

ACADEMIC SUSPENSION APPEAL FORM



Instructions: Please complete sections 1-3 of the appeals form below.

Section I. Student Information

Student ID# _____ Date: _____

Name: _____

Email: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Program of Study/Major: _____

Current Grade Point Average: _____ Effective Term of Suspension _____

Choose Your Dismissal Type

Select Reinstatement Semester

Section II. Explanation of Circumstances and Plan of Action. Attach a letter written at a college level explaining the information below. Include any supporting documentation.

- The circumstances that led to your earning D and/or F grades (be specific and complete).
- The adjustments you will make if you are permitted to return, including specific steps you will take to earn a grade of C or higher in all future classes.
- Include specific days and times (or hours per day) you will set aside for working on class assignments and how you will adjust your priorities and responsibilities to improve your academic progress and success.

Section III. Certification Statement.

I certify that all the information I provided is true and complete to the best of my knowledge. I understand I will be notified of the decision by my Fairmont State University email, and that I must comply with the terms of the notification.

*By checking this box, I certify that I have read and understand the information provided above with the Academic Suspension Appeal Form.

Submit Academic Suspensions Form and required attachments to Pamela.Stephens@fairmontstate.edu