

**FAIRMONT STATE UNIVERSITY
FACULTY / STAFF PARKING PAYROLL DEDUCTION FORM**

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| NAME: | EMPLOYEE F #: |
| DEPARTMENT: | OFFICE PHONE: |

CHECK ONE: (Parking Fee deducted over total pays in contract)

Full Time Employees

- Annual Full Time Employee Day Rate = \$180.00
- Annual Evening and Weekend Rate = \$90.00*

Adjunct Faculty and Other Part Time Employees

- Annual Day Rate = \$90.00
- Annual Evening and Weekend Rate = \$45.00*
- One Term Only (Fall, Spring, Summer) Evening and Weekend Rate = \$23.00*

***Note: Evening hours begin at 4:00 p.m.**

FURTHER I ELECT: (Check One)

PRE-TAX PAYROLL DEDUCTION

BENEFIT OF PRE-TAX PAYROLL DEDUCTION: The pre-tax payroll deduction allows employers to deduct parking fees from employees' income before taxes are deducted. This means you won't pay federal income, West Virginia state income or social security tax on the portion of your income that covers the cost of parking.

PLEASE NOTE INTERNAL REVENUE SERVICE REGULATON: Once amounts are deducted from pay under a salary reduction election, they are not refundable to the employee.

POST-TAX PAYROLL DEDUCTION

SIGNATURE _____

DATE _____

Please return completed deduction form to the Public Safety / Police Department.

Upon receipt you will be issued the appropriate parking decal.

PUBLIC SAFETY / POLICE DEPARTMENT * ROOM #102 WALLMAN HALL * (304) 367-4157

Please direct questions regarding the payroll deduction for parking permit fee to the Payroll Office.

PAYROLL OFFICE * ROOM #305 HB * (304) 367-4818