

## Faculty Senate Meeting Minutes for Tuesday, December 4, 2018 meeting

### Members in Attendance:

John O'Connor (President), Mark Flood (Vice President), Amy Godfrey (Secretary), Jacki Sherman (Webmaster), Tom Cuchta (Ex. Committee Member at Large), Matt Hokom (Ex. Committee Member at Large), Robin Payne (Ex. Committee Member at Large), Tim Oxley (Academic Affairs), Steve Roof (Academic Affairs), Harry Baxter (ACF), Michael Ransom (Behavioral Sciences), Budd Sapp (BOG), Macgorine Cassell (Business – fill in for Joe Kremer), Jason Noland (Education), Dan Eichenbaum (Fine Arts), Joni Gray (Fine Arts), Paul Reneau (Health & Human Performance), Donna Long (Language & Lit), Theresa Jones (Nursing), Lauren Manchin (Student Government), Denice Kirchoff (Nursing), Mark Roof (Natural Sciences), Mark Wolf (Tech), Todd Clark (Social Sciences)

### Guests:

Mirta Martin, Cindy Curry, Stacey Jones, Richard Harvey, Amanda Metcalf, Carol Tannous, Kim Derico, Pamela Stephens

Meeting to order at 3:01pm in 303 ED.

- I. November 13, 2018 minutes read and approved Announcements

### Opening Announcements

#### I. President Martin

- Thank you for the personal touches with the students
  - i. To assist with students we need to continue with the personal touches
  - ii. 49% of students that have met with student services were experiencing critical life events and as they are students they can receive these quality services for free
- Blue Ribbon Commission
  - i. Next meeting is Friday: recalibration model was passed
- Restructuring
  - i. Is a directive of the BOG to create a more efficient delivery of education
  - ii. Like a strategic plan it will be a living document that will be looked at in future years to see if it needs changed again
  - iii. Need change to adapt to students needs including WiFi issues as well as issues with industry
  - iv. Position our self for growth and create capacity
  - v. Question: Do we have a timeline for Foundation chair?
    - a) Chair has been named: Gary Bennett
    - b) We will need to replace Ashley Knight

#### II. Interim Provost Harvey

- Thank you to Dr. Martin
  - i. Mid-level managers seminar at the FBI regarding managing during change
  - ii. Blue Ribbon Commission role

- iii. Pierpont:
    - a) President Martin:
      - a. Pierpont will be out of student banner by December 31<sup>st</sup> and out of banner completely by June 30<sup>th</sup>
      - b. Pierpont will be vacating two facilities on our campus by June 30<sup>th</sup> ; December 2019 they will have vacated except for culinary and early childhood center
    - b) Dr. Harvey
      - a. I am the point person for Pierpont. If you see/hear/experience any issues please notify me.
  - iv. Question: is there an update from the restructuring Taskforces?
    - a) Dr. Oxley: no further update at this time
    - b) Dr. Harrison: taskforce is done for the term and will have recommendations in January
  - v. Question: The aviation technology program, where is it housed?
    - a) The program reports directly to the Provost at this time.
    - b) It has grown from one plane to 5.
    - c) Question: Who paid for the planes?
      - a. We did
    - d) At what point is this program a cash cow?
      - a. We make money every time a plane is in the air.
    - e) Do we have that many students?
      - a. It is at capacity.
  - vi. Question: Is there a policy for recording in a classroom?
    - a) Outside of the recording for student services I do not believe that there is one.
    - b) Note that many classrooms use lecture capture technology now.
    - c) Students sign a release in their application.
      - a. Question: is there a place to see who has signed off on having their picture taken?
        - i. All students sign this waiver in their application.
        - ii. Note: for individuals on campus under the age of 18 must have parents sign waiver/photo release
    - d) Discussion:
      - a. It is intellectual property.
      - b. 2005 copy write policy needs to be updated
        - i. Faculty handbook ad hoc committee should look into this issue
        - ii. May need to look at state code to begin
- III. VP for Institutional Effectiveness and Strategic Operations Stacey Jones
- Question: What is the purpose of the workload meetings?
    - i. The team has visited every department and school to assess the resources to include more than just credit hours.

- ii. This is a data point that will be used in building a model that can characterize workload/productivity
- iii. Question: A model of what?
  - a) A snapshot of faculty workload including: instructional component that shows contact hours not just credit hours, sponsor programs, and administrative activities
- iv. Question: Who do any of this?
  - a) Knowing what assets are and how they are represented
- v. Question: Once the information is gathered, how will the information be used?
  - a) This is a public institution so the model will be shared.
  - b) Do not know the future but this type of data is typically used for assessing
  - c) Should address this question with President Martin
  - d) Comment: This is an opportunity to quantify all the work faculty do that has not be documented before.
  - e) Comment: There is concern that programs and faculty will be cut due to this process
- vi. Question: Is there a reason we do the AFR in addition to this? Seems like a lot of overlap
  - a) I do not review the AFR
  - b) A lot of what goes into the AFR was said in these workload meetings
  - c) Will consider but not everyone includes details in their AFR

