASSISTED MOVE-IN PROCESS (FRIDAY, AUGUST 14th)

Just ahead of Move-In Day (within the week of August 3rd), each new student with a residence hall assignment will receive via postal mail a final mailing from the Office of Retention. That mailing will contain a residence hall-specific parking pass that each student will be expected to display on his/her dashboard move-in morning.

Students will approach the campus via the campus entrance that has been devoted to their residence hall that morning (see below) and will be guided to the dedicated unloading point for that hall by easy-to-read signage AND strategically placed staff members.

**Bryant Place:** Use Bryant Street Campus Entrance

**Prichard Hall:** Use Squibb Wilson Blvd. Entrance

**Morrow Hall:** Use Bryant Street Campus Entrance

**Pence Hall:** Use Squibb Wilson Blvd. Entrance

Staff members coordinating traffic will guide each vehicle to the appropriate destination and will queue each to take its turn when it comes to unloading. In summary, **arrivers are asked NOT to park until AFTER the vehicle has been prompted to pull up to the unloading zone.** At that time, the vehicle (which will be as close to the building as one can get) will be completely unloaded onto the sidewalk with the assistance of move-in helpers. **Only once the vehicle is emptied onto the sidewalk at the unloading zone should the vehicle be driven to a nearby lot and parked.**

The staff member working that unloading zone will help ensure that all items are marked with the student's room number while the student proceeds into the residence hall lobby to officially check-in and receive his/her keys (the student should bring to check-in his/her completed Emergency Notification Form). While the student is retrieving keys, parents and family members should be following directions to move and park the vehicle (a parking pass is not required). The staff member overseeing the hall's unloading zone will then direct on-hand campus move-in helpers to carry all of the unloaded items to the student's room.

**FOLLOWING MOVE-IN (FRIDAY, AUGUST 14th)**

Family members are NOT expected to leave immediately following move-in on Friday. In fact, families are encouraged to remain on campus and to join in the Friday afternoon program! Lunch will be provided in the Falcon Center beginning at 11 a.m. and the official academic convocation programs for both FSU and Pierpont will commence promptly at 2 p.m. A unique session dedicated to parents/family members will follow, while students are trained in their academic units on a multitude of important things. Following those sessions, at approximately 4:30/5:00 p.m., students and remaining family members will reconnect and have the opportunity to enjoy a FREE picnic dinner and adjoining fair (to include local banks/businesses AND student clubs/organizations). **During this time, until 6 p.m., student parking passes will be issued** and offices such as Financial Aid, the Teaching & Learning Commons (for IT needs), and others will be open.

Students and remaining families will be asked to gather once more at **5:30 p.m., at which time families will be formally bid adieu.** Immediately following that departure, the event will roll on into student-centered activities designed to help each student break the ice, feel comfortable, and begin making connections with peers and staff.
Moving into your residence hall room is hard work and following these instructions will help ease the process.

- Please take the time to pack your possessions in stable and secure boxes that you can comfortably carry.
- Label your boxes with your last name and room number for ease of identification in case you briefly separate from your box during the move-in process.
- Seal all containers and boxes so your possessions won’t accidentally spill during the move-in process.
- Wrap fragile items in paper or bubble wrap to prevent damage on the trip.
- Plan on taking boxes home with you as storage space in your room is limited.
- Bring only those items that you won’t be able to bring during other trips from home. You won’t need winter clothes for a while, so you don’t need to bring them in August.
- Contact your roommate and coordinate the items each of you will bring to avoid duplicating any items you plan to share. Avoid bringing large items or additional furniture until you are sure there is space.
- Wear comfortable shoes and clothing as it is often very hot in August.
- Complete and bring with you the included Emergency Contact Form.

Your Home Away From Home

Our staff is pleased to have the opportunity to assist you in your transition to life in a residence hall community. We make every attempt to maintain residence halls that are as comfortable and safe as possible and your assistance is needed to achieve this goal. The list below includes some important information.

