



REGENTS BACHELOR OF ARTS DEGREE PROGRAM
Instructions for Transient RBA Students

Admissions and WVROCKS/RBAS Course Enrollment

RBA Student:

- 1) Complete a hard copy of the Fairmont State University application for admission indicating “transient student” as the type of applicant. The application is available at:

<http://www.fairmontstate.edu/node/15918/attachment/newest>

- 2) Submit the completed application to Pamela Stephens, Coordinator of the RBA Degree Program by either mail, fax, or as a scanned attachment:
 - a. 1201 Locust Avenue, Fairmont, WV 26554
 - b. 304-367-4995 (fax)
 - c. Pamela.Stephens@fairmontstate.edu

RBA Coordinator at the Student’s Home Institution:

- 3) E-mail permission to Pamela.Stephens@fairmontstate.edu indicating that the RBA student is:
 - a. in Good Academic Standing,
 - b. admitted into your institution’s RBA Program,
 - c. enrolling at Fairmont State to register for the online WVROCKS/RBAS classes.

- 4) Specify which classes the student has permission to take (i.e., any upper-division, a specific General Studies category, etc.).

PLEASE NOTE:

- All of these steps must be completed each semester the student attends Fairmont State as a transient RBA student.

- Transient RBA students enrolling in only WVROCKS/RBAS classes will have the \$25 application fee waived. Students enrolling in classes other than the WVROCKS/RBAS classes will be required to pay the application fee.