

Faculty Senate Meeting Minutes for Tuesday, August 21, 2018 meeting

Members in Attendance:

Amanda Metcalf (President), John O'Connor (Vice President), Amy Godfrey (Secretary), Jacki Sherman (Webmaster), Robin Payne (Ex. Committee Member at Large), Tom Cuchta (Ex. Committee Member at Large), Matt Hokom (Ex. Committee Member at Large), Tim Oxley (Academic Affairs), Steve Roof (Academic Affairs), Harry Baxter (ACF), Michael Ransom (Behavioral Sciences), Mark Flood (Biology, Chemistry, and GeoScience), Deb Hemler (Biology, Chemistry, and GeoScience), Budd Sapp (BOG), Joe Kremer (Business), Jason Noland (Education), Dan Eichenbaum (Fine Arts), Joni Gray (Fine Arts), Paul Reneau (Health & Human Performance), Donna Long (Language & Lit), Theresa Jones (Nursing), Elizabeth Cheney (Student Government), Lauren Manchin (Student Government), Tom McLaughlin (Technology), Mark Wolf (Technology)

Guests:

Emily Markham (student), Onnie Watson (student), Richard Harvey (Academic Affairs), Amy Sidwell (Health and Human Performance), Robynn Shannon, Susan Ross, Pam Pittman, Stacey Jones, Dillon Bradley (Student Government), Tyler Keller (Student Government), Sam Spears (Fine Arts)

Meeting to order at 3:00pm in 303 ED.

- I. May 8, 2018 minutes read and approved
- II. Announcements/Information/Discussion
 - A. Faculty Senate Presidential Succession
 - i. Amanda Metcalf is now Interim Dean of the School of Education and Health and Human Performance so must vacate position on the Faculty Senate
 - ii. Faculty Senate Constitution Article 3 Section 3
 - a) Section 3. The Vice President of the Senate shall preside in the absence of the President and shall serve as a member of the Executive Committee of the Senate.
 - iii. Vice President John O'Connor now President of Faculty Senate
 - iv. Note: in 2016 steps for presidential succession were passed by the Faculty Senate in 2 reading but those revisions were never published
 - v. President O'Connor proceeded with Introductions of those present
 - B. President Martin
 - i. Asked us to excuse her for this meeting as she was not aware of the meeting till a few days ago and could not reschedule her other appointments. She hopes to attend all future meetings.
 - C. Interim Provost Richard Harvey
 - i. As it relates to committee meetings, Dr. Harvey will be delegating the ex officio position to other individuals who will be representing the provost's office

D. Dr. Shannon on Assessment

- i. New faculty orientation: most participation this years as there has ever been in the past 4 years; 25 individuals attending (2 of which were part time)
- ii. Faculty mentors: working on establishing the program and will include a few lunch sessions throughout the academic year
- iii. IAC
 - a) 1st meeting of the academic year was today with record number of individuals attending
 - b) Annual assessment reports are being completed in TaskStream for academic programs and peer reviews along with non-academic reports
 - c) HLC report will focus on including curriculum mapping and student learning outcomes
 - a. Many programs have not completed their curcciculum map but almost 100% of student learning outcomes have been added
 - d) Student Government member has not attended the IAC meetings since the name changed to IAC
- iv. Complete College America initiative by HEPC
 - a) This year is our momentum year. September 5 and 6 will be momentum academy training for seven individuals from Fairmont State University

E. BOG representative Dr. Sapp

- i. Bob Cable (Athletic Training) gave the Constituency report sharing the Athletic Training Policies and Procedures Manual along with data from the National Athletic Trainers' Association
- ii. Dr. Stacey Jones (Institutional Effectiveness and Strategic Operations) presented to the BOG
- iii. RJ Gimbl (Foundation) shared the "Every Gift Matters – The Scholarship Campaign" booklet along with a Foundation report; RJ has since left Fairmont State University
- iv. Update to construction, housing and enrollment was given
- v. Dr. Sapp requested that the Professional Development Days/Week schedule be reviewed to allow more time for faculty planning and preparation with regard to their classes
- vi. According to 18b-6-3 Faculty Senate should meet once a year with BOG
 - a) Need to schedule
- vii. Questions:
 - a) Al Magro document on improvements to the institution: was there a response from the BOG?
 - a. No formal response has been made
- viii. Adding new business before executive session in BOG agenda

