

FAIRMONT STATE HOMECOMING 2017

FAIRMONT FLASHBACK 1967

Questions? Please contact Shawn Ragsdale:
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It is time to start preparing for our Homecoming celebration! We hope you and your organization will participate and make Homecoming 2017 a memorable experience for everyone. Please take your time and read this packet to completely inform yourself of all of the event details, rules and regulations.

This year, homecoming will be centered on the theme: **"Flashback 1967."**

As with previous years, we will be voting on a Homecoming King and Queen to represent our institutions. All active student organizations are more than welcome to sponsor both a King and a Queen candidate; each candidate must have their own escort. For all rules concerning the candidates and schedule of events, please see the enclosed regulations. King and Queen will be announced at the Saturday Halftime Ceremony.

Please read over the King and Queen Selection Guidelines for further information.

Candidates can be a Fairmont State University Undergraduate Student, Pierpont Undergraduate Student, or Graduate Student.

All organizations wishing to sponsor a candidate for Homecoming Court must participate in the following:

- **Silent Auction, September 27th**
- **Parade Line-up & Parade, September 28th**
- **1967 Dance, September 29th**
- **Homecoming Football Game, September 30th**

All candidates will be introduced at:

- **HC Football Game Half-time Coronation Ceremony, September 30th**

Schedule of Events

September 21st , Thursday

1. Mandatory Homecoming Candidate's Meeting
12:30-1:30pm, Hardway 128

September 26th , Tuesday

1. Homecoming Kickoff
12:30pm, Main Street/Gym 1
All Candidates will be present to hand out shirts/Welcoming Football Team
2. Homecoming Candidate's Dinner
5-7pm
Conference Rooms

September 27th , Wednesday

1. Silent Auction
11am-1pm
Main Street
2. King & Queen Voting Start (FELIX)

September 28th , Thursday

1. Coronation Ceremony Rehearsal
12:30-1:30pm Duvall-Rosier Field
2. Parade Line-Up & Parade
Line-up at 5pm & Parade at 6:30pm
Downtown Fairmont (Parking is not allowed at Fairmont Bowling Alley!!)

September 29th , Friday

1. 1967 Dance
9pm-12am
Colebank Gym
2. King & Queen Voting End (FELIX)

September 30th , Saturday

Homecoming Football game w/ half-time coronation ceremony

2pm game starts. 5 minutes before the half time to line up.

If any of the candidates are late, 1 point deduction to the Homecoming votes.

Forms Due

Turn them in to the Student Activity Office in 318 Colebank.

September 11th, Monday by 2pm

1. Homecoming Court Application
2. Candidate Information Form
3. Candidate's Dinner RSVP Form
4. Candidate's Institutional Excuse Form
5. Candidate's Escort's Institutional Excuse Form
6. Parade Float Registration Form

September 21st, Thursday by 2pm

1. Candidate Homecoming Expenditure Report

THERE WILL BE NO EXCEPTIONS TO THIS RULE.
LATE TURNING IN THE FORMS WILL 1 POINT DEDUCTION TO YOUR
HOMEcomings VOTE.

Candidate & Escort Regulations

1. All candidates must be full time students at Fairmont State/Pierpont and have an overall cumulative GPA of 2.0. Freshmen may not be Homecoming candidates. Candidates must also have an escort. Escorts must be full time students at Fairmont State/Pierpont. Freshmen may be escorts.
2. Candidates and escorts must be at all of the mandatory events. If you know that you will not be able to attend these events, DO NOT register to be a candidate or an escort. For Candidates AND Escorts, missing one event will result in the possible disqualification of that candidate. For Candidates AND Escorts, missing two or more events will result in automatic disqualification. No Exceptions and No Substitutions.
The Candidate & Escort Institutional Excuse Form is due by **Monday, September 11th at 2pm to the Student Activities office in 318 Colebank.** ***THERE WILL BE NO EXCEPTIONS TO THIS RULE.***
3. Candidates **CANNOT** be replaced after **Thursday, September 11th at 2pm.** It is the sponsoring organization's responsibility to nominate an eligible candidate.
4. Organizations are encouraged to campaign for their candidate(s) on campus. Sponsoring organizations and candidates are allowed to spend up to \$100.00 on marketing materials for their candidate(s). See page 6 for additional rules and information.
The Homecoming Campaign Expenditure Report Form is due by **Thursday, September 21st at 2 pm to the Student Activities office in 318 Colebank.** You will be removed from the ballot if this report is not turned in. ***THERE WILL BE NO EXCEPTIONS TO THIS RULE.***
5. All organizations that wish to sponsor a candidate(s) must participate in the Silent Auction. See page 7 for additional rules and information.
6. All organizations that wish to sponsor a candidate(s) must have a float in the parade.
7. Candidates are not allowed to ride on the floats. They must be in a vehicle sponsored by their organization.
8. Candidates must furnish their own transportation and signs for the parade. Each King and Queen Candidate (along with their respective escorts), must ride in a separate vehicle in the parade. Candidates are not permitted to ride in the same parade vehicles.

