

Faculty Senate Meeting Minutes for Tuesday, January 15, 2019 meeting

Members in Attendance:

John O'Connor (President), Mark Flood (Vice President), Amy Godfrey (Secretary), Jacki Sherman (Webmaster), Tom Cuchta (Ex. Committee Member at Large), Matt Hokom (Ex. Committee Member at Large), Robin Payne (Ex. Committee Member at Large), Tim Oxley (Academic Affairs), Steve Roof (Academic Affairs), Harry Baxter (ACF), Michael Ransom (Behavioral Sciences), Budd Sapp (BOG), Joe Kremer (Business), Jason Noland (Education), Dan Eichenbaum (Fine Arts), Joni Gray (Fine Arts), Paul Reneau (Health & Human Performance), Donna Long (Language & Lit), Theresa Jones (Nursing), Raychel Fitzwater (Student Government), Denice Kirchoff (Nursing), Mark Wolf (Tech), Todd Clark (Social Sciences), James Weekley (Natural Sciences)

Guests:

Jan Kiger (HHP), Carol Tannous (HHP), Tom McLaughlin (Sci Tech), Kim Derico (Nursing), Gina Fantasia (Business), Sarah Rude (Language and Lit), Susan Ross (Office of the Provost), Amanda Metcalf (HHP), Jacqueline Sikora (General Council), Cindy Curry (HR), Richard Harvey (Provost), Anne Patterson (Fine Arts), Laura Clayton (Nursing), Sharon Boni (Nursing),

Meeting to order at 3:00pm in 303 ED.

- I. December 4, 2018 minutes read and approved Announcements

Opening Announcements

- I. Provost Richard Harvey
 - Filling in for President Martin – she is in Charleston dealing with the bill on free community college that was introduced today
 - Watch for more as it relates to what is occurring in Charleston. We may need to do a letter writing campaign and/or buses to Charleston
 - Counseling and Disability Services – aware of the staffing concerns we are working on addressing the need
 - i. Tim McNeely
 - a) Working on a partnership with MVA and student health services; once that partnership is established then we hope to free up dollars that will be directed to mental health services
 - Tutoring Center – official opening January 28th; plan to have an open house around the 4 week mark
 - i. New initiative is occurring with the tutoring center to support athletics to work on not only tutoring our athletes but work on study skills and time management
 - ii. Question: will these study session be for football players only?
 - a) Unknown at this time but we are focusing on football on this time due to GPA concerns
 - Welcome Laura Clayton as Associate Dean of the School of Nursing
- II. VP for Institution Effectiveness and Strategic Operations Stacey Jones

- Thank you to faculty for participating during assessment day and wearing their maroon and white
- Program degree inventory has been sent out please send comments by COB on Thursday
 - i. Question: if no changes do we need to comment?
 - a) No
- Ask Faculty Senate if they would like to designate a person to participate in the review and interview process for the Director of Institutional Research and Assessment

III. BOG representative Dr. Sapp

- Last meeting was 12/6/18 and agenda book was sent via email
- Chairman Bill Holmes invited Faculty Senate to the next BOG Meeting on Thursday February 21st at 9am on the 3rd floor of the Falcon Center
- Textbook affordability has become a subcommittee of academic affairs
- Holiday policy draft comment time has been extended to 45 days
- Question: will there be food at the BOG meeting?
 - i. Yes
- Question: What is the purpose of the textbook affordability committee under the BOG?
 - i. Originally part of BOG, putting it under academic affairs instead of its own general committee
 - ii. Comment: please note that textbooks fall under faculty freedom and we should watch for a blanket policy that we will not want
- Question: what does a clean audit mean?
 - i. No footnotes or words of caution as it relates to our accounting practices
- Question: When the BOG releases a policy for comment, while they take comments under advisement, they don't actually have to right?
 - i. Have access to all comments and will need to vote on the issue
- Question: How does the BOG document the acceptance or rejection of comments?
 - i. Comments are placed in survey monkey and then downloaded into a Word document and put beside the sections in which the comment was directed

IV. ACF representative, Dr. Baxter

- January 28th is Higher Education Day at the Legislature
 - i. Meetings have been set up with the President of the Senate, Speaker of the House, Education chairs of the House and Senate, Chairs of the Finance committee in the House and the Senate
- List of current bills were sent out in an email from me
- Question: Did you hear if there is a limit on the number of individuals institutions can bring to higher education day?
 - i. Have not heard, did limit the display and the representative (one study and one institution rep) at the display
- Question: Who can go to the January 28th meetings?
 - i. Dr. Martin said around 20 students and a couple of faculty on a bus for the meeting but everyone is welcome

