

Faculty Senate Meeting Minutes for Tuesday, November 13, 2018 meeting

Members in Attendance:

John O'Connor (President), Mark Flood (Vice President), Amy Godfrey (Secretary), Jacki Sherman (Webmaster), Tom Cuchta (Ex. Committee Member at Large), Matt Hokom (Ex. Committee Member at Large), Robin Payne (Ex. Committee Member at Large), Tim Oxley (Academic Affairs), Steve Roof (Academic Affairs), Harry Baxter (ACF), Michael Ransom (Behavioral Sciences), Budd Sapp (BOG), Joe Kremer (Business), Jason Noland (Education), Dan Eichenbaum (Fine Arts), Joni Gray (Fine Arts), Paul Reneau (Health & Human Performance), Donna Long (Language & Lit), Theresa Jones (Nursing), Lauren Manchin (Student Government), Elizabeth Chaney (Student Government), Tom McLaughlin (Technology), Jim Weekley

Guests:

Cindy Curry (HR), Stacey Jones, Sharon Smith, Richard Harvey, Dillon Bradley, Macgorine Cassell, Tyler Keller, Amy Sidwell, Amanda Metcalf, Anne Patterson, Carl Tanz, Bill Harrison, Bailey McInturff (BOG), Lyndsey Dugan, Tim McNeely, Bill Holms (BOG), Dixie Yann (BOG), Deborah Prezioso (BOG), Jacqueline Sikora, Gina Fantasia, Zae Funcher, Christa Kwiatkowski

Meeting to order at 3:00pm in 303 ED.

- I. October 9, 2018 minutes read and approved with one correction
 - A. Added Mark Wolf to attendees

Announcements

- I. Opening Announcements
 - Welcome to the Board of Governor's members
 - Dr. Jones thanks everyone for their help in getting assessment in on time and responding the HEPC call; reminder that Title IX training is due at the end of November
 - ELT meet with the Faculty Senate Executive Committee
 - i. New travel policy is now in place effective immediately: for overnight travel with students there must be one female and one male chaperon if there is a gender mix of students
- II. Interim Provost Harvey
 - Introduction of Jacqueline Sikora, Esq., Fairmont State University General Council
 - i. Question: Why the new travel policy?
 - a) Follows federal guidelines and the law; Best practices set forth by the Department of Education and the Office of Civil Rights; not a prevention measure but a compliance measure
 - ii. Question: if female faculty member takes male students do we need a male chaperon too?
 - a) Best practices: yes
 - Update on the Fairmont State University Tutoring Center

- i. We are opening it. There has been a delay due to Travis Miller departing.
 - ii. Tutoring is available. Contact Beth Thomson for math and Ashley Tasker for all other subjects
 - iii. January a new director will be announced.
 - iv. November 30 Final Friday Celebration at the Tutoring and Testing Center with drop in sessions, emotional support, and stress management
 - v. Question: Where is the Tutoring and Testing Center?
 - a) 2nd floor of the library
 - vi. Question: With Ashley Tasker in charge of everything else, what is everything else?
 - a) Everything but math and the writing center
 - vii. Question: Will the full time director be over the writing center?
 - a. no
 - Update on Faculty Handbook revision process
 - i. We will discuss later in the agenda
 - Pierpont space re-assignment plans
 - i. If Pierpont does vacate at the end of June, we have asked Deans what they want in do with the space and the budget needed to repurpose the space
- III. BOG Representative, Dr. Sapp
- i. Thank you to the President's Office for the refreshments
 - ii. Next meeting will be at Charles Pointe on December 6th
 - iii. Working on having the Faculty Senate and the BOG meet every semester including at a BOG meeting
 - iv. Members of the BOG with us include:
 - a) Bill Holmes – BOG chair
 - b) Dixi Yann
 - c) Deborah Prezioso
 - v. Question: On the BOG's website policies 63, 64, and 65 do not have an effective date listed, what is that date?
 - a) Date of passage is the effective date
- IV. ACF representative, Dr. Baxter
- Legislative Forum on November 28th starting at 3pm in ET 305 – will include reception, panel discussion, Q&A, and then basketball game afterwards
 - HEPC forming state wide consortium of 2 and 4 year institutions for a single library system due to cost savings
 - i. Report by the end of the academic year; may need Legislative action to form legal entity
 - WV is experiencing shortages in general and math educators
 - WV has the highest student loan default rate
 - New funding model for higher education has been well received
 - Blue Ribbon Commission – 1 month left; HEPC has an unknown future
 - Higher Education Day at the Legislature is January 29th – lobbying for funding model and if 5% raise for state employees then higher education should be funded enough to give everyone a 5% too