**Electrical Equipment and Appliances** - Electrical equipment and appliances can pose serious hazards and problems in residence halls. If students are not cautious, outlets in individual rooms and overall electrical capacity can easily be overloaded, potentially leading to serious electrical fire. You may also be interested in conserving energy and using energy efficient appliances-visit the [Energy Star](https://www.energystar.gov) web site to learn more. Keep in mind the following:

1. All electrical items should be Underwriters' Laboratory-approved and in good operating condition.

2. In rooms and suites you should limit the use of personal appliances to a radio, stereo, electric razor, small portable television, personal computer, clock, Keurig, portable hair dryer, VCR or DVD player. Electric hair curlers and hot combs should be used with caution (only one should be plugged in at a time).

3. Irons and clothes steamers should be used only in laundry rooms or apartments.

4. Dimmer switches, multiple outlet plugs, and similar devices are prohibited.

5. Electric blankets, space heaters, and sun or heat lamps are prohibited.

6. The use of any electrical amplification of any musical instrument is prohibited in all campus housing.

7. The use of drums is prohibited in all residence halls and buildings.

8. Extension cords and plug adapters are prohibited in residence hall rooms and apartments. Only surge protectors that meet all criteria listed below are allowed:
   - Equipped with a surge suppressor
   - UL-approved
• Grounded, three-prong plug
• Cords must be 12- or 14-gauge wire (typically indicated on cord; lower gauge number means thicker wire) Please refer to www.universityelectronics.com for suggested cord options and to purchase items prior to arrival, these items can also be purchased at Walmart or similar stores
• Plugging a power strip of any type into another one ("Piggy-backing") is not allowed

9. Residence hall rooms are not meant to be used as kitchens. The equipment and appliances used to prepare food are extreme fire safety hazards because of the heat they generate and because they are frequently abused. The following electrical appliances are prohibited in all residence hall rooms:

- hot plates
- broilers
- heating coils
- microwave ovens
- gas grills
- griddles
- toasters
- large refrigerators
- extension cords
- electric fry grills
- hot pots
- toaster ovens
- water coolers
- Coffee Maker
- Christmas Lights
- George Foreman grills

If a student wishes to bring a kitchen appliance that is not specifically listed above, it must be Underwriters' Laboratory-approved and cannot draw more than 20 amps of electricity. Please contact the Office of Residence Life for approval. The possession and/or use of personal grills are prohibited in all residence halls. Permanent grills are available outside buildings for resident use.

RENT A REFRIGERATOR AND MICROWAVE! We have partnered with a company so that students can rent a Microfridge®. This allows students to have a microwave and a refrigerator in their room. Units must be rented from www.myfridgerental.com. Please see additional information provided on this jump drive.

Computer Access – Ethernet and wireless internet are available in all residence hall rooms. If you have a wireless card or Ethernet card for your personal computer, you will be able to connect your computer directly to the campus computer network and the Internet. More information on connecting your computer to the campus network will be available when you arrive in August. There are also computer labs available for student use throughout the campus.

Furnishings - All rooms come furnished with a bed, mattress, dresser, desk, desk chair, and closet for each roommate. Students in temporary assignments will be provided with furniture similar to that provided in the residence hall rooms.

Kitchen Facilities - For safety reasons, all cooking in residence halls must be restricted to the kitchens—these are the only areas where blenders, popcorn poppers, and coffeemakers may be used. Residents are responsible for cleaning sinks, stoves, refrigerators, and other appliances.

Laundry/Vending - Free washers and dryers located in each residence hall for student use. No coins or money required for laundry! Washer only takes High Efficiency Liquid Detergent. Coin operated soda and snack vending machines are located in each hall.

Linens – In all Halls, mattresses measure 36" x 80" ("extra long" twin). You will need to bring your own pillows, mattress pad (required), sheets, and blankets.

Lofts - Because of health and safety considerations, lofts other than those installed by the college are prohibited.

Mail Service - Address information for each hall is listed in this document. Mail is delivered directly to each residence hall from the United States Postal Service. When you check into your hall, you and your roommate(s) will receive your mailbox assignment and keys. Remember to ALWAYS lock your mailbox.

Noise - Each residence hall will discuss quiet hours at the beginning of the year to make studying
easier. Although quiet hours begin in the evening, students need to be considerate of fellow residents at all times, especially when using stereos, radios, and televisions. Noise levels should be kept low, particularly during the early-morning and late-night hours. Mandatory quiet hours in the residence halls are:

- 8:00 pm Sunday – 4 pm Friday
- Courtesy hours are 4 pm Friday – 8:00 pm Sunday
- The entire week of final exams each semester observes SILENT hours

Residents are required to comply with their neighbors’ requests to cease bothersome noise.

