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Introduction

The Bachelor of Science in Nursing Program is designed for registered nurses who desire a baccalaureate degree in nursing. It provides career mobility for the associate degree and diploma graduate nurse. The program is designed to prepare nurse generalists who possess the professional competence to provide and coordinate care in situations of health promotion, health maintenance, and health restoration. The program also provides the student an opportunity to acquire certification in School Health Nursing. The program’s purpose is to provide a base for graduate study and to prepare graduates to assume accountability for nursing practice in the roles of nurse generalist; care provider, designer, manager, and coordinator; and member of the profession.

The faculty of the Department of Nursing welcomes you to the BSN Program. The mission of the College and the Nursing Program is to provide a quality education in a diverse and supportive learning environment that fosters individual growth, career development, life-long learning, and a commitment to excellence in academic and community pursuits.

The BSN Program at FSU is accredited by the Commission on Collegiate Nursing Education, One Dupont Circle, NW, Suite 530, Washington, DC 20036, Phone (202) 887-6791.
Program Outcomes

1. Eighty percent of BSN students will graduate with a Bachelor’s Degree in Nursing within five years of registering for NURS 3350.

2. Twenty-five percent of BSN graduates will indicate they will pursue professional certification or graduate study within five years of graduation.

3. Ninety percent of BSN graduates will state that they have met the graduate outcomes.

4. Eighty percent of BSN graduates will practice nursing in West Virginia.

5. Ninety percent of BSN graduates will report overall program satisfaction at a level of 3 out of 5 or greater.

Revised 1/2015
Validation of Prior Learning

Fairmont State and the Department of Nursing validate prior learning in nursing through several mechanisms. These include:

1. Graduation from a state-approved nursing program.
2. Unencumbered licensure to practice as a Registered Nurse (students receive 35 hours of nursing credit toward their BSN for licensure).
3. The evaluation of transfer credits (see the “Transfer of Courses” policy).

Credit for Previous Experience, Knowledge, and Skills

Competency Testing for NURS 3320 Health Assessment

In order to give students credit for previous knowledge, skills, and experiences, students will have the opportunity to test out of NURS 3320, Health Assessment. In order to be eligible for the test out, students must have a least 2 calendar years of experience as a registered nurse.

Successful completion of both an electronic comprehensive exam and an assessment demonstration will result in four hours of NURS 3320 credit (CR). If the student is unsuccessful on either component, no credit will be given (NC), and the student will have to take NURS 3320. Letter grades are not awarded for the test-out option, and students will only have one attempt. Those who took NURS 3320 but are past the five-year expiration date may also select the test-out option.

Students must pay the University’s standard rate for competency and course testing, at which time they will receive an approval to test. Next, the student should contact Janice Porto in the School of Nursing and Allied Health Administration at Office 232 Education Building, Janice.Porto@fairmonstate.edu, or 304-367-4133 to schedule appointments at least one week before desired testing time. Students may reschedule one time. Testing is by appointment only. Students may request textbook information and copies of the skills checklists; however, because the testing is competency-based, faculty instruction will not be available.
The following guidelines apply.

**Electronic Comprehensive Examination**
- Passing score is 75.0% or above (percentage is not rounded)
- Exam is administered through Blackboard (must be an FSU student)
- Exam is parallel to course final exam and is based on course outcomes
- There are two different but parallel versions of the exam
- There will be 20 seats available for each sitting

**Assessment Demonstration**
- Students must pass the electronic examination before completing the demonstration; however students may choose between completing both components on the same day or completing the demonstration within two months of successfully completing the exam
- Passing score is 75.0% or above (percentage is not rounded)
- Only the physical assessment will be demonstrated.
- Students will draw the system that will be assessed from the following: 1. Skin, hair, nails; 2. Head and neck; 3. Nose, mouth, throat, and pharynx; 4. Ears; 5. Eyes; 6. Lungs and respiratory system; 7. Cardiac and vascular system; 8. Abdomen and Gastrointestinal system; 9. Neurological system; and 10. Musculoskeletal System
- Students must bring their own adult “patient” to the demonstration
- There will be 10 appointments per day
Program Description

The Bachelor of Science in Nursing Program is designed for registered nurses who desire a baccalaureate degree in nursing. It provides career mobility for the associate degree and diploma graduate nurse. The program is designed to prepare nurse generalists who possess the professional competence to provide and coordinate care in situations of health promotion, maintenance, and restoration. The program aims to provide a base for graduate study and to prepare graduates to assume accountability for nursing practice in the roles of nurse generalist; care provider, designer, manager, and coordinator; and member of the profession.

The curriculum is individually designed on the basis of the student's academic background. A minimum of 120 approved credit hours is required. This includes 28 upper division nursing credits. Students may complete the program in two, three, or more semesters, depending upon the academic history of the individual. Students may enroll on a full-time or part-time basis. Nursing courses are offered online with no face-to-face course requirements. Students must earn a grade of “C” or above in all courses and maintain a 2.0 cumulative GPA.

All applicants seeking admission to the Bachelor of Science in Nursing Program are required to:

1. Meet the general admission and course placement requirements of Fairmont State.
2. Submit an application for admission, designating the major as Baccalaureate in Nursing, to the Director of Admissions. Official college and/or diploma program transcripts, including graduation date and degree, must also be submitted by the admission deadline established by the University.
3. Have transfer courses evaluated by the Registrar.
4. Submit all documents listed in the Program Health Requirements Policy; such as nursing licensure, background checks, drug screens, immunization records, CPR cards, and proof of immunity prior to program deadlines.

