

Office of Enrollment Services Override Form

Student Information:

Student Name _____
First Middle Last

Student ID _____ Student Email _____
F00..... or SS#

Course Information:

Term: Spring 20_____ Summer 20_____ Fall 20_____

Subject _____ *Course Number _____ *CRN _____ Hrs _____
(EX: PSYC) (EX: 1101) (0123) (only if variable)

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Manual Overrides: All other overrides must be done online

- Duplicate Course — Student taking multiple 99 courses
- Level Restriction — Student taking upper division FSU class

Late Request: Student must accompany form. Request will be reviewed but only extenuating circumstances will be approved. Financial Aid cannot be applied to hours added after the deadline. Please provide justification below.

- Late Override

Signatures:

Instructor _____ Date _____
Dean _____ Date _____

For Office Use Only

Staff Signature _____ Date _____

Forms will not be accepted or processed without all required information.

Last Updated 2/19/2014