



Office of Residential and Student Life
1201 Locust Ave • Fairmont, WV, 26554
Phone: (304) 367-4216 • Fax: (304) 333-3693
ResLife@fairmontstate.edu

This request for on-campus exemption must be turned in and accompanied by supporting documentation no later than 30 days prior to the first day of classes of the term for which you are requesting exemption. Exemption requests received fewer than 30 days before the start of the academic term will not be considered. This request form does **NOT** guarantee on-campus exemption and *cannot* be used to request a housing release.

Name: _____ Date of Birth (MM/DD/YY): _____

Student ID#: _____ Term applying for: _____

Home Address (street): _____

Home Address (city, state, zip): _____

Primary Phone: _____ Secondary Phone (Optional): _____

Email: _____

To be eligible for exemption you **must** meet at least one of the following criteria:
(Circle all that apply.)

1. **You are married.**
Include a copy of your marriage license.
2. **You are a parent with custody of your child (children).**
Include a copy of your child's birth certificate and documentation that the child(ren) shares the same address as you, the parent.
3. **You have documented medical circumstances that cannot be accommodated on campus.**
Include a letter from your physician on office letterhead. A prescription pad note will NOT be accepted.
4. **You are a commuter student who lives within a 50-mile driving distance of the Fairmont State campus at the home of your parent or legal guardian.**
Include a letter from your parent or legal guardian with a full, permanent address.
5. **You are twenty-one years of age or older.**
Include a copy of driver's license or birth certificate to verify age.
6. **Other**
Please include all supporting documentation.

Exemption requests with no supporting documentation will NOT be considered.

Student Signature: _____ Date: _____

_____ Office Use Only _____

Date Received: _____ By: _____

Address Verification Completed: _____ Miles from Fairmont State: _____

Approved _____ or Declined _____