Students with an overall cumulative GPA 3.0 or higher and an overall ACT of 22 or higher are eligible for direct admission into the BSN Program concurrently with admission to the ASN Program but would have to apply for both degree programs. ASN students in good standing may also apply for admission to the BSN Program.

An active, unencumbered nursing license is required for NURS 3350 and above.

All required courses must be completed prior to or concurrently with Nursing 4440.

The Bachelor of Science in Nursing Program is accredited by the Commission on Collegiate Nursing Education.

Revised: January 2017
Mission Statement

The mission of the Fairmont State Baccalaureate Degree in Nursing Program is to offer quality nursing education to registered nurses in North Central West Virginia and beyond.

The program of instruction prepares nurses to restore, maintain, and promote health and to provide complex care to patients across the lifespan and in diverse settings. Resources and energies are focused on students and the community through education, scholarly activities, and service. These endeavors strengthen the quality of nursing care provided to health care consumers and enables nurses to meet the challenge of professional nursing practice and a lifetime of learning.

Developed: 1999
Revised: May 2016

Philosophy of the Bachelor of Science in Nursing Program

Nursing Education

The School of Nursing and Allied Health Administration is an integral component of Fairmont State University, committed to providing quality baccalaureate education of registered nurses. In concurrence with the mission of the university and the commitment to the community and society, the nursing faculty accepts the responsibility of providing a caring and open educational environment in which knowledge is shared, role development is enhanced, and a foundation for graduate education is established.

Nursing education is achieved through the active participation of the faculty and student in inquiry, discovery, practice, and scholarship. Throughout the program, learners are expected to be self-disciplined, self-directed, and accountable for their own learning.

The faculty views education as a continuous lifelong process that influences and promotes the development of personal, intellectual, and professional growth. The integration of the student’s intellectual, personal, ethical, and cultural development, coupled with a strong general
education foundation encourages and promotes the growth of every student. By fostering professional growth, the faculty encourages the student to become a skilled decision-maker, an effective nurse generalist, and a positive influence on the nursing profession and society.

The conceptual framework upon which the BSN curriculum is based illustrates relationships among major professional concepts. Skills in professional role development, decision-making, and patient-centered care overlap and come together to form and to support effective practice as a nurse generalist.

**Professional Role Development**

Nursing is advancing into an era of expanding professional roles and responsibilities. The faculty believes that professors are responsible for the preparation of professional nurses who can assume current roles and meet the future needs of the evolving health system. In the RN to BSN completion program, students expand on the role of the novice nurse to include that of a care provider (educator, advocate, and partner); care designer, manager, and coordinator (team leader or member, delegator, evaluator, and communicator); and productive member of the profession.

**Critical Thinking**

Nurses function in an environment where information and clinical situations change frequently. Critical thinking enables nurses to analyze and respond to different challenges in a more competent way and is essential to effective decision-making. The nurse generalist must engage in purposeful and outcome-directed problem-solving processes that are driven by the patient, family, and community needs and are based on the principles of the nursing process, prioritization, and the scientific method. Effective decision-making requires specific nursing knowledge, skills, and experiences and is guided by professional standards and ethical codes. Effective decision-making also requires nurses to use intuition, examine feelings, clarify and evaluate evidences, collaborate with other healthcare professionals, and be aware of the importance and impact of change.
Patient-Centered Care

Nursing focuses on patient-centered care. Holistic care is provided to individual patients, families, communities, and populations based on individualized needs, patient preferences, and cultural and age-specific needs. Skilled nurse generalists strive to ensure that patient-centered care is delivered safely, effectively, and efficiently. Patient-centered care can be enhanced by the use of technology and scientific evidence. In delivering care, professional nurse generalists must frame practice within professional practice standards and legal and ethical codes.

Developed: January 30, 1998
Revised: January 2012

Professional Standards Used to Guide the Curriculum

AACN Essentials of Baccalaureate Education (2008)
AACN Recommended Baccalaureate Competencies and Curricular Guidelines for the Nursing Care of Older Adults (2010)
AACN Cultural Competency in Baccalaureate Nursing Education (2008)
Core Competencies for Inter-professional Collaborative Practice (2011)
Ernest Boyer’s Model of Scholarship
Essential Nursing Competencies and Curricula Guidelines for Genetics and Genomics (2005)
CCNE Standards of Accreditation, Amended April 2009
Patricia Benner’s Theory “From Novice to Expert”
Advancing Research and Clinical Practice Through Close Collaboration (ARCC) Model for EBP
QSEN Competency KSA’s
Conceptual Framework

Professional Role Development

Patient-centered Care

Critical Thinking

Nurse Generalist Practice

Developed: July 2011
Conceptual Framework

Nurse Generalist Practice

Professional Roles
Care Provider
  Educator
  Advocate
  Partner
Care Designer, Manager, and Coordinator
  Team leader or member
  Delegator
  Supervisor
  Evaluator
  Communicator
Member of Profession
  Professional
  Lifelong learner
  Advocate

Critical thinking
  Decision-Making, Clinical Judgment, Problem-Solving, and Nursing Process
  Prioritization
  Collaboration
  Quality improvement
  Root cause analysis
  Planned change
  Conflict resolution
  Information management
  Resource management

Patient-Centered Care
  Safe
  Effective
  Efficient
  Comprehensive
  Family & Population-oriented
  Age-appropriate
  Culturally competent
  Holistic
  Evidence-based
  Technology-enhanced
  Legal & Ethical

Developed: July 2011
Graduate Outcomes

Graduates of the program should be able to:

1. Synthesize experiential, empirical, and theoretical knowledge from nursing and general education as a framework for nurse generalist practice.