Campaigning Rules/Information

- King and Queens Candidates must be sponsored by a recognized student organization on campus.
- Your organization is encouraged to campaign for your candidate(s) on campus.
- Campaigning is LIMITED TO THE FOLLOWING: (We will not provide any supplies, but feel free to utilize the Printing Center on the top floor of the Falcon Center to purchase posters)
 - 8.5x11 campaign flyers on general purpose bulletin boards across campus
 - Social Media
 - Chalking sidewalks
 - Banners in the Falcon Center- We will not provide any supplies to hang up the banners.
- **TABLING ON MAIN STREET & THE CREATION OF POLLING SITES IS STRICTLY PROHIBITED.**
- Candidates and their sponsoring orgs are not allowed to spend more than **\$100** on their Homecoming King or Queen Campaigns, and must provide documentation of their expenditures via the Homecoming Campaign Expenditure Report Form, which is due by **Thursday, September 21st at 2 pm to the Student Activities office in 318 Colebank.** **You will be removed from the ballot if this report is not turned in.**
 - Money spent on float decorations does NOT need to be included in the report.
 - Money spent on clothing purchased for candidates does NOT need to be included in the report.
- Candidate campaigning begins **September 13th, Wednesday** and continues throughout Homecoming week.
- Failure of the candidate and/or their sponsoring org to comply with any rules will result in disqualification of the candidate and their sponsoring organization from participating in HC events.

Silent Auction

Wednesday, September 27th • Main Street • TIME 11am-1pm

- This is a mandatory event for all organizations sponsoring a King or Queen candidate.
- Each sponsoring organization will use donated items to build a basket or mystery box:
 - There will be a \$25 limit of items the sponsoring organization can spend on the basket
 - Organizations can go to; local vendors, sports teams, etc to ask for sponsored items for their basket
- There will be 2 separate winners for this event:
 - Most number of bids on their basket
 - Most creative basket
- All proceeds from this auction will go towards the Fairmont Shine Program.

Parade Float Regulations

Thursday, September 28th • Downtown Fairmont • Line-up: 5:00pm

1. All organizations that wish to sponsor a candidate(s) must have a float in the parade. **NO EXCEPTIONS.**
2. All recognized and active student organizations are welcome to participate in the parade - it is not mandatory to sponsor a candidate in order to have a float in the parade.
3. An organization may build one float to sponsor a King and/or Queen candidate; however the King and Queen candidates (with their escorts) must ride in **separate cars**. Candidates are not allowed to ride on the floats. They must be in a vehicle sponsored by their organization.
4. To receive full credit for adherence to the rules on the Judge's Score card, you must have a true float. A true float is a flatbed trailer pulled by another vehicle decorated **FROM ALL SIDES (360 degree view)**.
5. Floats cannot exceed a **13-foot height limit** from the ground up. Any floats not meeting the requirements will not be permitted in the parade and any candidate(s) associated with that organization will be disqualified. All decisions concerning float requirements are at the discrepancy of the Student Activities Office. Every float will be inspected and approved by Student Activities Office officials before the parade begins. Floats will be measured during lineup.
6. Balloons, ribbons, and other decorations are encouraged but not mandatory.
7. Try to incorporate the theme of the week, "Throwback 1967" into your float.
8. The name of your org must be **spelled out**, not just abbreviated, in order to be judged. (Eg: TBI= Tau Beta Iota)
9. Orgs may pair up and build one float together. A limit of only **two** organizations can be represented by one float.
10. There is a limit of 10 people on floats; this includes people walking with the float. Floats co-sponsored by two organizations are still limited to 10 people on/around your float. This is for safety reasons.
11. You/your organization will be assigned a spot in the line-up. This spot is **NON-NEGOTIABLE**. Any student org that changes the line-up for the parade will be disqualified from participating in any additional Homecoming festivities; this will also result in disqualification of the King/Queen candidate(s) that they are sponsoring.