V. Student Government, Raychel Fitzwater

- i. Both the President and Vice President of Student Government has taken internships in Charleston during this semester so Raychel will be acting President

VI. Faculty Handbook Revision Committee

- List was provided in email of members and they will be meeting with the General Council

Unfinished Business

I. Ad hoc Subcommittee on the Core Curriculum

a. Carol Tannous update on SOAR 1199

- i. Met before break with President Martin
- ii. This course has 3 opportunities to run before it must complete the curriculum process
- iii. Will run like it did in the fall with 1 hour of service to the university and we will need 40 + volunteers to do the entire campus
- iv. Good response from the fall – putting the responses into a report now
- v. Do not know what this means for general studies

II. Recording in classrooms

a. Todd Clark has completed some research on the topic in state code

- i. Legal as long as one recording is part of the conversation unless the conversation includes a wrongful or criminal act
- ii. Intellectual property policy – university must make this judgement
 1. Most universities do not have a policy and those who do tend to leave it up to the professor
- iii. Comment: do we need a statement of manners maybe not a policy in the faculty handbook – note in the syllabus to ask permission to record

Old Business

I. Academic Restructuring Taskforces

a. See handouts

b. Charge of the Taskforce

i. The Taskforces shall:

1. Examine the proposed academic reorganization and make recommendations relative to the following:
2. Realign units based on a central, focused approach that takes into consideration synergies of knowledge and functional responsibilities;
3. Realign academic units based on best practices; naming opportunities, scholarship and teaching synergies
4. Recommend an implementation path and timeline while ensuring broad-based participation from stakeholders in the process
5. Establish a baseline and metrics for measuring progress and completion of Taskforce recommendations.
6. Implement a comprehensive communications strategy to both inform and involve Fairmont State stakeholders in the work of Taskforces.

- c. New Two college system will have a balanced faculty
- d. Rationale:
 - i. Change was our charge.
 - ii. Proposed units make academic sense, not sacrificing existing synergies but allowing the possibility for new ones.
 - iii. Balances faculty and students in each college and defines smaller academic units based on program-requested academic groupings as well as accreditation necessities.
 - iv. Develops the next generation of academic leaders on campus through a larger cadre of chairs with specific responsibilities and autonomy.
 - v. Minimizes disrupting day-to-day changes.
 - vi. Allows cost reallocations with the decrease in number of dean positions and increase in chairs with stronger responsibilities.
 - vii. Rebalances administrative responsibilities and compensation for to provide more consistency across campus.
 - viii. Reconfigures administrators and staff in support of direct program, faculty and student needs.
 - ix. Allows Deans to work in direct support of Strategic Theme 3. Resource Diversification: Philanthropy as well as Strategic Theme 2. Enrollment Management: Growth <https://www.fairmontstate.edu/assessment-effectiveness/strategic-plan>
 - x. Supports the development of meta-majors as recommended by SOARing Falcons Momentum Pathways
- e. Process: ELT then BOG the HEPC
- f. Still decisions to be made with Honors Program and Graduate Studies
- g. Question: As it relates to the synergies part, if no one is moved then synergies should already be in place or existing now
 - i. Can occur in separate colleges but if this a goal then should they be included
- h. Question: if there is an error in the faculty count who do we sent the corrected information to?
 - i. To the Provost, faculty counts along with student counts change constantly
- i. Question: Do we have the student numbers for each college?
 - i. Student numbers are harder to get than faculty numbers
 - ii. Can try to get them but it is a moving target
- j. Provost Harvey
 - i. I like this structure and I am happy with it
 - ii. We will have to take the big plan to the BOG and HLC
 - 1. If we need to do little changes then those only need to go to the BOG
 - iii. This structure will change in the future
 - iv. Pleased with the work that has been completed
- k. Question: Who do questions go to?
 - i. Bill is the chair till the end of January
- l. Question: Is someone looking at the costs that are attached to this?
 - i. Yes

- ii. Comment: sounds like savings of money so it would be interesting to see those figures
 - 1. May not be savings and if there are then it will be reinvested for growth

New Business

- I. Motion: consider Curriculum Proposal #18-19-2 and #18-19-4 as a pair
 - a. seconded
- II. First reading – approved

Open Forum

- I. IRB documents are revised and updated please find on website
 - a. Question: if we have already received IRB approval do we need to use the new documents?
 - i. No