2. Function within the roles of care provider, designer, manager, and coordinator and member of the profession.

3. Use the critical thinking process to solve problems and make decisions in the professional nursing roles.

4. Provide patient-centered, family-oriented, and population-based care.

Developed: July 2011
Revised: May 2016
BSN Course Descriptions

**Nursing 3320 - Health Assessment  4 hours**
This course is designed to help students develop skills as providers in health/physical assessment. It includes discussion, demonstration, and the practice of assessment concepts and techniques applicable to various cultural groups and patients across the lifespan. Critical thinking skills are used to analyze assessment findings and apply them to patient-centered nursing care. (3 theory hours per week and 30 clinical project contact hours per semester). PR: Admission to the BSN program or successful completion of the first year of the ASN program.

**Nursing 3340 – Nursing Care of the Older Adult  3 hours**
This course explores the unique health-related needs of the older adult. Community experiences give students the opportunity to practice using skills to provide safe, effective, evidence-based care to the older adult. Also explored are the needs of families and caregivers in relationship to the older adult. Special attention is given to culture, legal and ethical care, health promotion, resource management, multi-system disorders, patient-centered care, and inter-professional collaboration (2.5 theory hours per week and 15 clinical project contact hours per semester). PR: Admission to the BSN program or successful completion of the first year of the ASN program.

**Nursing 3350 - Professional Nursing Concepts**
**Writing Intensive  3 hours**
This course is designed to introduce the concepts of professional nursing practice and the nurse generalist role. Students explore the healthcare context, health policy, and political action. The core health care competencies, as identified by the Institute of Medicine, are examined. Topics include patient-centered care, inter-professional teams, evidence-based practice, quality improvement, and informatics. The scope of the coursework covers the history, current state, and future of nursing in order to prepare registered nurses for diverse and dynamic professional roles (3 theory hours per week). PR: Admission to the BSN program and NURS 3320 and ENGL 1102; NURS 3320 may be taken concurrently. Active, unencumbered nursing license required.
Nursing 3360 – Nursing Ethics   3 hours
This course explores the values, codes, principles, and professional standards that govern bioethical and ethical decisions in professional nursing practice. The course supports the student in developing the professional role and the values of altruism, autonomy, human dignity, integrity, and social justice. The course investigates the emerging field of genomics as it relates to ethical decision-making. Case studies of ethical dilemmas are analyzed, and concepts learned are applied to nursing practice (3 theory hours per week). PR: NURS 3340 and NURS 3350; NURS 3340 and NURS 3350 may be taken concurrently. Active, unencumbered nursing license required.

Nursing 3399 - Special Topics in Nursing   1-12 hours
This course is concerned with special studies in selected topics, to be determined by the instructor and approved by the School’s dean. Credits earned will be applicable as free electives.

Nursing 4400 - Research in Nursing Practice 3 hours
This course focuses on using research findings to provide nursing care. Students work in teams and use an evidence based model to appraise the applicability and feasibility of new findings and to solve a clinical problem. As part of that model, students must disseminate findings to their peers. Emphasis is placed on critical thinking, team work, ethics, professionalism, patient-centered care, and life-long learning (3 theory hours per week). PR: NURS 3360 and statistics (PSYC 2240, BUSN 3310, MATH 1113, or SOCY 2240). NURS 3360 and Statistics may be taken concurrently. Accelerated Program: Instructor approval required. Active, unencumbered nursing license required.

Nursing 4410 - Community Health Nursing   5 hours
This course focuses on the theories and principles underlying current community health nursing practice. Students explore the reciprocal relationships among individuals, families, and populations as they relate to health promotion, maintenance, and restoration. Emphasis is placed on evidence-based practice, utilization of resources, team work, critical thinking, cultural competence, and community nursing. Community activities and projects allow students to practice providing patient-centered care (3 theory hours per week and 60 clinical project contact hours per semester). PR: NURS 3360 and NURS 4400; NURS 4400 may be taken concurrently. Accelerated Program: Instructor approval required. Active, unencumbered nursing license required.
Nursing 4430 - Leadership and Management in Nursing Practice  3 hours
In this course, students will explore the nurse generalist’s roles as leaders and managers. Leadership and management theories and principles are explored and applied to a variety of health care situations. Emphasis is placed on critical thinking and decision making, team work, change theory, communication skills, conflict management, quality improvement, and resource management (3 theory hours per week). PR: NURS 4410 and BSBA 2209 or MGMT 3308; NURS 4410 and management may be taken concurrently. Accelerated Program: Instructor approval required. Active, unencumbered nursing license required.

Nursing 4440 - Nursing Practicum  4 hours
This capstone course assists students with the integration and application of knowledge, skills, and attitudes in the professional nurse generalist role. As part of the clinical practicum, students utilize a theoretical framework to propose change. Essential elements include leadership and management skills, inter-professional collaboration, evidence-based practice, communication, and quality improvement. All BSN coursework must be completed prior to or concurrently with this course (2 theory hours per week and 60 clinical project contact hours per semester). PR: NURS 4410 and NURS 4430; NURS 4430 may be taken concurrently. Accelerated Program: Instructor approval required. Active, unencumbered nursing license required.

Nursing 4441 - School Nurse Practicum  4 hours
This School Nurse Practicum is designed for BSN-prepared registered nurses to help them meet the West Virginia Board of Education Standards for practicing school nurses. This specialization prepares nurses for expansion of their professional role to include care provider, designer, manager, advocate, coordinator, and team leaders for children in the school setting. The school setting includes children, their families, school personnel, and the community. (1 class hour, 6 lab hours per week). PR: Must be a registered nurse with an active, unencumbered WV license. Must be a graduate of an accredited BSN program. Education 2200 is also required for WV School Nurse Certification. Instructor approval required.

