

# ASSOCIATION DUES APPROVAL FORM

Instructions: Complete and return to Accounts Payable for final (President's) approval

**Name of Association:**

**Check one:**

New to the current Expenditure Schedule

Annual Dues Amount

More than 10% rate increase of the current approved Expenditure Schedule

Last year's dues

This year's dues

**Payment Source:**

Department:

FUND

ORG

ACCOUNT

**Approval:**

"I hereby certify that the fee for the aforementioned association due will be funded by our departmental funds listed above."

\_\_\_\_\_  
Budget Manager Signature

\_\_\_\_\_  
Date

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***For Accounts Payable Use only:***

This association due is not on the approved Expenditure Schedule; however, I do hereby approve for payment.

This association due exceeds our Expenditure Schedule by more than 10%; however, I do approve for payment.

\_\_\_\_\_  
Mirta M. Martin, President

\_\_\_\_\_  
Date