

FAIRMONT STATE UNIVERSITY

# UNDERGRADUATE CATALOG

2017-2018



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Fairmont, West Virginia

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# 2017-2018 Academic Calendar

## 2017 FALL SEMESTER

Wednesday – Friday, August 9-11 .....	Professional Meetings and Activities
Friday, August 11 .....	Residence Halls Open for New Students
Friday, August 11 .....	New Student Convocation
Friday – Sunday, August 11-13 .....	Welcome Weekend
Monday, August 14 .....	Classes Begin (Full Term & 1st 8-Week)
Friday, September 1 .....	Applications for May 2018 Graduation Due
Monday, September 4 .....	Labor Day, No Classes
Friday, October 6 .....	Mid Semester
Friday, October 6 .....	FALL HOLIDAY
Monday, October 9 .....	2nd 8-week Classes Begin
Monday, Oct 16 – Thursday, Nov 9 .....	Advanced Scheduling for Spring Semester
Monday-Friday, November 20-24 .....	Thanksgiving Recess, No Classes
Monday, November 27 .....	Classes Resume, 8 A.M.
Friday, December 1 .....	Last Day of Classes
Monday-Friday, December 4-8 .....	Final Exams
Friday, December 8 .....	Residence Halls Close

## 2018 SPRING SEMESTER

Wednesday – Friday, January 10-12 .....	Professional Meetings and Activities
Friday, January 12 .....	Residence Halls Open for New Students
Friday, January 12 .....	Scheduling/Orientation
Monday, January 15 .....	Martin Luther King Day, No Classes
Tuesday, January 16 .....	Classes Begin (Full Term & 1st 8-Week)
Friday, February 9 .....	Applications for December 2018 Graduation Due
Friday, March 9 .....	Mid Semester
Monday – Friday, March 12-16 .....	Spring Break, No Classes
Monday, March 19 .....	Classes Resume, 8 A.M.
Monday, March 19 .....	2nd 8-Week Classes Begin
Monday, March 26 – Thursday, April 19 .....	Advanced Scheduling for Fall Semester
Friday, March 30 .....	Spring Holiday, No Classes
Friday, May 4 .....	Last Day of Classes
Monday – Friday, May 7-11 .....	Final Exams
Friday, May 11 .....	Residence Halls Close
Saturday, May 12 .....	Commencement

## 2018 FIRST SUMMER TERM

Monday, May 21 .....	Classes Begin
Friday, May 25 .....	Applications for August 2018 Graduation Due
Monday, May 28 .....	Memorial Day, No Classes
Thursday, June 21 .....	First Summer Term Ends

## 2018 SECOND SUMMER TERM

Monday, June 25 .....	Classes Begin
Wednesday, July 4 .....	Independence Day, No Classes
Thursday, July 26 .....	Second Summer Term Ends



# Introduction

Fairmont State University, a comprehensive, multi-site, selective institution offers a quality education in a diverse and supportive learning environment that fosters individual growth, professional and career development, lifelong learning, global understanding, and a commitment to excellence in academic and community pursuits. Serving the citizens of North Central West Virginia and beyond, Fairmont State University is a student-centered institution of first choice among students who desire a flexible and relevant learning experience. The University provides a well-rounded education, enabling students to gain the knowledge and skills needed for self-fulfilling, responsible citizenship and employability in a rapidly changing global environment.

The University concentrates its energies and resources on its students, many of whom are the first generation of their families to attend college, adults returning to college or enrolling in higher education for the first time, and transfer students from community and technical colleges. The University, therefore, offers its diverse student body a wide range of programs, flexible scheduling, and support services, all designed to foster success in the modern world. To strengthen intellectual development, all students pursuing a degree at Fairmont State University are engaged in a General Studies program, a body of coursework designed to expand their knowledge of civilization, society, scientific inquiry, and artistic expression while preparing them to think critically and communicate clearly. Through these studies, students also explore the interrelationships among disciplines and prepare for a lifetime of learning.

The University is committed to student learning and focuses its resources on programs that prepare students for careers and advanced education in West Virginia and beyond. Along with its significant history of teacher education, Fairmont State University provides a broad spectrum of degree options in business, fine and liberal arts, and social and natural sciences and offers programs with specialized accreditation in engineering technology

and nursing. Fairmont State University provides seamless transitions from public schools or certificate programs or associate degrees to baccalaureate degrees. In keeping with its tradition of academic excellence, the University promotes graduate education by offering select graduate programs.