Nursing 4499 - Special Topics in Nursing  1 -12 hours
This course is concerned with special studies in selected topics, to be determined by the instructor and approved by the School’s chairman. Credits earned will be applicable as free electives.
**Nursing 4998 – Undergraduate Research**  
0-6 hours

Undergraduate research is an experiential learning activity that provides an opportunity for a student to engage in the scholarly activities of their major discipline under the guidance of a faculty mentor who will work in close partnership with each student in his or her formulation of a project, the development of a research strategy, and the assessment of a student’s progress. The primary goal is for each student scholar to conduct an inquiry or investigation that makes an original, intellectual, or creative contribution to their discipline and which is shared in an appropriate venue. Sophomore-Senior Level, Repeatable. Instructor approval required.
BSN Student Data Form

DEMOGRAPHICS

Name ____________________________________________________________

Student Number__________________________________________________________

Address_________________________________ City_____________________State________________________

Zip Code___________ County_______ Telephone numbers in order of importance______________________

Email address (student)__________________________________________________________________________

Email address (permanent)___________________________________________________

Age__________ Gender___________ Ethnicity_______________________________________________________

EMPLOYMENT

Are you employed as a nurse? Yes_______ No_________

Employment Status: Full-Time_____ Part-Time_____ Not Employed_______

Employer/Position___________________________________Type of Facility______________________________

State(s) in which you are employed __________________________________RN License Number__________

EDUCATION

Which type of entry level degree did you complete? Associate’s Degree_____ Diploma_____

ASN or Diploma School Name_________________________Date Completed___________

Year of Admission to NURS 3350_____ Student credit load: ____Full-Time _____Part-Time

Do you receive financial aid? Yes_____ No_____ Type of Assistance________________________

Projected Year of Graduation__________

Accelerated (2-semester)_______ Intermediate (3-semester) _______ Traditional Track (4+ semesters)_______

PROGRAM REQUIREMENTS

Verify by signature that you are aware of the Program Health Requirements Policy, requiring submission of all
required documents by Jan. 31 for spring and Aug. 31 for fall:

Student Signature: ______________________________________________________

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BSN Program Requirements Form

Student Name: [Blank]  FSU ID: [Blank]  Year admitted to NURS 3350: [Blank]
Desired Track: ☐ Traditional (4+ semesters)  ☐ Intermediate (3-semester)  ☐ Accelerated (2-semester)
☐ Plan of progression completed
Previous 4-year Degree: ☐ No  ☐ Yes (review transcript for Math, English 1104, 1108, statistics, and management)
BSN Orientation Completed: ☐

Required General Studies Outcomes, Courses, and Credit Hours  (Course lists for general studies outcomes are listed in FSU catalog)

<table>
<thead>
<tr>
<th>Outcome (credit hours)</th>
<th>Accepted Courses</th>
<th>Completed</th>
<th>Course(s) Used (*=memo in file)</th>
<th>*Unique Credit Hours Applied</th>
<th>Grade Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Critical Analysis (3) NURS 3360, NURS 4440, any other choice ☒</td>
<td>NURS</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Quantitative Analysis (3) MATH 1107 or higher ☐</td>
<td>MATH</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Written Communication (6) ENGL 1101 AND ENGL 1102 ☐</td>
<td>ENGL 1101 and 1102</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>4. Teamwork (3) NURS 4400, NURS 4440, any other choice ☒</td>
<td>NURS</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Information Literacy (3) NURS 4400, any other choice ☒</td>
<td>NURS</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>6. Technology Literacy (3) NURS 4430, any other choice ☒</td>
<td>NURS</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>7. Oral Communication (3) COMM 2200, 2201, or 2202 ☐</td>
<td>COMM</td>
<td>0</td>
<td></td>
<td></td>
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<tr>
<td>8. Citizenship (3) Any choice ☐</td>
<td>Click here to enter text.</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Ethics (3) NURS 3360, any other choice ☒</td>
<td>NURS</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10. Health (3) NURS 4410, any nursing course, any other choice ☒</td>
<td>NURS</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11. Interdisciplinary (3) NURS 4440, any other choice ☒</td>
<td>NURS</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>12. Fine Arts (3) Any choice(s) ☐</td>
<td>Click here to enter text.</td>
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<tr>
<td>13. Humanities (3) Any choice(s) ☐</td>
<td>Click here to enter text.</td>
<td></td>
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<tr>
<td>14. Social Sciences (3) Any choice ☐</td>
<td>Click here to enter text.</td>
<td></td>
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<td></td>
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<tr>
<td>15. Natural Sciences (3-4) Any choice ☐</td>
<td>Click here to enter text.</td>
<td></td>
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<td></td>
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<tr>
<td>16. Cultural Awareness (3) Any choice ☐</td>
<td>Click here to enter text.</td>
<td></td>
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</tr>
</tbody>
</table>

Total Unique General Studies Credit Hours (30 required)

Required Support Courses

<table>
<thead>
<tr>
<th>Statistics</th>
<th>Click here to enter text.</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 2240, BSBA 3310, MATH 1113, or SOCY 2240</td>
<td></td>
</tr>
</tbody>
</table>

Management

| BSBA 2209 or MGMT 3308 | Click here to enter text. |

Nursing Credits Over 35

| Any nursing credits over the 35 credits given for licensure | Total hours: Click here to enter text. | |

Free Electives

| Credits needed to get 120 or more total credit hours. | Click here to enter text. | |

* In order to count as unique general studies credit hours, courses cannot be in the Major (NURS) or duplicated (used in more than one category). Courses can only be used twice.

