

Faculty Senate Minutes
February 14, 2017

Attendance: Robin Payne (Soc. Sci.), Debra Hoag (Nursing), Crystal Smith (SoE/HHP), Charley Hively (Library), Siegfried Bleher (CSMP), Bob Mild (Academic Affairs), Amy Godfrey (Business), Aimée Richards (SoFA), Dan Eichenbaum (SoFA), Matt Hokom (L&L), Julie Reneau (SoE/HHP), Joe Kremer (President), Anthony Yost (Tech), Fran Young (Nursing), Veronica Gallo (Nursing), William Harrison (Soc. Sci.), Deb Hemler (BCG), Tony Gilberti (Tech), Daphne Ryan (SGA), Dillon Bradley (SGA), Amanda Metcalf (SoE/HHP), Gina Fantasia (Academic Affairs), G.H. Budd Sapp (BOG), Harry Baxter (ACF)

Guests: Maria Rose, Chris Lavorata, Jack Kirby, John Lympany, Tim Oxley, Robynn Shannon, Paul Reneau, John O'Connor, Robert Baker, Spencer Tyce, Onnie Watson, Abigail Van Scog

I. Senate President Joe Kremer called the meeting to order at 3:00 p.m.

II. The minutes of the January 2017 meeting were approved with no revisions.

III. Announcements/Information/Discussion

A. President Rose

1. President Rose updated the Senate, per Tim Oxley's request, on the HLC report. The HLC would like FSU to submit several interim reports but have not requested any additional site visits. The first report is due December 15, 2017. It will address an implementation plan for the institution's strategic plan. The second interim report will be due on December 2018. It will affirm clearer learning outcomes for all programs and the systematic mapping of course outcomes to program outcomes. The third interim report is due on March 2018. It will address the institution's plan to stabilize and increase its CFI score. This report has been requested because the HLC is concerned about declining enrollment numbers. The HLC also expressed concern that the audit was not yet complete; however, per President Rose's earlier report, the delay was not the fault of the university. The audit has now been completed and will be presented at the next BOG meeting. It will then be submitted to HEPC. The HLC also expressed concern regarding the surveys the university has adopted to chart recruitment and retention. The HLC believes that these reports have not had an impact on change within the university and that they have not been implemented widely enough to satellite campuses (especially the Caperton Center). Rose feels that while the HLC visiting team understood the relationship with Caperton, other HLC reviewers did not. These requests fall in line with what the university anticipated.
2. The regional presidents met with the House and Senate Education chairs and the House and Senate Finance chairs. They wanted to present a united front as regional presidents. Lobbyists put together an op-ed piece that was presented at the meetings. Rose felt that they were able to successfully present their concerns. One main concern continues to be tentative proposals to make all institutions satellite campuses of WVU or Marshall. Rose and the other regional presidents continue to actively resist this and are focusing on stressing the specific role institutions like ours serve for our student population. They also stressed the economic impact of regional institutions. Overall, Rose believed that this was a productive meeting with state legislators.

3. The state budget continues to be a concern. During Governor Justice's State of the State address, cuts to WVU, Marshall, and WVNet, but not the regional institutions specifically, were announced. These proposed cuts had not been addressed with the affected institutions or with HEPC. In the alternative budget that Justice proposed, however, all funding for other institutions (including FSU) was cut. President Rose believes that the alternative budget is likely a scare tactic, but she will continue to closely monitor the situation in Charleston.
4. The Dedication of University Terrace will be held on April 4 at 4:00 p.m. Refreshments and tours of the facility will be provided. So far, student reports have been favorable.
 - a) When President Rose entertained questions following her announcements, she was asked if the plumbing and Wi-Fi issues had been fixed at University Terrace. Rose reported that Wi-Fi should be working and that the plumbing issues were being attended to. Senator Deb Hemler had been planning to have teachers attending a workshop stay there; however, she was advised to place them in Bryant Place instead because of these issues as well as issues with accessing the building for non-residents.
5. FSU's athletic teams continue to do well. The men's basketball team is currently ranked number one in the Mountain East Conference. They have been nationally ranked all year. The women's basketball team is also doing well. The Mountain East Conference Championship will be held March 1-5 in Charleston. If FSU makes it to the finals on Sunday, the pep band will be there as well to support the team.