Fairmont State University is closely identified with its community. Partnerships with business and industry, public schools, government agencies, and other organizations contribute to the economic, cultural, and social development of the region. Through these community relationships and educational programs, the University fosters enlightened and productive citizenship in its immediate locale, the region, and the world.

## MISSION STATEMENT

The Fairmont State University family educates, enriches, and engages students to achieve personal and professional success.

## VISION STATEMENT

Fairmont State University aspires to be nationally recognized as a model for accessible learner-centered institutions that promote student success by providing comprehensive education and excellent teaching, flexible learning environments, and superior services. Graduates will have the knowledge, skills, and habits of mind necessary for intellectual growth, full and participatory citizenship, employability, and entrepreneurship in a changing environment.

## PHILOSOPHY AND OBJECTIVES

Fairmont State University considers its broad objective to be the education of its students as intelligent and productive persons, capable of participating in and understanding the world of the twenty-first century. Accordingly, the University seeks to provide a suitable environment for free and responsible inquiry into the nature, sources, and implications of human knowledge and culture, and it challenges students to promote their own intellectual, social, and personal development.

The University faculty serve this objective by guiding students in acquiring knowledge and by maintaining a dialogue with them. The University fully supports the ideal of a well-educated society and upholds the academic freedom of its faculty and students, confident that the best interests of the community are served when the search for truth is imaginative and vigorous.

The University follows a liberal policy of student admissions and believes that it can help highly-motivated students to overcome many challenges in their academic preparation. Because its academic standards are high, the Fairmont State University degree represents a level of achievement respected throughout the nation.

The University has a traditional interest in preparing teachers for public schools in West Virginia, as well as in other states. Recognizing the importance of able teachers to a progressive society, it requires outstanding academic performance of its teacher candidates and offers them sound professional training for elementary and secondary teaching supported by a strong partnership with a network of public schools.

Drawing many students from its immediate vicinity, the University welcomes the enthusiastic support it receives from Fairmont and surrounding areas. In return, it participates actively in community projects, shares its programs and facilities with the public, and serves the community as a center of information and culture.

Specifically, the mission of Fairmont State University is to provide programs needed by those in its geographic service area, to the extent permitted by its financial and human resources, and its assigned role in the state system of public higher education. This mission is accomplished by meeting these objectives:

- Offering a broad range of traditional baccalaureate degree programs in the arts and sciences, teacher education, and business administration;
- Providing opportunities for occupationally-oriented baccalaureate study through expansion of existing engineering technology programs and the development of additional career-related curricula;
- Bringing selected study opportunities into communities in the University's service region through the use of the mass media, regional educational centers, external degree programs, and other forms of nontraditional study;
- Encouraging a broad segment of the populace, including various age groups and the economically deprived, to avail themselves of educational opportunities;
- Serving the greatest number of students by holding University costs at the lowest possible level and

providing financial support to those who need it to gain equal access to higher education;

- Relating the breadth of the curriculum to the availability of appropriate employment opportunities and the needs of business, industrial and public service agencies in the University's service area;
- Offering continuing education programs to provide career enhancement, cultural enrichment, and personal skill development;
- Providing advisory, counseling, and placement services to enable students to make satisfactory decisions about academic and personal problems and to make successful career and employment choices;
- Offering a variety of cultural, recreational, and social activities to complement academic pursuits.

## DESIRED PROFILE OF A FAIRMONT STATE UNIVERSITY UNDERGRADUATE

Students enrolled at Fairmont State University should work to develop the following profile, consistent with the length and focus of their programs.

### Students should:

- 1) Develop competence in the following skills to aid them in making decisions about personal values and career strategies: critical analysis, quantitative literacy, oral and written communication, reading, teamwork, information literacy, problem solving, and technological literacy.
- 2) Demonstrate proficiency in their major fields of study that will enable them to compete in the global job market and pursue additional levels of formal education.
- 3) Understand the responsibilities of citizens, participate in the democratic process, and contribute to their society.
- 4) Embrace and act upon an ethical view that respects the life, property, opinions, and feelings of others.
- 5) Acquire the knowledge and habits that lead to physical and mental health and well-being.
- 6) Understand the complementary nature of their liberal and professional studies and develop the capacity for independent, lifelong learning.
- 7) Acquire an informed appreciation of the arts, the humanities, and the social and natural sciences.
- 8) Develop sensitivity in matters of local and global social justice, respecting and appreciating differences among individuals and societies.