Totals

<table>
<thead>
<tr>
<th>Total Unique General Studies Credit Hours (30 required)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Required Support Course Credits (6-7 required)</td>
</tr>
<tr>
<td>Nursing Credits for Licensure 35</td>
</tr>
<tr>
<td>Total Required BSN Nursing Course Credits 28</td>
</tr>
<tr>
<td>Nursing Credits over the 35 Credits for Licensure</td>
</tr>
<tr>
<td>Total Free Elective Credits</td>
</tr>
<tr>
<td>TOTAL CREDITS (120 required)</td>
</tr>
</tbody>
</table>
### Required BSN Nursing Courses

<table>
<thead>
<tr>
<th>Nursing Course (credit hours)</th>
<th>Semester Offered</th>
<th>Completed</th>
<th>Grades (*=memo in file)</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 3320 Health Assessment (4) w/clinical projects</td>
<td>Fall or spring – ASN 2nd year, BSN 1st semester</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>NURS 3340 Nursing Care of the Older Adult (3) w/clinical projects</td>
<td>Fall or Spring – ASN 2nd year, BSN 1st semester</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>NURS 3350 Professional Concepts in Nursing (3)</td>
<td>Fall or Spring – BSN 1st year (point of admission)</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>NURS 3360 Nursing Ethics (3)</td>
<td>Fall or Spring – BSN 1st year</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>NURS 4400 Research in Nursing (3) (prerequisite or concurrent enrollment - statistics)</td>
<td>Fall or Spring – BSN 2nd year</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>NURS 4410 Community Health Nursing (5) w/clinical projects</td>
<td>Fall or Spring – BSN 2nd year</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>NURS 4430 Nursing Leadership and Management (3) (prerequisite or concurrent enrollment - management)</td>
<td>Fall or Spring – BSN 2nd year</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>NURS 4440 Nursing Practicum (4) w/clinical projects (must complete all coursework prior to or concurrently)</td>
<td>Fall or Spring – BSN 2nd year, capstone course, last semester</td>
<td>☐</td>
<td></td>
</tr>
</tbody>
</table>

### School Nurse Certification Courses

<table>
<thead>
<tr>
<th>School Nurse Certification Courses</th>
<th>Semester Offered</th>
<th>Completed</th>
<th>Grades (*=memo in file)</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 2200 Introduction to Education (3)</td>
<td>Any semester</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>NURS 4441 School Nurse Practicum (4)</td>
<td>Last semester or after graduation</td>
<td>☐</td>
<td></td>
</tr>
</tbody>
</table>
# Program Progression Form

Student Name:  
Student ID:  
General Studies Courses Left to Take:  
Other Notes:  
Estimated Date of Graduation:

<table>
<thead>
<tr>
<th>Summer 20</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Fall 20</th>
<th>Spring 20</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Summer 20</th>
</tr>
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<tbody>
<tr>
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</table>

<table>
<thead>
<tr>
<th>Fall 20</th>
<th>Spring 20</th>
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</table>

<table>
<thead>
<tr>
<th>Summer 20</th>
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<tbody>
<tr>
<td></td>
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<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Fall 20</th>
<th>Spring 20</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
# Model Schedule – Traditional Track

*Nursing and General Education Courses are shown.

## Junior Year – Semester 1

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 3320</td>
<td>Health Assessment</td>
<td>4</td>
</tr>
<tr>
<td>NURS 3350</td>
<td>Professional Concepts</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Oral Communication</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Fine Arts</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Free elective</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td><strong>19</strong></td>
</tr>
</tbody>
</table>

## Junior Year – Semester 2

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 3340</td>
<td>Nursing Care of the Older Adult</td>
<td>3</td>
</tr>
<tr>
<td>NURS 3360</td>
<td>Nursing Ethics</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Citizenship</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Quantitative Analysis</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Global Awareness</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Free elective</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td><strong>18</strong></td>
</tr>
</tbody>
</table>

## Senior Year – Semester 3

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 4400</td>
<td>Research in Nursing Practice</td>
<td>3</td>
</tr>
<tr>
<td>NURS 4410</td>
<td>Community Health Nursing</td>
<td>5</td>
</tr>
<tr>
<td>Statistics</td>
<td>PSYC 2240, SOCY 2240, BSBA 3310, or MATH 1113</td>
<td>3-4</td>
</tr>
<tr>
<td></td>
<td>Humanities</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Free elective</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td><strong>17-18</strong></td>
</tr>
</tbody>
</table>

## Senior Year – Semester 4

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 4430</td>
<td>Leadership &amp; Management in Nursing Practice</td>
<td>3</td>
</tr>
<tr>
<td>NURS 4440</td>
<td>Nursing Practicum</td>
<td>4</td>
</tr>
<tr>
<td>Management</td>
<td>BSBA 2209 or MGMT 3308</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Free electives</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td><strong>16</strong></td>
</tr>
</tbody>
</table>

...........................................................................................70-71 TOTAL
# Model Schedule – Accelerated Track

## Semester I

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 3320</td>
<td>Health Assessment</td>
<td>4</td>
</tr>
<tr>
<td>NURS 3350</td>
<td>Professional Nursing Concepts</td>
<td>3</td>
</tr>
<tr>
<td>NURS 4400</td>
<td>Research in Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NURS 4410</td>
<td>Community Health Nursing</td>
<td>5</td>
</tr>
</tbody>
</table>

15 credits (room for one general studies course)