B. Assessment — Dr. Robynn Shannon

1. Dr. Shannon reported that the Critical Friends group is completing their reviews of assessment information entered by academic programs into TaskStream. This year, the team is utilizing a rubric with four categories — absent, emerging, target, and exemplary. In a PowerPoint presentation, Shannon showed charts indicating that much progress has been made since the 2014/2015 and 2015/2016 assessment reviews, with many more programs now falling into the "emerging" and "target" categories. They will begin this year's reviews much sooner in order allow program faculty more time to address any areas of concern.
2. The Critical Friends group is now transitioning into the Institutional Assessment Council. The IAC will be more structured and will focus on student learning across campus, ranging from academic programs to co- and extracurricular programs as well. The mission is to broaden membership beyond faculty to include representation outside of academic units as well. Units that will be incorporated include General Studies, Academic Affairs, Student Services, Student Activities, Athletics, Information Technology, and the Student Government. The resultant agenda will be broader than that of the original Critical Friends because it will take more of an institutional view of and approach to assessment. This includes the assessment and review of non-academic units and programs. Building the structure for academic assessment and review will be on-going with minor modifications, but the HLC review team complimented our academic assessment review and reports. The focus must now shift more to course level assessment with mapping of course outcomes to program outcomes.
3. When entertaining questions, Shannon addressed faculty concerns regarding the voting process of the IAC and what types of issues might require a vote. Voting will be used when consensus on changes to the program assessment process cannot be

reached in a timely manner. While the Faculty Senate could pass resolutions to help inform the process, they would not have a direct say in the decision-making. Oxley and Shannon asked that the Faculty Senate give the IAC time to implement this new process and that the system could be improved upon if and when necessary. Representatives from respective units will be kept informed of decisions as they are made.

C. BOG Representative — Dr. G.H. Budd Sapp

1. Dr. Sapp circulated the agenda from the most recent BOG meeting to all faculty, including a revised agenda that stated that Executive Committee would go into session regarding the Presidential Search.
2. The Presidential Search Ad-Hoc Committee has met with Sapp several times and has also met with additional BOG members Dixie Yann, Rachel Ball, and Holly Fluharty. Sapp stressed that the committee has articulated a number of concerns and desires regarding the search and that those concerns, along with the resolution presented by Donna Long, have been shared with the BOG. He believes that faculty recommendations were effectively utilized in the search process and during the preliminary Skype interviews. The individual survey designed to facilitate faculty feedback during the campus interviews has been circulated by Chris Kast and Mike Ransom.
3. At the time of the meeting, the first candidate's visit to campus had been completed. Sessions were well attended. Two more campus visits remained. While a time frame for making a decision has not yet been articulated by the BOG, the HR survey is due by March 3 prior to the next BOG meeting. Chairperson Dixie Yann has agreed to accept a letter from the Ad-Hoc Committee regarding its recommendations.
4. Additional time for discussion regarding the search was scheduled for later in the meeting.

D. Faculty Survey — Dr. Chris Kast and Dr. Michael Ransom

1. Drs. Kast and Ransom could not attend today; however, they have circulated an email with the survey and hard copies will be made available. When completing the survey on-line, responses for all three candidates can be entered with the option of returning to the survey as the interviews progress. All feedback will be anonymous and participation is strongly encouraged and appreciated.

E. ACF Representative — Dr. Harry Baxter

1. Dr. Baxter circulated information regarding the ACF meeting held on February 3, including reports from HEPC, ACF, and the *Charleston Gazette* reporters forum on the Future of Higher Education in WV.
2. The Legislative Forum at FSU was held on Thursday, February 2. Senators Prezioso and Beach were present as were Delegates Caputo, Ward, Miley, Statler, and Summers. Several other legislators were scheduled to attend but canceled at the last minute. About 35 faculty, staff, and students attended. The "speed-networking" format was utilized and most who attended felt that it was informative and productive.
 - a) Baxter shared news about the forum at ACF meeting and suggested that other institutions hold similar meetings.
3. Baxter and Galen Hansen will go to the state legislature on February 23. They would like additional faculty to participate if possible. They hope to meet with Senator Carmichael as well as the Chairs of Education and Finance Committees and

Republican leadership in the House. They intend to lobby legislators to accept Governor Justice's budget plan.

4. Baxter recently met with Josh Sword of the PEIA Finance Board. He is willing to visit campus later in the legislative session for a Q&A session with employees.

F. SGA — Daphne Ryan and Dillon Bradley

1. Daphne Ryan reported that members of SGA are attending the presidential interviews. Rachel Ball, the SGA representative to the BOG, will keep both student and faculty concerns in mind when she votes.
2. The senior "put a brick on it" fundraiser is still on-going. SGA encourages faculty support.
3. Dillon Bradley indicated that he wished to express student concerns regarding the library. His remarks were reserved for the library discussion scheduled for later in the meeting.
4. Bradley and Ryan briefly introduced JR Watson and Abigail Van Scog — members of SGA who were present to observe the meeting.

IV. Unfinished Business

- A. There was no unfinished business.