### Our Core Values: SOAR

- Scholarship: To celebrate the joy and wonder of discovery.
- Opportunity: To grow, learn, engage, and contribute.
- Achievement: To reach personal and community goals.
- Responsibility: To fulfill obligations to ourselves, the learning community, our society, and the future.

## ACCREDITATION

Of great importance to the reputation of a university is how it ranks scholastically with other institutions. Successful accreditation status means that a university has been carefully evaluated and approved in its governance; in each curriculum and program of study; in the quality of its faculty; in the adequacy of facilities, library, equipment, and laboratories.

To assure its stature and academic excellence, a university obtains accreditation from both regional and national agencies and joins accrediting organizations relevant to its academic and professional programs.

Fairmont State University is accredited by The Higher Learning Commission and is a member of the North Central Association, 230 S. LaSalle Street, Suite 7-500, Chicago, IL 60604-1411, (800) 621-7440 x105, <http://www.ncahlc.org>.

The Teacher Education program is approved by the West Virginia Board of Education and accredited by the National Council for the Accreditation of Teacher Education/ Council for the Accreditation of Educator Preparation, 2100 Massachusetts Ave., Suite 500, Washington, DC 20036, (202) 223-0077. In addition, selected teaching specializations are nationally approved by their respective learned society and/ or professional organization.

Selected programs in the College of Science and Technology are accredited by the Technology Accreditation Commission of the Accreditation Board for Engineering and Technology, 111 Market Place, Suite 1050, Baltimore, MD 21202-4012, (410) 347-7700. The following programs are currently accredited by TAC of ABET: A.S. and B.S. Civil, A.S. and B.S. Electronics, and A.S. and B.S. Mechanical Engineering Technology. In addition, the B.S. Occupational Safety program is accredited by ASAC of ABET.

The A.S. Nursing program is accredited by the West Virginia Board of Examiners for Registered Professional Nurses, 90 MacCorkle Avenue, SW, Suite 203, South Charleston, WV 25303, (304) 744-0900, Fax: (304) 744-0600, <http://www.rnboard@wv.gov> and the Accreditation Commission for Education in Nursing (ACEN), 3343 Peachtree Road NE, Suite 850, Atlanta, GA, 30326, (404)975-5000, <http://acnursing.org>; the B.S. Nursing program is accredited by the Commission on Collegiate Nursing Education (CCNE), One Dupont Circle, NW Suite 530, Washington, DC, 20036, (202) 887-8476, <http://www.aacn.nche.edu>.

The School of Business is accredited by the Accreditation Council for Business Schools and Programs (ACBSP) 11520 West 119th Street, Overland Park, KS 66213, (913) 339-9356, [www.acbsp.org](http://www.acbsp.org).

The University is also a member of the American Association of Colleges for Teacher Education, National League for Nursing, American Library Association, and Public Relations Society of America (PRSA) West Virginia Chapter.

## ABOUT FAIRMONT STATE UNIVERSITY

Located on a 120-acre main campus in the City of Fairmont, Fairmont State University's roots reach back to the formation of public education in the state of West Virginia. The first private normal school in West Virginia was established to train teachers in Fairmont in 1865 by John N. Boyd, the school's first principal.

For more than 150 years, the University has experienced many changes in name – from the West Virginia Normal School at Fairmont, to the Fairmont State Normal School in the 1870s, to Fairmont State Teachers College in 1931, to Fairmont State College in 1944, to Fairmont State University in 2004. These changes indicate an ongoing expansion of programs and purpose.

In 1923, the Fairmont State Normal School first offered a four-year bachelor's degree program in education, making the school a college. Today FSU offers more than 80 baccalaureate degrees in business, education, science, engineering technology, fine arts, liberal arts, and nursing. Graduate programs have been developed in architecture, education, business, and criminal justice. The campus is also home to the Frank and Jane Gabor West Virginia Folklife Center.

The University's changes in location in Fairmont also reflect its continued growth. On February 27, 1867, the normal school became a state institution. Construction began on a brick building on the northwest corner of Adams and Quincy streets later that year. In 1893, the school moved into a new building on Second Street and Fairmont Avenue. In early 1917, the Fairmont State Normal School moved to the building now called Hardway Hall, which sits on a hill overlooking Locust Avenue.