## Semester II

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 3340</td>
<td>Nursing Care of the Older Adult</td>
<td>3</td>
</tr>
<tr>
<td>NURS 3360</td>
<td>Nursing Ethics*</td>
<td>3</td>
</tr>
<tr>
<td>NURS 4430</td>
<td>Nursing Leadership &amp; Management</td>
<td>3</td>
</tr>
<tr>
<td>NURS 4440</td>
<td>Nursing Practicum</td>
<td>4</td>
</tr>
</tbody>
</table>

13 credits (room for 1-2 general studies courses)

**Total BSN Nursing Hours**  
28

*The accelerated program of study is very rigorous.*

# Model Schedule – Intermediate Track

## Semester I

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 3320</td>
<td>Health Assessment</td>
<td>4</td>
</tr>
<tr>
<td>NURS 3350</td>
<td>Professional Nursing Concepts</td>
<td>3</td>
</tr>
<tr>
<td>NURS 3340</td>
<td>Nursing Care of the Older Adult</td>
<td>3</td>
</tr>
<tr>
<td>NURS 3360</td>
<td>Nursing Ethics*</td>
<td>3 credits</td>
</tr>
</tbody>
</table>

13 credits (room for one general studies course)

*NURS 3360 may be moved to Semester II

## Semester II

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 4400</td>
<td>Research in Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NURS 4410</td>
<td>Community Health Nursing</td>
<td>5 credits</td>
</tr>
</tbody>
</table>

8 credits (room for 3 general studies courses)

## Semester III

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 4430</td>
<td>Nursing Leadership &amp; Management</td>
<td>3</td>
</tr>
<tr>
<td>NURS 4440</td>
<td>Nursing Practicum</td>
<td>4 credits</td>
</tr>
</tbody>
</table>

7 credits (room for 3 general studies courses)

**Total BSN Nursing Hours**  
28
Policies

Orientation
All students entering the BSN Program must complete the Program Orientation Module as part of their first BSN nursing course. The orientation is delivered via asynchronous online instruction. All new students will complete the BSN orientation as part of NURS 3320, 3340, or 3350. Students need to complete the orientation in one class only. After reviewing the materials, students must complete the Orientation Exam with a 75% or higher before noon on the Friday of add/drop week (the first week of classes). Students that do not complete the exam on time will have to withdraw from the BSN nursing course(s).

Academic Dishonesty Policy
Academic dishonesty reflected by cheating, plagiarism, and falsifying records may be grounds for dismissal from the nursing program. See the FSU Student Handbook for further information.

Examples of academic dishonesty include, but are not limited to:

- Copying from another student on a test, with or without his or her knowledge.
- Using unfair methods to find out in advance what will be on a test.
- Helping someone else cheat on a test or assignment.
- Taking an exam for someone else or having someone else take an exam for you.
- Using an assignment for more than one class without professor approval.
- Copying another person’s work and submitting it as your own.
- Collaborating on an assignment when it was assigned as individual work.
- Falsifying data.

Examples of plagiarism include, but are not limited to:

- Copying even a small amount of material without citing the material.
- Falsifying quotations or references.
- Borrowing phrases from sources without using quotation marks.
- Finding synonyms for the author’s language while using the original structure.
- Misquoting or neglecting to quote or cite sources.

Grading & Progression Policy
A grade of “C” or above is required in all courses. Classes in which a “D” or lower was recorded and developmental course credit hours will not count toward the 120 hours required to graduate. Students must maintain a 2.0 GPA or higher to progress in the BSN Program.
Grading Scale
The grading scale which determines the letter grade assigned for all nursing courses follows. Grades are not rounded up.

92 to 100%   A
84 to 91%    B
75 to 83%    C
66 to 74%    D
Below 66%    F

Grievance Policy (Appeal Procedures)
Students always have the option of appealing grades, policies, or procedures that they believe to be prejudicial, capricious, or arbitrary. If students choose to pursue a grievance or appeal, they should proceed through the appropriate chain of command as outlined below.

1. Discuss concerns with the course instructor(s)
2. Submit grievance in writing to course instructor(s)
3. Submit grievance in writing to the BSN Curriculum Committee Chairperson.
   a. The chairperson will present the issue to the BSN Curriculum Committee.
   b. The course instructor(s) will direct all grievances related to program or School of Nursing policies or those containing concerns affecting more than one course to the BSN Curriculum Committee
4. Submit grievance in writing to the Dean of the School of Nursing and Allied Health Administration
5. Follow the Fairmont State University Academic Appeals Process as outlined in the FSU Student Handbook

Health Requirements Policy
All students enrolled in any 3000 or 4000 level nursing course must have proof of vaccination and/or immunity for all required immunizations. In order to facilitate documentation and tracking of immunization data, students are required to purchase a Verified Credentials account (http://scholar.verifiedcredentials.com/fairmontstate) (approx. $80 upon admission through the first year, $25 each year after). Students must ensure submission and approval of all required documents prior to August 31 for the fall semester and January 31 for the spring semester. This includes items that must be updated annually or maintained continuously as outlined below. If students are not compliant prior to the deadline, a two-week (14 day) grace period will be applied. Compliance must be achieved by the end of this grace period, or the student will be required to withdraw from all BSN nursing courses. Students will also be given a two-week grace period when items listed below expire during the semester. Students are responsible for checking all relevant email accounts to verify that the submission to Verified Credentials was approved, and any problems encountered in the process should be directed to Mrs. Deborah Hawkins in the School of Nursing and Allied Health Administration at 304-367-4003 or deborah.hawkins@fairmontstate.edu. If there are unresolved issues, concerns, or extenuating
circumstances, it is the student’s responsibility to contact Mrs. Hawkins or Dr. Tanya Rogers, the Associate Dean, prior to the deadline. Please do not contact faculty members with questions regarding this policy.