V. New Business

A. Major Business

1. Curriculum Proposal #16-17-05 REV #1 (Sociology of Religion)
 - a) Jack Kirby said that the proposal was prepared by Chris Kast, who could not be in attendance today.
 - b) There were no questions or concerns from the Senate. The proposal passed first reading.
2. Curriculum Proposal #16-17-06 REV #1 (Exercise Science)
3. Curriculum Proposal #16-17-07 REV #2 (Physical Education Changes)
4. Curriculum Proposal #16-17-08 REV #2 (Community Health Education)
 - a) Paul Reneau and Amanda Metcalf were in attendance to field questions regarding proposals #16-17-06, #16-17-07, and #16-17-08. Kirby explained that non-substantive revisions were made to #16-17-07.
 - b) There were no questions or concerns. All three proposals passed first reading.
5. Curriculum Proposal #16-17-09 (History Social Science Electives)
 - a) Robin Payne was present to field questions.
 - b) There were no questions or concerns. The proposal passed first reading.
6. Paul Reneau requested to waive the time period for the second reading so that new courses in the School of Education, Health and Human Performance could make it into the catalog before it goes to press. Kirby indicated that waiving the time period would be expedient given the fact that a number of curriculum proposals are still waiting to move through the Curriculum Committee and the Faculty Senate.
 - a) A motion to waive the waiting period was made and passed. All five proposals passed for second reading.

B. Minor Business

1. Discussion of L&L's two resolutions regarding the Library -- with input from Dr. Lypany and Dr. Baker

- a) The discussion was deferred until Dr. Baker, chair of the Library Committee, was in attendance.
- b) After Baker's arrival, copies of two resolutions proposed by the Department of Language and Literature were circulated.
 - (1) The first resolution addressed library oversight with the request that oversight be returned from the CIO to the Office of the Provost and Vice President of Academic Affairs. The resolution also calls for the appointment of an Interim Director of the Library, in the wake of Thelma Hutchins's retirement, as well as a request that a search for a permanent Director be conducted.
 - (a) Before opening the floor for discussion, Senate President Kremer shared e-mail statements he received from three of the university's librarians. All three librarians — Sharon Mazure, Toru Chiba, and Jackie Sherman — indicated reservations with the resolution as it is currently stated. Their stated concerns addressed issues such as the lack of consultation with librarians regarding library oversight, fears that the resolution was potentially divisive, and their hopes for more open discussion regarding matters related to the library.
 - (b) After sharing the e-mails, Kremer testified to the strength of FSU's library and invited the drafters of the resolution, Vice President Joe Lympany, Dr. Robert Baker, Charley Hively (the library's Senate representative), and the SGA representatives to share their concerns.
 - (c) Donna Long explained that the the resolution came out of departmental meeting for Language and Literature following concerns shared by Dr. Baker on behalf of the Library Committee. The department's main goal is that the library will continue to have the types of services it currently offers as a research library. The loss of Thelma Hutchins and the prospect that she may not be replaced is an issue of major concern.
 - (d) Robert Baker then shared the concerns of the Library Committee and shared a timeline for how their concerns have unfolded. The Committee had convened on January 26, per its charge under the Senate By-Laws to hold an annual meeting to advise the library on matters of general library policy, the development of library resources, the allocation of library budget, and to serve as liaison group between faculty and library. At that meeting, the committee was notified that Thelma Hutchins, the Director of Library Services, was retiring at the end of January.
 - i) After the meeting, the Committee drafted a letter to the presidents of FSU and Pierpont outlining their concerns regarding the library as related to hours of operation, the merger of the circulation and IT Help desks, continued support for the "culture of support" cultivated by the circulation desk, morale, and funding for collections. They advised that the library be placed under the provost and that an interim director with library training be appointed.
 - ii) Following the January 26 meeting, the Library Committee invited Vice President Lympany to attend a meeting in February. Following that meeting, the Committee remains concern about the impact on students, the lack of a clear timeline regarding Hutchins's replacement, and their request for improved communications.
 - (e) Vice President Lympany noted that he had circulated an update, which he also provided to the Library Committee. In seeking to address the

Committee's main concerns, Lympany sought to clarify some of the changes made to the library. The information Commons, for instance, is not designed to erode the library's role but rather to align the library around student learning and to encourage their persistence towards graduation. Utilizing current research on the impact of information technologies, Lympany believes that the Information Commons can transform the library into a hub for helping students proceed towards graduation by facilitating Instructional Technology, tutoring services, and retention efforts.