From that single columned building on a hill that was once part of a dairy farm, the University's campus has expanded to include more than 23 buildings. Over the recent decades, new construction, including a new student center, parking garage, five housing facilities, and an academic building, as well as major improvements in infrastructure, have greatly impacted the accessibility and beauty of campus. FSU features two locations in Harrison County, the Gaston Caperton Center in Clarksburg and the Robert C. Byrd National Aerospace Education Center in Bridgeport. FSU continues to look for ways to reach beyond the borders of West Virginia and the nation to build relationships.

From its first officially recorded enrollment of 30 students in 1868, FSU has grown to be one of the state's largest universities with an enrollment of about 4,100 students. The first student, Hyre D. Clark of Buckhannon, graduated from the normal school in 1872. Today, FSU has an alumni network of more than 29,000 proud Falcons.

## GASTON CAPERTON CENTER

The Gaston Caperton Center is a satellite campus located at 501 W. Main Street in downtown Clarksburg. Clarksburg, the seat of Harrison County, is approximately 23 miles from Fairmont. The Gaston Caperton Center serves as a site for delivery of a wide variety of courses for students enrolled in Fairmont State University. The Center is open from 8:00 a.m. until 10:00 p.m. Monday through Thursday, and 8:00 a.m. until 4:00 p.m. on Friday. The Center is closed on Saturday. Students can complete the General Studies requirements for Bachelor of Arts and Bachelor of Science degrees and most course requirements for the B.S. in Business Administration with an emphasis in General Business. In addition, most of the business common core for all baccalaureate business degrees may be completed at the Caperton Center.

The Center comprises a 36,000 square foot, state-of-the-art building boasting the latest in computer connectivity, modern classrooms, computer and natural science labs,

conference facilities, and the Information Technology Commons (formerly the library). The facility has 15 classrooms including three computer classrooms; one life sciences lab for general biology, anatomy and physiology, etc.; and one physics lab for general physics, electronics and/or other technical courses. In addition to one hundred computers, which faculty use for direct instruction or instructional-support activities, the building has wireless access as well as a number of courtesy ports which allow students with laptop computers to connect directly into the college's network.

The facility has two multi-purpose meeting rooms that serve as large lecture halls which will seat 54 or 75 people respectively; when combined, the rooms accommodate 200 in auditorium seating or 125 at tables in a single room. Four small conference rooms are also available.

The Information Technology Commons (ITC) houses thirty-four computers in two labs. Students may access the Internet and electronic databases and resources, study, complete homework assignments, and perform email functions in the ITC. The ITC is open and staffed for the same operating hours as the facility. An ITC staff member is available to assist students and faculty with technology, research, and library needs.

In addition to various small seating areas in the building, there are two student-lounge areas, one faculty lounge, a portico seating area and an adjacent walled courtyard with bench and wall seating.

The Center is fully accessible to students with disabilities; an elevator serves all three floors, and there are accessible restroom facilities on each floor. The Center has over 200 parking spaces in five separate lots with handicapped parking near the rear entrance.

Students at the Gaston Caperton Center may avail themselves of support services offered in conjunction with the main campus including counseling, financial aid, disability services, food services, and advising.

## ALUMNI ASSOCIATION

The Fairmont State Alumni Association, founded in 1873, is the official organization representing graduates of Fairmont State (including Fairmont State Normal School, Fairmont State Teachers College, Fairmont State College, Fairmont State University). The Association is led by an elected, unpaid, volunteer Board consisting of graduates of Fairmont State.

The purpose of the Fairmont State Alumni Association is to unite its members in an effective organization dedicated to the advancement of Fairmont State:

- strengthening the relationship between the alumni and Fairmont State through effective communication and collaboration about current programs, activities, and needs;
- perpetuating and strengthening the bonds of loyalty and friendship among alumni;
- supporting Fairmont State-sponsored activities, on and off-campus, that enrich the life of the institution, its students and community, as well as provide incentive for participation;

- representing the interests of alumni to the institution, by providing information and making recommendations for action;
- assisting the institution, its student body and alumni members with vocational guidance and job placement;
- taking such other action as may be deemed appropriate for the advancement of the institution and the Association.