The following documents are required for admission and progression in the BSN Program.

- Active, unencumbered WV nursing license*(will be checked online by BSN Faculty)
- Background Check (upon admission to the BSN Program)**
- Current American Heart Association Healthcare Provider level CPR Certification*
- 10-panel urine drug screen (upon admission to the BSN Program, random upon request)
- Annual PPD (2-step if it has been longer than 12 months since last PPD)* or a negative TB QuantiFERON
- Chest x-ray, if PPD is positive
- Tdap immunization (within the last 10 years)
- Positive MMR titer (or a booster, if titer is negative or equivocal)
- Positive Varicella titer (or a booster, if titer is negative or equivocal)
- Positive Hepatitis B titer (or booster, if titer is negative; titer must be repeated; students may sign a declination form if the repeat titer is negative)
- Annual Influenza vaccination* (Due between October 1 and October 31)

*must be maintained and will be verified at certain points in the program

**will not have to have a new background check if transitioning directly from FSU’s ASN Program and already have a background check in the account

**Late Assignment Policy**

All assignments are to be turned in on time. No assignments will be accepted late without approval of the instructor. If approval is given, the instructor will establish a new due date. If the student misses the new due date, it will be counted as a late assignment, unless extenuating circumstances are still present. No assignments will be accepted after the final day of the semester (as identified by the instructor). Procrastination is strongly discouraged, and last minute technical and computer problems will not be excuses for late assignments. Faculty reserve the right to require that assignments be turned in even if points will not be awarded. Assignments that are integral to the fulfillment of course outcomes will be identified at the beginning of each course. At the end of the semester, students will be able to select one late assignment to be credited with the earned grade.
Licensure Policy
At the beginning of each semester, the faculty will check with the Board of Examiners for Registered Nurses for unencumbered licensure. New graduates (August graduates for fall admission or December graduates for spring admission) that have not yet achieved licensure are eligible to register for 3000 level courses as long as an NCLEX-RN testing date is scheduled within the first four weeks of the semester. Students who are unsuccessful on the NCLEX-RN exam taken within the first four weeks of the semester will not be permitted to remain in NURS 3350 or 3360. Non-licensed new graduates would not be eligible to take 4000 level courses. All other students admitted to the BSN Program must have an active license within the first week of the semester to be eligible to take NURS 3350 or above.

Policy Changes
Policies are changed in BSN Curriculum Committee and/or Nursing Faculty Committee meetings, with documentation recorded in committee minutes. Policies and curriculum changes that affect students will be submitted to students for comment prior to the final faculty vote. After approval by the appropriate committee, if necessary, the new policies are communicated to the students through email, Blackboard, and/or verbal notification on the first day of class when course policies are discussed or as soon as possible if changes are made after the first day of class.

Transfer Policy
The Registrar’s office reviews student transcripts for transfer of general studies courses. Nursing advisors and the BSN Curriculum Committee review requests for nursing course transfer credit and program-specific requirements and may require that the student submit course descriptions, course outcomes, and/or syllabi. At minimum, courses must have been taken through a regionally accredited institution and CCNE, CNEA, or ACEN-accredited program, a grade of “C” or higher must have been achieved, and nursing courses must have been taken within the last five years.

Withdrawal and/or Change in Progression Plan Policy
In order to drop a required nursing or non-nursing course, the student must meet with his/her advisor. Some nursing courses are pre-requisites or courses to be taken concurrently with each other; therefore, a withdrawal from one nursing course may necessitate withdrawal from other nursing courses and additional time to complete the program.
Student Information

Advisory System
You must meet with your academic advisor each semester so that he or she can assist you in selecting courses to meet the requirements of the program. You are responsible for knowing these requirements and for following through with the registration of courses.

Make no change in your program (adding, withdrawing, etc.) without your advisor's consent. Any failure to adhere to these guidelines could result in a delayed graduation date. If a change in progression or a withdrawal is imminent, contact a BSN faculty member who may be able to help in the problem-solving process.

Cell Phone Usage
Cell phones are to be turned off or on vibrate during class times. No use of cell phones is permitted during class. Cell phones are not to be used during clinical experiences.

Children in the Classroom
NO Children are allowed in the classroom during class time.

Course Evaluations
Students will be given the opportunity to evaluate the course and the faculty at the end of each nursing course in an anonymous manner. The information from the evaluation is used by the instructor as a guide for improvement of the course and teaching and learning practices.

Drug Screening
Students may be subject to random drug screening or psychiatric evaluation at their expense if their behavior puts patients, faculty, or peers in jeopardy. Unauthorized use of controlled substances will be cause for dismissal from the nursing program.

Graduation Application
Candidates for graduation must officially apply for a degree in the Office of Student Services the semester before the semester that you intend to graduate. There is a fee associated with this application. This fee includes evaluation of your transcript, your diploma, and your cap and gown for the graduation ceremony. Students are responsible for meeting the deadlines for application for graduation.

Graduation Pictures
Arrangements are made with a photographer for individual pictures of the graduating class to be taken, which are then made into a composite. It has been customary for a large composite to be made to be placed in the frames in the hallway outside the Nursing Department.
Health Insurance
Fairmont State does not provide individual health and accident insurance. The student is responsible for expenses incurred as a result of illness or accidents including those that might occur in the clinical areas.

Name Changes
A change in name and/or address is to be reported to your advisor and the Student Services Office.

Name Tags
Students are responsible for getting their own name tags for clinical use.

Pinning Ceremony
A pinning ceremony is traditionally held during the week of spring commencement for those students completing the Associate Degree in Nursing and the Bachelor of Science in Nursing degrees.