**Pets** - Out of consideration for other residents, animals other than fish and guiding eye dogs are not permitted in the residence halls. Please note that fish tanks must be unplugged during break periods.

**Property Insurance** - Fairmont State/Pierpont assumes no responsibility for loss of or damage to personal property and has no insurance coverage protecting students' property. Students should check their parents' home-owners insurance or contact an insurance agent for possible protection against such losses.

**Storage Space** - There is no storage space in residence halls for property not owned by Fairmont State/Pierpont. Bed frames, desks, chairs, dressers, closets, mattresses, and other items that belong in your room, apartment, or suite are your responsibility and must remain there. They may not be placed in storage during the academic year or during the summer months. Fairmont State/Pierpont accepts no responsibility for property left by students who vacate their residence hall rooms for any reason. Since storage space is not available to students in the residence halls or apartments, students should plan to have boxes, luggage, and trunks return home on arrival day. Personal items such as furniture (as described above - both personal and college-owned), sports equipment, plastic containers, etc. must be stored in student rooms.

**Telephone and Cable** - Telephone and cable television hook-up is available in each room. On-campus and local phone service is provided; 911 Service connects with the local Fairmont emergency center with immediate notification to campus Public Safety personnel.

**Roommates** - After you receive information regarding the name(s) of your roommate(s) from the Office of Residence Life, contact them prior to your arrival in August. This will help you coordinate what items each of you will bring for making your room a comfortable place to live.

**Room/Roommate Instructions**

- “Application Selector” indicates your application status: Application Complete, Deposit Pending, etc.
- “Room Reservation” indicates the specific building and room in which you are assigned.
- To find your roommate’s name, go to the “Application Status” section of your application. It’s under “Occupancy Information”.
- This is the ONLY way you can find their name(s).
- To contact them search for their name under “Roommate Search”.
- If you have not yet given yourself a “screen name” in the “Roommate Search Preference” section (step number 8 of the application), there is still time to do so. Your roommate cannot see your name until you have.
Things to Bring - The following are just some of the items we suggest you bring to campus with you:

- Linens & bedding
  - Sheets & pillow cases
    - All halls: XL Twin
  - Pillows
  - Mattress cover (required)
    - Blankets
  - Towels
- Shower shoes & accessories
- Refrigerator (2 cubic feet only, unless you rent a Microfridge)
- Laundry detergent & basket/hamper
- Iron & ironing board
- Flashlight with batteries
- First Aid Kit
- Alarm Clock
- Computer (Computers are also available on campus)
- Radio
- Television & cable wire
- Telephone (Personal long distance service is required)
- Student ID (if you have already received yours at early orientation- required)
- Power strip with surge protector & circuit breaker (reduces risk of fire & protects your electronics in the event of power loss, we recommend Fire Shield or First Alert brand products)
- Small waste basket (3-5 gallon) & recycling bin
- School supplies
- Lock for closet
- Hangers
- Desk lamp
- Umbrella
- Cleaning supplies (Broom, mop, bucket, cleaners, etc.)
- Toiletries
- Bryant Place Suites Only:
  - Bath mat
  - Bathroom cleaning supplies
  - Toilet Paper

Mailing Addresses

BRYANT PLACE
Student’s Name
Bryant Place Mailbox #
1120 Bryant Street
Fairmont, WV 26554-1521

MORROW HALL
Student’s Name
Morrow Hall Room #
100 Falcon Crest Lane
Fairmont, WV 26554-2486

PENCE HALL
Student’s Name
Pence Hall Room #
700 Falcon Crest Lane
Fairmont, WV 26554-2488

PRICHARD HALL
Student’s Name
Prichard Hall Room #
300 Falcon Crest Lane
Fairmont, WV 26554-2487
WE DELIVER.
YOU RELAX.

Order your fridge rental for the upcoming year!
We deliver straight to your dorm room!

Make your move-in day EASY. Here’s how.