IV. BOG representative, Dr. Sapp

- Next meeting is December 6<sup>th</sup> at Charles Point
- Agenda was sent out to everyone. The agenda includes a holiday policy, textbook affordability committee
- Should I bring up the recording lecture policy?
  - a) Comment: see in state code first since it will trump anything we do
  - b) General Council can look into this.
    - a. John O'Connor will ask General Council about recording

V. ACF representative, Dr. Baxter

- Legislative Forum was November 28<sup>th</sup> and included 6 legislatures from Harrison, Marion, Monongalia, and Wetzell counties
- Issues this session many include:
  - i. Guns on campus
  - ii. Funding/recalibration model for higher education
  - iii. State employees 5% raise – asking for higher education to be funded enough to cover 5% raise for us as well
- Tuesday, January 29<sup>th</sup> is Higher Education Day at the Legislature
- PEIA Hearings are beginning
  - i. 1<sup>st</sup> is Wednesday, December 12<sup>th</sup> by phone at 6pm
  - ii. Dec. 17<sup>th</sup> at the WVU Alumni center
  - iii. Last one is Dec. 19<sup>th</sup>
- Question: will Gov. Justice pass a bill allowing guns on campus?

- i. It seems he leans Republican on this issue
  - Question: What did the visiting legislatures say about the funding model options?
    - i. Nothing negative
    - ii. Seem to support President Martin on the Blue Ribbon Commission
- VI. Student Government, Lauren Manchin
  - United Way campaign was a huge success with the biggest donations in the past 30 years; raised \$3,600 thru t shirt sales

#### Unfinished Business

- I. Faculty Handbook Committee: is not complete but currently includes:
  - J. Robert Baker - Language & Literature
  - Todd Clark - Faculty Senate
  - Galen Hansen - Natural Sciences
  - Charley Hively - Library
  - Jan Kiger - Health and Human Performance
  - Michael Ransom - Behavioral Sciences
  - Joe Riesen - Computer Science and Mathematics
  - Eric Schruers - SoFA
  - Chuck Shields - Social Sciences
  - James Vassil – Technology
- II. Ad Hoc Subcommittee on the Core Curriculum
  - Handout: The ad hoc Subcommittee on the Core has expressed profound misgivings about approving the SOAR component of the new program. They have pointed out that SOAR 1199 has never been reviewed by the Curriculum committee and that the 1199 designation is not a permanent one. Per their suggestion, I am kicking this question back to you for the Senate's consideration. - Dr. James Matthews
  - SOAR: there is not a curriculum proposal yet since this is the first semester the course has been offered.
  - Comment: without SOAR the students will not meet the 30 hours outside their major which is required by HLC
  - Intent of the SOAR course is to require it for all incoming freshmen so it will need to go thru curriculum
    - i. Need time to develop
    - ii. Course is not offered in the spring
  - Question: The SOAR course is not housed in a department so how will it get approved
    - i. At this point it is being placed in education
  - Question: Would you like to run the course again before a curriculum proposal is completed?
    - i. No, the curriculum proposal can be worked on this spring
  - Question: This semester we did not pay people to teach the SOAR so it is very important as to where it is housed.
    - i. Carol Tannous has a meeting with President Martin Friday and that is one of the questions she will ask.

- Question: Other programs are developing an intro course will they need SOAR overseeing?
  - i. Components of it will
- Question: Carol can you report back to us in January about the meeting with President Martin?
  - i. Yes
- Question: who will assess the SOAR course and how? Is there intent to have a coordinator?

#### Old Business

- I. Faculty Harassment/Complaint Committee
  - a. Question: is there willingness of the committee to accept grievances at this time before new policy/handbook is established?
    - i. Yes, without updated handbook we will go off the 2017-18 handbook to proceed
  - b. Question: is it a matter of updating the handbook or more guidance needed from HR?
    - i. Guidance from legal council
    - ii. Need to determine if we are an investigative arm for the Office of the President, we provide recommendations, or are we just a fact gathering committee

#### New Business

- I. Curriculum proposals on the January agenda
  - a. Question: Past practices included that the Senate receive the proposals one week prior to the meeting, is this still the case?

#### Open Forum

- I. Question for the Provost: will there be an increase for overload and adjunct pay?
  - a. Working on a consistent plan which includes one flat rate that will begin in Fall 2019
- II. Invitation: "It's a Wonderful Life" December 14-16, 19, and 20<sup>th</sup>
- III. Question: The handout "Discussion Topics" from the Dean's meeting, what was the point of it?
  - a. Point of information
  - b. All questions relating to the topics should be directed to your dean
- IV. Executive Director position in the Office of the Provost
  - a. Had one applicant; may need to repost to external
- V. Question: When is the January meeting?
  - a. January 15<sup>th</sup>

Adjourned at 4:32pm