

Faculty Senate Minutes
May 9, 2017

Attendance: Robin Payne (Soc. Sci.), Harry Baxter (ACF), Veronica Gallo (Nursing), Fran Young (Nursing), William Harrison (Soc. Sci.), Amanda Metcalf (SoE/HHP), Dominique Cuccaro (SGA), Tony Gilberti (Sci/Tech), Anthony Yost (Tech), Bob Mild (Academic Affairs), Gina Fantasia (Academic Affairs), Amy Godfrey (Business), Aimée Richards (SoFA), Dan Eichenbaum (SoFA), Matt Hokom (L&L), Chris Kast (Beh. Sci.), Sean Harwell (BCG), Deb Hoag (Nursing), G.H. Budd Sapp (BOG), Jim Davis (Business), Julie Reneau (SoE/HHP), Charley Hively (Library), Joe Kremer (President), Deb Hemler (BCG)

Guests: Maria Rose, Chris Lavorata, Jack Kirby, Robynn Shannon, Mike Ransom, Beverly Michael, Erin Hippolyte

- I. Senate President Joe Kremer called the meeting to order at 3:00 p.m.
- II. Approval of minutes
 - A. The minutes of the April 2017 meeting were approved without revisions.
- III. Announcements/Information/Discussion
 - A. President Maria Rose
 1. President Rose noted that the state legislature would soon be in a special session to produce a state budget. The special session is set to convene on May 14, 2017.
 2. The BOG is meeting soon, but with no state budget the BOG cannot address budget matters. They will meet to discuss other matters, however, as well as to attend the dedication of Falcon Commons and the student “put-a-brick-on-it” senior campaign. Their next meeting is scheduled for June 15.
 3. The regional institutions continue to be concerned that Shepherd University will continue to lobby for the exempt status granted to WVU, Marshall University, and WVSOM. Shepherd University has reportedly hired a lobbyist with the sole purpose of achieving exempt status. If they succeed, this will put the other regional institutions at a disadvantage. President Rose urges faculty to remain aware of this and to find ways to prevent it.
 4. HEPC does not meet until June 23. They have not met since February and there has been very little correspondence with them this semester.
 - B. Robynn Shannon — Assessment
 1. HEPC has awarded FSU small grants for the assessment of General Studies outcomes. FSU was awarded a grant last year but was unable to use it as planned. HEPC accepted the university’s request for an extension to use the grant differently as well as a proposal to receive another grant. The previous grant money will be used to send two faculty members (one from Sci/Tech and one from Business) to an upcoming TaskStream conference. The new grant will likely be used to provide stipends for yet-to-be identified team coordinators for the six General Studies outcomes being assessed next year.
 2. The Institutional Assessment Council (IAC) met last week. Their focus to date has been almost entirely on academic programs; however, they have begun the process

of self-evaluation for units with co- and extracurricular learning occur (i.e. "Non-academic" units). Last year, Student Services and the Advising and Retention office did self-evaluations. The IAC will continue to fold in other units, such as the Falcon Center and the Folklife Center. They will begin with base reports to determine where to head next.

- a) The IAC also discussed the reporting and peer review process for academic programs. Three complete cycles have been completed and the focus will now shift from improving reporting of assessment results to thinking more seriously about how to improve and assess students' learning experiences.
- b) Tim Oxley and Robynn Shannon will be working on drafting an outline for peer "consultants" about what the role might look like with plans to address their proposed guidelines at the next meeting of IAC before putting them into place for the next cycle of reporting.

C. G.H. Budd Sapp — BOG

1. Sapp thanked the Senate for his nomination and re-election as the BOG representative.
2. Sapp noted that comment period for the BOG policy on sexual harassment was currently open. He also shared information regarding admissions, construction updates, and streamlining the metric used for support for out-of-state students based on test scores, which will be a good recruiting tool.
3. There were 686 reservations for the March 2017 Maroon & White Day, with 418 people attending.
4. Sapp reported that the search committee for the Presidential search has been set and that the BOG was currently looking to hire a search firm. He anticipates there will be discussion regarding this at the upcoming BOG meeting. Any decisions regarding an interim president will be made after a search firm is hired. He will keep the Senate updated as decisions are made.

D. Harry Baxter — ACF

1. Baxter thanked the Senate for his nomination and re-election as the ACF representative.
2. Baxter sent a summary of recent ACF accomplishments and legislative activities through 2016/2017 academic year.
3. As of Friday, there were only six people from six institutions planning to attend the Great Teacher's Seminar. No one from FSU is attending. Baxter will be happy to provide information for interested faculty. FSU faculty who have attended in the past have given it favorable reviews.
4. In light of the budget situation, Governor Justice is looking into how bills can be paid after July 1 if a budget is not in place. The auditor is making contingency plans for paying state police and keeping limited government offices in operation.

E. SGA Representatives

1. Dominique Cuccaro reported that SGA held its final meeting two weeks ago. They swore in new officers. SGA will have no new business until the fall semester begins.

F. Schedule for Upcoming Academic Year

1. The first meeting of the faculty Senate will be held on August 22.

IV. Unfinished Business

A. Draft Resolution Supporting International Students

1. Senate President Kremer had circulated a copy of the resolution drafted by Donna Long as well as the current BOG non-discrimination policy.
2. Discussion focused on the intent of the draft, the timing of adopting a resolution, and whether it would be prudent to wait until senators were able to consult with their constituents before moving forward.
3. Erin Hippolyte announced that the international student graduate ceremony was being held on Thursday at 12:30. All faculty were welcome to attend and show their support of international students.
4. The Senate determined to table the discussion until the fall semester begins, but that in the meantime the Senate President should remind the campus community of the existing non-discrimination policy.