1. You Order
   Reserve your fridge online at MyFridgeRental.com

2. We Deliver
   The fridge will be delivered directly to your room when you arrive**

3. We Service
   FREE year round maintenance if needed - no questions asked!

4. We Pick-Up
   Fridge is picked up from your room at the end of the term.

SEE REVERSE SIDE FOR MORE DETAILS

**Initial delivery dates are determined by the school. Orders should be placed before the school’s “order-by date” to be on our first delivery. In most cases we are able to deliver before student arrival. We still accept orders after first delivery. View school specific delivery dates at MyFridgeRental.com.
Don’t let move-in weigh you down...

Let MyFridgeRental.com do the heavy lifting.

Hassle Free
Delivered directly to your room at no extra charge!

Cost Effective
Split the price with a roommate to save even more!

High Quality
Spacious design, and true zero degree freezer!

ORDERING
Reserve your dorm fridge rental online by visiting us at MyFridgeRental.com

Order by Aug 1st to guarantee the earliest possible delivery of your rental.
(Orders are still accepted after this date. Visit website to view order-by and delivery dates).

You can reserve your fridge rental even without your residence hall or room number information!

PRICES*
Prices range from ~$115 per semester to ~$199 per academic year, pending choice of unit type. View prices and available products on your school page.

DELIVERY
Initial delivery dates are determined by the school and we always attempt to schedule deliveries before the student arrives! Visit MyFridgeRental.com to view exact order-by and deliver dates.

Contact us at:
info@MyFridgeRental.com
301-758-7967
MyFridgeRental.com

*Pricing and availability vary depending on your school. View website for pricing. Prices subject to change.
<table>
<thead>
<tr>
<th>Item</th>
<th>Estimated Value</th>
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<tbody>
<tr>
<td>Laptop</td>
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<tr>
<td>Cell Phone</td>
<td>$</td>
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<tr>
<td>Camera</td>
<td>$</td>
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<tr>
<td>Bicycle</td>
<td>$</td>
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<tr>
<td>Sports Equipment</td>
<td>$</td>
</tr>
<tr>
<td>Clothes</td>
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</tr>
<tr>
<td>Jewelry / Watches*</td>
<td>$</td>
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<td>Add $1,000 for additional items</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$</strong></td>
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If your personal items are stolen or damaged by a covered cause of loss at college — like vandalism, fire, lightning, or smoke — it’s up to you to replace them, not your school. How would you replace the total cost of your belongings? Luckily, Renters Insurance can help.

Your school’s Renters Insurance program from GradGuard™, a service of Next Generation Insurance Group, can help you protect your belongings with personal property coverage. Renters Insurance also includes liability coverage to protect you financially for unintended damages. Learn more at gradguard.com/enroll.

*A special limit applies to this item. Please call to speak with an agent for policy specific information.

**This checklist is for illustrative purposes only and is by no means a substitute for a true inventory.

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Renters Insurance is underwritten by Markel American Insurance Company, Waukesha, WI. The advertised product is not available in AK, CT, FL, and RI. Other program options are available for these states. Claims and coverage subject to policy, language, limits and exclusions.

For Next Generation Insurance Group licensing information, please visit http://www.nextgenins.com/licensing-information
Residence Life Halls
Mailing Addresses and Lobby Phone Numbers

<table>
<thead>
<tr>
<th>Residence</th>
<th>Student's Name</th>
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<tr>
<td>Bryant Place</td>
<td>Bryant Place Room #</td>
<td>1120 Bryant Street</td>
<td>Fairmont, WV 26554-1521</td>
<td>(304) 367-4986</td>
</tr>
<tr>
<td>Morrow Hall</td>
<td>Morrow Hall Room #</td>
<td>100 Falcon Crest Lane</td>
<td>Fairmont, WV 26554-2486</td>
<td>(304) 367-4649</td>
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<tr>
<td>Pence Hall</td>
<td>Pence Hall Room #</td>
<td>700 Falcon Crest Lane</td>
<td>Fairmont, WV 26554-2488</td>
<td>(304) 367-4648</td>
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<tr>
<td>Prichard Hall</td>
<td>Prichard Hall Room #</td>
<td>300 Falcon Crest Lane</td>
<td>Fairmont, WV 26554-2487</td>
<td>(304) 367-4647</td>
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<tr>
<td>College Park Apartments</td>
<td>College Park Apartment Office</td>
<td>17 East Garden Lane</td>
<td>Fairmont, WV 26554</td>
<td>(304) 367-4949</td>
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Updated 4.2.2012