F. ACF representative Dr. Baxter

- i. Next meeting: HEPC is Friday morning; ACF is Friday afternoon
- ii. HEPC suspended search for chancellor
 - a) West Virginia University Institute of Technology President Carolyn Long as interim HEPC chancellor

- iii. Blue Ribbon Commission established by Governor Justice through executive order on July 2nd
 - a) Commission has 3 chairs: WVU, Marshall, and Concord presidents
 - iv. Higher Education Funding Model
 - a) HEPC has a model that increases Fairmont State University's funding significantly
 - b) Interim Chancellor Long has her own model which increases funding to Fairmont State University but not by as much as HEPC's model
 - c) Blue Ribbon Commission is also developing a funding model
 - v. ACF focus for this year
 - a) Create a steady stream of increasing revenue for the higher education of West Virginia students;
 - b) Support the critical work of the HEPC and CTCC to ensure transparency and oversight at colleges and universities in administering higher education.
 - c) Restore funding for student and faculty programs scheduled to be eliminated on July 1, 2018 per HB 2815.
 - d) Promote faculty rights and ethical behavior through educating administrators and faculty;
 - e) Include faculty in decision-making processes that create initiatives and policies.
 - vi. September 2nd at Huff Park in Mannington at noon will be a free political event hosted by the democratic party; all encouraged to attend
 - vii. Higher Education Day at the Legislature is Tuesday, Jan. 29th
 - a) Note: Legislature starts on January 9th
 - viii. Questions:
 - a) Does Interim Chancellor Long have a terminal degree? No only a masters
 - b) Blue Ribbon Commission – What is their charge from the governor? study and evaluate ways that West Virginia can create a more efficient and meaningful Higher Education system
 - a. No faculty members currently on the commission
 - b. Members are currently not listed on website
 - G. Student Government representatives
 - i. We will be kicking off a United Way fundraising campaign similar to Gold Rush at WVU. Stay tuned for details.
 - H. Schedule of Faculty Senate Meetings for 2018-19 Academic Year
 - i. Can be found on our website
- III. Unfinished Business
- A. Members urge new president of Faculty Senate to give Faculty welfare priority
 - i. Has been unfinished business for a long time
 - B. Faculty Welfare Committee – Academic Integrity Policy
 - i. From handout: “The Faculty Welfare Committee submits this Academic Honesty Policy for the approval of Faculty Senate. We suggest that Faculty Senate also

invite other stakeholders (Student Government, Graduate Council, Admissions and Credits, and the Academic Appeals Board) to review and comment on the policy.”

a) Next Step?

- a. Intent is to replace current language in student handbook
- b. Motion: formally offer it to the Provost for comment at next meeting.
 - i. Approved

C. Digital Textbook Initiative

- i. Leave on the table for now

D. Ad hoc Committee on Changes to the Constitution and By-Laws

- i. Faculty Senate President wants a meeting to figure out the next steps.

E. Ad hoc committee on Faculty Harassment Complaint Procedures

i. From handout:

- a) The Faculty Senate ask the Administration to “Make the harassment policies uniform and easily accessible across all units of FSU”
 - b) Determine if the Faculty Handbook contains all information for faculty policies, or if we also need to reference the Staff/Employee Handbook.
 - c) Make sure grievance policies and procedures are delineated in a clear and concise manner and are easily accessible to all employees, including faculty.
 - d) Re-constitute the Faculty Grievance Committee and continue to use the Faculty Harassment Complaint Committee.
 - e) Ave our Ad Hoc committee develop the role that Faculty Harassment complaint Committee and Faculty Grievance Committee have in the harassment complaint and/or grievance process at FSU.
- ii. Motion: send a, b, and c (above) to Human Resources for comment and response by next Faculty Senate meeting
- a) Approved
- iii. Motion: Move that faculty representative for the BOG share this with the BOG
- a) Approved
- iv. Why was these committees abandoned?
- a) Do we need to alter the bylaws to establish a new committee?
 - a. Motion: table d and e till hear from Human Resources
 - i. Approved

IV. New Business

A. Vice President of the Faculty Senate position is open

- i. Mark Flood is nominated and approved

B. Request from Presidential Perception Survey Committee

- i. See handout
- ii. Based on current structure
- iii. Going to Ad Hoc Committee on Constitution and By Laws

V. Open Forum

A. Emily Markham – student

- i. Raised a concern regarding BOG policy 53 relating to websites students can get on using the University's WiFi
- ii. Students are concerned that their freedom is being taken away to explore their sexuality
- iii. Suggested that the students bring it to the attention of the BOG since it is their policy