V. New Business

A. Minor Business

1. Committee Reports

- a) The following committees submitted annual reports to the Faculty Senate: Academic Appeals, Admissions and Credits, Athletics, Curriculum Committee, Faculty Development Committee, Faculty Harassment Complaint Committee, Legislative Advocacy Committee, Faculty Welfare Committee, General Studies Committee, IRB Committee, International Education, Library, Student Financial Aid Appeals, Student Hearing Board, Personnel Committee, Presidential Perception Survey Committee, Nominating Committee, Ad-hoc Presidential Search Committee
- b) Kremer noted that the Committee on Committees had raised some issues warranting discussion with the process, specifically the configuration of the Personnel Committee, and the Faculty Harassment and Complaint Committee called for more clear guidelines. Both of these issues will be more fully addressed by the Senate during the next academic year.
- c) All committee reports were accepted by the Senate.

2. Curriculum Proposals

- a) Curriculum Proposal #16-17-13 AMENDMENT
 - (1) Jack Kirby explained the need for a minor amendment to the previously approved computer science cyber security proposal. A required course (computer ethics) was inadvertently dropped. The proposed amendment returns it to the curriculum.
 - (2) The Senate accepted the revision without further discussion.

3. Proposed Plaque Design to Honor Thelma Hutchins

- a) CIO John Lympany forwarded potential designs and language for the plaque via e-mail. There is an alumnus, per the School of Fine Arts, who will make the plaque when a design has been selected.
- b) Discussion followed regarding the wording of the plaque and where it originated. Charley Hively reported that he had drafted it based on input from the Library Committee, but that it may have been slightly revised by Lympany.
 - (1) The Senate moved to send the draft back to the Library Committee for final approval before moving forward with making the plaque with the aid of SoFA.

B. Major Business

1. Curriculum Proposals

a) Curriculum Proposal #16-17-19 — Science Teacher Certification

- (1) Deb Hemler was in attendance to address questions regarding the proposal. Hemler explained that the university currently has certification programs in chemistry, biology, physics, and general science, but not in earth and space science. The next generation requirements will require that such a certification program be in place. Once the proposal is approved, FSU will be the only institution with this certification already in place in West Virginia.
- (2) The Senate passed a motion to accept the proposal.
- (3) The Senate passed a motion to waive the waiting period for second reading.
- (4) The Senate passed a motion to accept the proposal for second reading.

b) Curriculum Proposal #16-17-20 — School Health Education

- (1) Beverly Michael was in attendance to address questions regarding the proposal. Michael noted that the proposal does not change any requirements, but rather streamlines the process for students who are pursuing dual certification to complete the program with fewer credit hours.
- (2) The Senate passed a motion to accept the proposal.
- (3) The Senate passed a motion to waive the waiting period for second reading.
- (4) The Senate passed a motion to accept the proposal for second reading.

2. Committee on Committee Report -- Second Reading

a) Veronica Gallo had circulated the spreadsheet with newly identified committee members and existing members from Senate website.

- (1) Senators noted changes needed for their respective units.

b) Gallo noted the previously discussed issue regarding the Faculty Personnel Committee. The committee is limited to five members who are determined on a rotating cycle. Four positions are filled in even years, leaving only one position open to the units who determine committee membership on odd years. In addition, two of the current committee members are from the same school.

- (1) Kremer noted that the Faculty Senate will revisit the by-laws regarding this issue during the next academic year.

c) The Senate approved the committee report for second reading.

3. Proposal from Faculty Welfare Committee re: Academic Integrity

a) The Faculty Welfare Committee has drafted a proposal to change the wording of the academic integrity policy in the student handbook.

b) The Senate tabled discussion of the proposal until the next academic year so that Academic Affairs can have time to address the issue as well.

VI. Nominating Committee

A. Robin Payne presented the Nominating Committee's slate of candidates for the Executive Committee, which is as follows:

1. Vice President — Amanda Metcalf
2. Secretary — William Harrison
3. Webmaster — Daniel Eichenbaum
4. At-Large Member — Mark Flood
5. At-Large Member — Amy Godfrey
6. At-Large Member — Donna Long

- B. There were no nominations from the floor.
- C. The Senate passed a motion to accept the slate by acclamation.

VII. Open Forum

- A. Senate President Kremer noted that this was the last Faculty Senate meeting with President Maria Rose in attendance. On behalf of the Faculty Senate, Kremer stated that Rose has been a wonderful president for the university. The Senate expresses appreciation and gratitude for her support. The Senate wishes her the best for her retirement and thanks her for her service.
 - 1. The Senate participated in a standing ovation to demonstrate their gratitude for President Rose's service to the university
- B. President Rose thanked the faculty and stated that her heart will always be with the university. She congratulates faculty on what a wonderful job they do with their students and encourages faculty to continue fighting hard for the university, urging them to never question their value to the students, the community, and the state of WV.
- C. Bob Mild thanked Joe Kremer for his hard work as Senate President this year.
- D. Deb Hemler announced that FSU is hosting the LEGO League Invitational, an international event, in July.
- E. Bob Mild announced that Guitars for Vets will be held on Saturday night at 7:30 p.m. in Wallman Hall.

VIII. Senate President Kremer adjourned the meeting at 4:13 p.m.