- i) Lympany also addressed concerns that have been expressed related to the library's budget. Over the past three years, Lympany has focused on renegotiating software contracts and has moved towards the OCLC Discovery service as a result. While the technology costs may seem high, he stressed that the technology costs are paired with people with the goal to integrate instructional technologists alongside of librarians. Such collaboration is aimed at leveraging more retention.
 - ii) In regard to changed library hours, Lympany shared charts regarding library traffic on Fridays and explained that hours have been changed in order to consolidate and maximize the budget. This also involves rethinking how the library provides services as they move towards a more tiered approach in order to provide more availability.
 - iii) Regarding the appointment of an Interim Director, Lympany noted that one of the current librarians will likely serve in that capacity if there is not funding to fill the vacancy otherwise.
- (f) After Lympany's remarks, Baker clarified that one of the Library Committee's main concerns has to do with the appointment of an Interim Director to manage the collection and to oversee its development.
- i) Lympany said that he would like to work with the Library Committee to move forward on that front.
- (g) In regard to library oversight, President Rose noted that the library has been placed under the CIO for seventeen years. She also stressed that the university was only given two weeks notice of Hutchins's retirement. Upon receipt of the Library Committee's letter, she discussed the issues identified with the president of Pierpont. Since the library is a shared facility that provides services to both FSU and Pierpont students, certain decisions — such as oversight — must include conversations with both institutions. Finally, Rose noted that given the on-going presidential search, it would be prudent to defer any decisions regarding oversight and the hiring of a new Director of Library Services until a new president has been hired. She is, however, comfortable with the idea of moving forward with the appointment of an Interim Director.
- (h) The SGA representatives shared concerns from students who have been worried about how these issues will affect students as well as the implications for students interested in pursuing careers in library sciences.
- i) Further discussion focused on budget issues, the philosophical implications of where the library belongs, the role the library should play in the university, and what a change in oversight might entail.
- (j) The Senate eventually moved to table the issue for continued discussion at the next meeting.

- (2) The second proposed resolution focused on renaming the Circulation desk to commemorate Thelma Hutchins's years of service to the library.
 - (a) Charley Hively outlined and clarified Hutchins's contributions to the library as related to the resolution.
 - (b) Sapp noted that the BOG has been working with the Fairmont Foundation with a policy regarding naming, which is typically linked to donations. The resolution would have to go to the BOG and/or the Fairmont Foundation for approval. Discussions followed regarding the legality of the naming policy.
 - (c) Aimée Richards stated that the School of Fine Arts unanimously supported the resolution. Robin Payne stated that the Department of Social Sciences also supported the resolution.
 - (d) The Senate moved to pass the resolution with the understanding that if the BOG declines to support it, Budd Sapp will report back with their rationale. The discussion will thus continue at the March Senate meeting.
2. Potential Resolution of Support for International Students
 - a) The Executive Committee discussed whether the Senate should pass a resolution or statement of support for international students in light of pending restrictions on travel and immigration.
 - b) Senator Bill Harrison noted that a number of students have approached him expressing concern about this and that such a statement would be a good idea.
 - c) Senate President Kremer has reached out to Geneva Hines regarding a resolution, but has not heard back.
 - d) The Senate moved to table the issue until more formal resolution, preferably with feedback from Hines, is proposed.
 - e) Onnie Watson, an SGA guest, requested that if such a resolution is passed, that the Senate include other students on campus who may feel marginalized as well.
3. Reaffirmation of Role of the Institutional Review Board (IRB)
 - a) President Kremer shared concerns raised by Mike Ransom, the chair of the IRB at FSU, that there have been a number of studies involving human subjects on campus that have not sought IRB approval. Ransom asks that the Senate consider a resolution to re-iterate existing policy that any research involving human subjects must seek IRB approval.
 - b) Bob Mild suggest that Ransom be invited to address the Dean's Council to ask for their support in enforcing the existing policy. Chris Lavorata indicated that she will extend an invitation to Ransom to attend the next meeting.
4. Authorization of Special Faculty Senate Meeting: March 7, 2017
 - a) Since faculty have expressed a great desire to have input in the presidential search, Senate President Kremer has decided to call a special session, per the Constitution, to discuss the issue at length. Kremer calls for the special session to be held on Tuesday, March 7 at 3:00. The regularly scheduled March meeting will still be held on March 21 after the spring break.
5. Presidential Succession Issues
 - a) John O'Connor asked for clarification about what kind of feedback the BOG is willing to accept — specifically whether they are amenable to receiving individual

feedback or if they would prefer that faculty speak collectively through the feedback. Sapp stated that either form of feedback is welcome. Faculty may contact the BOG directly or they may contact him.

- b) Further discussion followed regarding the on-going search.
- c) Sapp reiterated that he is bound by certain confidentiality restrictions regarding the sharing of any information not made explicitly public by the BOG.

VI. Open Forum

- 1. Dan Eichenbaum said that representatives for Senator Capito will be on campus on Wednesday February 15 at 11:30 in the Falcon Center. All members of the campus community are welcome to attend and raise questions.
- 2. Budd Sapp noted that the Alumni Association will host an event on March 3 at Adelphi in Charleston from 3:00-6:00 p.m. during the MEC basketball championship.

VII. Senate President Joe Kremer adjourned the meeting at 5:03 p.m.