The Parade Float Registration Form is due by **Monday, September 11th at 2pm to the Student Activities office in 318 Colebank. THERE WILL BE NO EXCEPTIONS TO THIS RULE.**

ACE Hardware in Whitehall is sponsoring float supplies this year!! Each organization gets \$100 for supplies sponsored by ACE Hardware, IF YOU NEED SOMETHING ORDERED GET THERE EARLY!! Just walk in and tell them who you are so they can write it down for their records.

(Parking is NOT allowed at Fairmont Bowling Alley!!) You can park in the city lot under the bridge to prep before reporting to line up

1967 Dance

Friday, September 29th • Colebank Gym • 9pm-12am

- **The Dance is only open to currently enrolled FSU/Pierpont students and their guests.**
 - All students must show a valid FSU/Pierpont Student ID at the door in order to enter.
 - Students are only allowed to bring **one** guest. Students must arrive with their guest.
- **Beer and wine will be served to attendees 21 years of age and older.**
 - A valid driver's license will be required at the bar.
 - Attendees already visibly intoxicated will not be permitted to enter the dance.
- **Attire/Dress Code:** Theme attire is required for Queen/King candidates! There will be a contest for the candidates costumes.

Candidate & Escort Dress Guidelines

This is a *guideline* for all candidates and escorts as to the appropriate clothing for each of the events. Please remember that at these events that you are representing not only your sponsoring organizations but other organizations that you are a member of, as well as the Fairmont State/Pierpont Community. Photos will be taken at all events.

Thursday, September 21st

Mandatory Candidate's Meeting: Casual

Tuesday, September 26th

Homecoming Kickoff: Organization Shirts

Candidate's Dinner: Formal

Thursday, September 28th

Coronation Ceremony Rehearsal: Casual (*Rain or shine! Ladies bring shoes you plan to wear on Saturday!*)

Parade Line-up & Parade: Business casual

Friday, September 29th

Throwback 1967 Dance: Theme attire (Costume contest)

Saturday, September 30th

HC Football Game w/ half-time Coronation Ceremony: Business casual

Queen Candidate Application

NAME: _____ DATE: _____

FSU/Pierpont Student I.D # _____

CLASS (CIRCLE ONE): SOPHOMORE JUNIOR SENIOR
INSTITUTION: (CIRCLE ONE): FSU Pierpont

LOCAL PHONE: _____

FSU/Pierpont E-MAIL: _____

SPONSORING ORGANIZATION(S):

Escort

NAME: _____

FSU/Pierpont Student I.D # _____

INSTITUTION: (CIRCLE ONE): FSU PIERPONT

LOCAL PHONE: _____

FSU/Pierpont E-MAIL: _____

“I hereby authorize the Homecoming Court Selection Committee to verify my cumulative hours and grade point average with the necessary college officials. I fully understand the intended falsification of any information contained within this document could result in disqualification. The information will remain confidential within the Homecoming Selection Committee. Finally, I completely understand the above paragraph and release this information solely to the Homecoming Court Selection Committee.”

Candidate Signature: _____

Escorts Signature: _____

Queen Information Form

NAME: _____

SPONSORING ORGANIZATION(S): _____

INSTITUTION: (CIRCLE ONE): FSU Pierpont

DO YOU BELONG TO ANY OTHER CLUBS/ORGANIZATIONS: _____

HOMETOWN: _____

MAJOR: _____

CLASS RANK: _____

PARENT(S) NAME(S): _____

ESCORT'S NAME: _____

HOBBIES OR INTERESTS: _____

COMMUNITY ORGANIZATIONS: _____

Queen Candidate's Dinner RSVP

Queen Candidate's Name: _____

Escort's Name: _____

Sponsoring Organization(s): _____

Candidate:

- YES, I AM ATTENDING
- I AM A VEGETARIAN
- I HAVE FOOD ALLERGIES: _____
- NO I WILL NOT BE ATTENDING

Escort:

- YES, I AM ATTENDING
- I AM A VEGETARIAN
- I HAVE FOOD ALLERGIES: _____
- NO I WILL NOT BE ATTENDING

King Candidate Application

NAME: _____ DATE: _____

FSU/Pierpont Student I.D # _____

CLASS (CIRCLE ONE): SOPHOMORE JUNIOR SENIOR
 INSTITUTION: (CIRCLE ONE): FSU Pierpont

LOCAL PHONE: _____

FSU/Pierpont E-MAIL: _____

SPONSORING ORGANIZATION(S):

Escort

NAME: _____

FSU/Pierpont Student I.D # _____

INSTITUTION: (CIRCLE ONE): FSU PIERPONT

LOCAL PHONE: _____

FSU/Pierpont E-MAIL: _____

“I hereby authorize the Homecoming Court Selection Committee to verify my cumulative hours and grade point average with the necessary college officials. I fully understand the intended falsification of any information contained within this document could result in disqualification. The information will remain confidential within the Homecoming Selection Committee. Finally, I completely understand the above paragraph and release this information solely to the Homecoming Court Selection Committee.”

Candidate Signature: _____

Escorts Signature: _____

King Information Form

NAME: _____

SPONSORING ORGANIZATION(S): _____

INSTITUTION: (CIRCLE ONE): FSU Pierpont

DO YOU BELONG TO ANY OTHER CLUBS/ORGANIZATIONS: _____

HOMETOWN: _____

MAJOR: _____

CLASS RANK: _____

PARENT(S) NAME(S): _____

ESCORT'S NAME: _____

HOBBIES OR INTERESTS: _____

COMMUNITY ORGANIZATIONS: _____

King Candidate's Dinner RSVP

King Candidate's Name: _____

Escort's Name: _____

Sponsoring Organization(s): _____

Candidate:

- YES, I AM ATTENDING
- I AM A VEGETARIAN
- I HAVE FOOD ALLERGIES: _____
- NO I WILL NOT BE ATTENDING

Escort:

- YES, I AM ATTENDING
- I AM A VEGETARIAN
- I HAVE FOOD ALLERGIES: _____
- NO I WILL NOT BE ATTENDING

King/Queen HC Candidate Institutional Excuse Request Form

Fill out the following form to request institutional excuse requests to be sent to your professors.
Ask for excuses ONLY for the events where you have a conflicting class.

Name: _____
____ King Candidate ____ Queen Candidate

Sponsoring Organization(s): _____

FSU Student ID #: _____

Tuesday, September 25th

____ Candidate's Dinner: 5 – 7 pm, Conference Rooms

Class Name: _____ Professor: _____

Class Times: _____ to _____

Thursday, September 28th

____ Parade & Pep Rally: 5 – 8 pm, Downtown Fairmont

Class Name: _____ Professor: _____

Class Times: _____ to _____

Class Times: _____ to _____

King/Queen HC Escort Institutional Excuse Request Form

Fill out the following form to request institutional excuse requests to be sent to your professors.
Ask for excuses ONLY for the events where you have a conflicting class.

Name: _____
_____ King Candidate _____ Queen Candidate

Sponsoring Organization(s): _____

FSU/Pierpont Student ID #: _____

Tuesday, September 25th

_____ Candidate's Dinner: 5 – 7 pm, Conference Rooms

Class Name: _____ Professor: _____

Class Times: _____ to _____

Thursday, September 28th

_____ Parade & Pep Rally: 5 – 8 pm, Downtown Fairmont

Class Name: _____ Professor: _____

Class Times: _____ to _____

Class Times: _____ to _____

Parade Float Registration Form

ORGANIZATION(s): _____

Will your float also represent another student organization? YES or NO (Circle One) If

Yes: which organization: _____

Sponsoring a Candidate(s)? YES or NO (Circle One)

CANDIDATE(S) NAMES: _____

PERSON IN CHARGE OF FLOAT: _____

LOCAL PHONE NUMBER: _____

E-Mail: _____

DESCRIPTION OF FLOAT: _____

Silent Auction Expenditure Report Form

Name: _____

Sponsoring organization(s): _____

Phone #: _____ Your e-mail address: _____

I spent a total of \$ _____ on my basket for our Homecoming

King/Queen candidate(s). I have attached a picture of our basket.

Please list the items & amounts spent on your campaign:

1. Include all donated items in this list, along with an estimated amount of their value.
2. Attach all receipts to this report.

<u>Item Description</u>	<u>Item Cost (Real or Donated Value)</u>
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Date _____

Your Signature: _____