- V. Student Government, Elisabeth Chaney and Lauren Manchin
 - See Classroom Affordability handout
 - Faculty Senate in 2010 established the Textbook Affordability Committee, is that committee still intact?
 - i. Committee did meet for a few years but is not currently operating
 - ii. No charge listed
 - iii. Student government has created a similar board and first meeting was today
 - iv. Question: should we re-instate the committee?
 - a) It is in policy so should
 - v. Is it the Bookstore Committee?
 - a) Same committee
 - vi. Is this a Faculty Senate Committee?
 - a) No, Provost will take next steps with the General Council
- VI. Update from Academic Restructuring Taskforces chairs Bill Harrison and Tim Oxley
 - Bill Harrison
 - i. Restructuring is in same format as shown in the Town Hall meeting
 - ii. Currently meeting with individuals including Honors
 - iii. Question: School of Fine Arts has embraced the model but would like an update.
 - a) We may have two colleges and 1 center
 - b) Counting on people to reach out to the committee
 - c) Provost has directed deans to reach out to the committee
 - iv. Question: Honors has a footprint in both colleges, isn't that how it is now?
 - a) May keep it like it is now
 - v. Question: is there any headway on the cost savings?
 - a) Not yet
 - vi. Process includes: BOG → HEPC → HLC if we do the 2 college model
 - Tim Oxley
 - i. 26 projects – cannot move forward till academic restructuring has been finalized
 - ii. 54 milestones
 - iii. Tied to recruitment season
 - iv. Question: will this occur by Fall 2019
 - a) At the earliest: Fall 2020

Unfinished Business

- I. Faculty Harassment Complaint Procedures
 - a. Drafting revision to current procedures
 - i. Senate constitution may need to be changed
 - ii. Request Faculty Handbook update
 - iii. Motion: A faculty member from the Harassment and Complaint Committee be assigned to Faculty Handbook revisions.
 - 1. Discussion: Maybe form an Ad Hoc committee instead of just Faculty Welfare so people with expertise can be on committee; ask Faculty Welfare if they want representation.
 - 2. Motion Withdrawn

- iv. Motion: An Ad Hoc Committee to be formed to include representation from the Harassment and Complaint Committee and Faculty Welfare Committee as well as appropriate and broad membership from faculty and staff.
 - 1. Approved
- II. Academic Integrity Policy
 - a. Committee is meeting Thursday to discuss comments from John O'Connor and Richard Harvey
 - b. Question: To what extent are edits needed to be brought before Senate?
 - i. Executive committee of Faculty Senate will review
 - c. Question: What is the purpose of the Faculty Welfare Committee?
 - i. Programs for welfare of faculty according to the by-laws
 - ii. Tend to be the dumping ground; may need new methodology for dealing with these topics; the term welfare is too broad
 - iii. Question: Would the Ad Hoc committee on the Constitution and By Laws want to address this?
 - 1. Recommendations are welcome

Old Business

- I. Academic Calendar
 - a. Motion: to approve academic calendar as presented
 - i. Discussion:
 - 1. One change from last meeting: Fall Break moved to Friday, which is now mid term
 - ii. Question: Is 6 week/12 week summer non-negotiable?
 - 1. We are currently adjusting the salaries
 - iii. Question: what about election day?
 - 1. With early voting it shouldn't be a problem
 - 2. We use that day during Thanksgiving to maximize the time off

New Business

- I. Recommendation from the Faculty Welfare Committee – see handout
 - a. Excerpt from handout:
 - i. The Faculty Welfare Committee is willing to draft a prospective university policy for submitting and approving additions/revision to the Fairmont State University Faculty Handbook, to be submitted to the Faculty Senate for their consideration. The work will be done in consultation with relevant administrative personnel.
 - b. Question: Should this be for the newly formed Ad Hoc committee or someone else?
 - i. No process right now when approved by Faculty Senate and needs to be added to the handbook
 - 1. We need draft then approval then implementation process
 - 2. Faculty oversight on changes to faculty handbook so that we do not have the issue we currently do with the Harassment and Complaint procedures

3. Defer till after new handbook is completed?
4. 2 readings like curriculum proposals
- c. Motion: Remove the words "is willing to" from excerpt
 - i. Approved

Open Forum

- I. BOG member late arrival: Bailey McInturff (student representative)
- II. WV Symphony tomorrow night
- III. Question: For the restructuring, why don't we use an outside consultant?
 - a. We did this past spring
- IV. Question: For the restructuring, what is the alignment between strategy and structure?
 - a. The strategy comes from the President so we defer to her.
- V. Question: For the restructuring, did the consultant recommend any structure?
 - a. Yes, similar to the layout presented at the opening day meeting in August
- VI. Question: For the restructuring, Do the Taskforces have a strategy to guide their work?
 - a. The Taskforces have a charge that dovetails the strategy
 - b. Comment: need a strategy to create structure

Adjourned at 4:36pm