Contact the Fairmont State Alumni Association through the Director of Alumni Relations at:

Director of Alumni Relations  
Erickson Alumni Center  
1300 Locust Avenue  
Fairmont, WV 26554

Direct Dial: (304) 367-4015  
Fax: (304) 367-4742  
Toll Free (866) 372-ALUM  
Web: [www.fairmontstate.edu/alumni](http://www.fairmontstate.edu/alumni)

Visit the Erickson Alumni Center at 1300 Locust Avenue, Fairmont, West Virginia.

## CATALOG POLICY

It is the responsibility of students to be knowledgeable of official FSU policies and to meet all requirements in the Catalog. It provides the best possible current information on practices and academic policies of the institution. FSU does however, reserve the right to change provisions or requirements at any time to reflect curricular changes and/or administrative regulations and procedures. The Catalog is not considered a binding contract between the student and the institution; it is for informational purposes only.

Students should keep informed of current degree, curriculum and course requirements. Academic advisors and appropriate administrative offices of FSU may be consulted for further information or guidance.

A student who enrolls at FSU shall follow the degree provisions of the catalog in use at the time of admission or any subsequent catalog, providing the entire subsequent catalog is adopted.

A student who changes degree programs or majors while enrolled at FSU may follow the degree provisions of the catalog in use at the time of admission or any subsequent catalog, providing the entire catalog is adopted. Because curricular changes frequently occur in subsequent catalogs, the student should consult with an advisor in the new degree program or major for assistance in determining which catalog to adopt.

Students who have interrupted their schooling for two or more regular academic semesters (not including summer) will be readmitted under the most current catalog and degree requirements.

Please note that academic policies can change each year and apply to all students regardless of when they began their studies. Please refer to the current catalog for the most recent academic policies and procedures.

## EMAIL ACCOUNT POLICY

The FSU e-mail address assigned to a student will serve as the official email address used by the institution for all correspondence including invoices, financial aid notifications, and information from the Student Services Center. Students are responsible for all information sent from these and other official offices of the institution. Failure to read e-mail messages will not constitute an exception. The Admissions Office will send an official admission letter informing students of their email account and Unified College Account (UCA) and how to activate the UCA. The Admissions Office will also notify students of our institution's policies regarding the use of FSU email for all major institutional correspondence. No other email addresses will be included when emails are sent. Other email addresses may be provided by completing the Email Billing Form in the Office of Student Services. Invoices will be sent to those addresses in addition to the student.

## POLICY ON EQUAL OPPORTUNITY AFFIRMATIVE ACTION

Fairmont State University is an Equal Opportunity-Affirmative Action Institution. The University is subject to the Titles VI and VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Sections 503 and 504 of the Rehabilitation Act of 1973; the Americans with Disabilities Act of 1990, as amended; the Age Discrimination in Employment Act; the Equal Pay Act; the Vietnam Era Veterans' Readjustment Assistance Act of 1974; Federal Executive Order 11246; and the Genetic Information Nondiscrimination Act of 2008 (GINA), all as amended; and other applicable laws and regulations. The institution provides equal opportunity to all prospective and current members of the student body, faculty, and staff on the basis of individual qualifications and merit without regard to race, color, gender, sex, sexual orientation, gender identity, gender expression/association, national origin, age, height, weight, religion, creed, genetic information, disability or veteran's status, as identified and defined by law in employment, admissions, and educational programs and activities. Fairmont State University neither affiliates knowingly with nor grants recognition to any individual, group, or organization having policies that discriminate on the basis of race, color, gender, sex, sexual orientation, gender identity, gender expression/association, national origin, age, height, weight, religion, creed, genetic information, disability or veteran's status, as identified and defined by law in employment, admissions, and educational programs and activities. Fairmont State University will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant.

Further inquiries may be directed to the Director of Affirmative Action, who is the Section 504, Title IX Coordinator, located in Room 324 Hardway Hall, (304) 367-4386, or the Americans with Disabilities Act Coordinator, located in the Turley Student Services Center, (304) 367-4686.

## SERVICES FOR STUDENTS WITH DISABILITIES

Under the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act, students with disabilities are due reasonable accommodations in their academic pursuits. A student's disability should not unfairly interfere with his or her learning process or evaluation and grading.