Pins
A school pin has been designed for the BSN Program that is available to graduates. Orders are placed online during the student’s final semester.

Professional Membership
Students are encouraged to join ANA and WVNA or any other professional nursing organization. This fosters high standards and a commitment to the nursing profession. Students with qualifying academic records and academic integrity will also be invited to join Sigma Theta Tau International Honor Society.

Student Governance
Students have multiple opportunities to provide input and share decision-making. All students are members of the Student Government Association and have the opportunity to participate at the university level. At the program level, the Dean will meet with students formally to gather feedback and to give students the opportunity to voice concerns. Also, policy and curriculum changes that affect students will be presented to students for comment prior to the final nursing faculty vote. Students have the opportunity to submit appeals or grievances and to provide feedback on informal and formal surveys anonymously.

Technology Requirements
In order to be a successful online learner, students need to feel comfortable and take responsibility for their learning process. The computer is the main component of an online classroom. Students need to ensure they have a reliable computer as well as reliable high-speed internet service. Basic skills are also needed in order to be successful.

- **Browser Information** - [Browser Support](#). This tells students what operating systems and browsers are compatible with Blackboard (Java, Internet etc.). Browser Test-Once you log into Blackboard, you will be on the “My Institution” tab. There is a link for students to complete a browser test of their computers. “Browser Test” is located on the left-
hand side and students should complete this to ensure their computer is working correctly.

- **Required software and plug-ins:** Adobe—some files may be in PDF form and students will need Adobe Reader. This is a free download. Microsoft Office or Google Docs—If students are unable to purchase Microsoft Office, Google Docs is free software where they can save documents in word format and everything else that Office offers. They can also share documents with other students so all students can add their sections as well. Microsoft can be purchased for a discount for students. Adobe Shockwave—Students will need this to view some videos for various classes. Quicktime—Students will need this to view some videos for various classes. Adobe Flash Player—Students will need this to view some videos for various classes. Knovio Presentation Software—This software is a free and it is for presentations that you will be doing in various classes. Also, instructors may use this in their classes as well.

- **Skills needed:**
  - Use email
  - Check course messages
  - Use word-processing programs
  - Save documents
  - Navigate and search the Internet
  - Install new software applications
  - Use presentation software
  - Submit assignments online
  - Participate in online discussions
  - Navigation of Blackboard
  - Upload(scan files
  - Adjust pop-up blockers

- **Required Equipment**
  - RELIABLE high-speed internet service
  - RELIABLE computer
  - Webcam
  - Microphone
  - Word processing software
  - Access to a scanner
Transition from the FSU ASN or LPN-ASN Programs
ASN students are encouraged to contact a BSN advisor for assistance in registering for BSN courses in their last semester. After graduating from the ASN program, students that want to continue to the BSN must apply for admission to that degree program, if they have not already done so, and they will be assigned to a BSN faculty advisor.

Student Services

Disability Services
Services are available to any student, full or part time, who has a need because of a documented disability. It is the student’s responsibility to register for services with the coordinator of students with disabilities and to provide any necessary documentation to verify the need for accommodations. Information regarding disability services and contact information can be found in the FSU Student Handbook.

Technology Services
Students can contact the Teaching & Learning Commons at 304-367-4810, option 3 or help@fairmontstate.edu. The Teaching & Learning Commons is located in the Library in room 126 and is open 7 days a week throughout the semester. If you are unsure about your computer or you have any questions, you should contact the Teaching & Learning Commons. For Blackboard assistance outside of normal Teaching & Learning Commons business hours, contact WVNET at 304-293-5192.

The following services are available to our students. You may find that the new Writing Center is a valuable resource for our students, since the BSN Program is writing intensive. You can ‘Ctrl+click’ directly on the name, and it will take you to the office’s website. If you have trouble with the link, you should be able to see the website address when you hover over the name.
<table>
<thead>
<tr>
<th>Student Service Office/Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admission Testing</td>
</tr>
<tr>
<td>Advising Center</td>
</tr>
<tr>
<td>Book Store</td>
</tr>
<tr>
<td>Career Services</td>
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<tr>
<td>Counseling Services/ Crisis Intervention</td>
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<tr>
<td>Disability Services</td>
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<tr>
<td>Financial Aid Services</td>
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<tr>
<td>Honors Program</td>
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<tr>
<td>International Student Affairs</td>
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<tr>
<td>Library Services</td>
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<tr>
<td>Multi-Cultural Affairs</td>
</tr>
<tr>
<td>Printing Center</td>
</tr>
<tr>
<td>Public Safety</td>
</tr>
<tr>
<td>Recreational Facilities (Falcon Center)</td>
</tr>
<tr>
<td>Registration (Enrollment) Services</td>
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<tr>
<td>Residence Life</td>
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<tr>
<td>Student Activities</td>
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<td>Student Health Services</td>
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<tr>
<td>Tutoring Services</td>
</tr>
<tr>
<td>Writing Center</td>
</tr>
</tbody>
</table>
School Nurse Certification

Students enrolled in the School Nurse Certification Program must meet the following criteria:

1. Achieve a minimum grade point average of 2.75.

2. Submit a background check by the Criminal Investigation Bureau of the West Virginia State Police, including fingerprint examination. (cost incurred)

3. Complete a Bachelor’s Degree in Nursing

4. Have and maintain an active, unencumbered RN license in WV

5. Complete the following courses:

   Education 2200  3 credit hours
   Nursing 4441  4 credit hours
   7  total hours

6. Submit a copy of the WV nursing license, final FSU transcript, and completed certification application to the Certification Officer in the FSU School of Education.