The primary mission of the Fairmont State University Disability Services Office (DSO) is to provide leadership and facilitate equal access to all institutional opportunities for students who have disabilities, so they may achieve their academic, personal, and professional goals in preparation for responsible citizenship. DSO provides institution-wide advisement, consultation, and training on disability-related topics, including legal and regulatory compliance, universal design, and disability scholarship. We identify and work to remove barriers to foster an all-inclusive campus, and provide individual services and facilitate academic accommodations to students with disabilities. Our staff collaborates with students, instructors, staff, and community members to create diverse learning environments that are usable, equitable, inclusive and sustainable by:

- Advocating for students with disabilities to have access to the same level of service from campus offices as is available to non-disabled students and to receive from DSO only those services not provided elsewhere by the institution.
- Fostering the development of a campus culture that values the diversity of disability and that values disability as a core component of diversity.
- Encouraging the design of campus environments that welcome students with disabilities and advocating for inclusion of a commitment across institutional departments.

Through guidance and technical assistance to the institution on disability-related laws and regulations, DSO fosters academic experiences that are as similar as possible to the experiences of non-disabled students by:

- Providing guidance, advice, and technical assistance that informs and enables the institution to meet applicable laws and regulations.
- Apprising key administrators of emerging issues relative to disability and access that may impact the institution.
- Ensuring that students with disabilities receive reasonable and appropriate accommodations, aids, and services to have equal access to all institutional programs, services, and activities.
- Collaborating with others across the institution in ways that benefit students.
- Providing guidance to faculty members in providing reasonable and effective accommodations, and by consultation and training for faculty members on disability related topics.

The Disability Services Office is located in 316 Turley Student Services Center and can be reached at (304) 333-

3661. For more information please visit our website [www.fairmontstate.edu/access](http://www.fairmontstate.edu/access).

## THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act of 1974 (FERPA) provides students with the right to inspect and review information contained in their educational records, to challenge the contents of their educational records, to have a hearing if the outcome of the challenge is unsatisfactory, and to submit explanatory statements for inclusion in their files if they feel the decisions of the hearing panels are unacceptable. Students wishing to review their educational records must contact the campus official in charge of the office in which the records are located. Students may not inspect records to which they have waived their rights of inspection and review.

Within the FSU community, only those members, individually or collectively, acting in the student's educational interest are allowed access to student education records. These members include personnel in the offices of Admissions and Records, Student Services, Financial Aid, Business, academic colleges and schools, departments, academic advisors, and athletic departments. These school officials have a legitimate educational interest in the student's education record if the school official requires such information to: fulfill his or her responsibility or duty to the University; perform tasks within the scope of his or her employment or within the scope of a contract with the University; perform a task related to a student's education; perform a task related to the discipline of a student; provide a service or benefit relating to the student or student's family, such as health care, counseling, job placement, pastoral counseling, or financial aid; or maintain the safety and security of the campus.

At its discretion, the institution may provide Directory Information in accordance with the provisions of the Act to include: student name, address, telephone number, date and place of birth, major field of study, dates of attendance, degrees and awards received, the most recent previous educational agency or institution attended by the student, participation in officially recognized activities and sports, and weight and height of members of athletic teams. Students may withhold directory information by notifying the Student Services Center in writing.

FSU may disclose academic information to parents of students by having parents establish the student's dependency as defined by the Internal Revenue Code of 1954, Section 152. Dependency status may be established by the presentation of a certified copy of the parents' most recent federal income tax form listing the student as a dependent.

## DRUG-FREE AWARENESS PROGRAM

In compliance with the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendments of 1989, Fairmont State University has a Drug-Free Awareness Program designed to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees. Further inquiries arising

from employment issues or concerns may be directed to the Assistant Vice President of Human Resources; student issues or concerns may be directed to the Vice President for Student Services.

## COMPLIANCE WITH MILITARY SELECTIVE SERVICE ACT

State law provides that a male person who has attained the age of eighteen (18) years may not enroll in a state-supported institution of postsecondary education unless he is in compliance with the Military Selective Service Act (50 U.S. Code, Appendix 451, et seq. and the amendments thereto). Also, a male person may not receive a loan, grant, scholarship, or other financial assistance for postsecondary higher education funded by state revenue, including federal funds or gifts and grants accepted by this state, or receive a student loan guaranteed by the State unless he is in compliance with the Military Selective Service Act. Selective Service Act registration information should be available at all United States Postal Service facilities and may be available at some high schools. The Selective Service System also provides information through a web site at

<http://www.sss.gov>.