



Office of the Provost

1201 Locust Avenue • Fairmont, West Virginia 26554
Phone: (304) 367-4098 • Fax: (304) 367-4902
www.fairmontstate.edu

MEMORANDUM

TO: Faculty Senate

FROM: Dr. Susan Ross

DATE: March 28, 2019

SUBJECT: Curriculum Proposal #18-19-11

I recommend approval of the attached Curriculum Proposal #18-19-11. The Fairmont State University Department of Language and Literature created three tracks under its English Major last year, but at the time, they did not notice that one of these was lacking a capstone course. The Literature concentration has ENGL 4400 Senior Seminar, the English Education major has ENGL 4431 Teaching Methods, the Writing for the Workplace concentration has an internship, either ENGL 4491 or JOUR 3343, but the Creative Writing track has no equivalent culminating experience. This proposal creates and adds a capstone course to the Creative Writing concentration of the English major, decreasing the number of literature electives so that the major hours remain the same.

cc: Richard Harvey
Donna Long
Laura Ransom
Cheri Gonzalez
Lori Schoonmaker

CURRICULUM PROPOSAL (Submit one hard copy and an electronic copy to the Provost by the second Tuesday of the month.)

Proposal Number: #18-19-11

School/Department/Program: Language & Literature

Preparer/Contact Person: Donna J. Long

Telephone Extension: 4180

Date Originally Submitted: 2/5/2019

**Revision (Indicate date and label it
Revision #1, #2, etc.):** 2/19/2019 Rev. #2

Implementation Date Requested: Fall 2019

- I. **PROPOSAL.** Write a brief abstract, not exceeding 100 words, which describes the overall content of the proposal.

Last year L&L created three tracks under its English major, but at the time, we didn't notice that one of these was lacking a capstone course. The Literature concentration has ENGL 4400 Senior Seminar, the English Education major has ENGL 4431 Teaching Methods, the Writing for the Workplace concentration has an internship, either ENGL 4491 or JOUR 3343, but the Creative Writing track has no equivalent culminating experience. This proposal creates and adds a capstone course to the Creative Writing concentration of the English major, decreasing the number of literature electives so that the major hours remain the same.

- II. **DESCRIPTION OF THE PROPOSAL.** Provide a response for each letter, A-H, and for each Roman Numeral II–V. If any section does not apply to your proposal, reply N/A.

- A. Deletion of course(s) or credit(s) from program(s)

ENGL Elective (choice) Total hours 3 deleted.

- B. Addition of course(s) or credit(s) from program(s)

ENGL 4401 Capstone Total hours added. 3

- C. Provision for interchangeable use of course(s) with program(s)

NA

- D. Revision of course content. Include, as an appendix, a revised course description, written in complete sentences, suitable for use in the university catalog.

NA

- E. Other changes to existing courses such as changes to title, course number, and elective or required status.

NA

- F. Creation of new course(s). For each new course

1. Designate the course number, title, units of credit, prerequisites (if any), ownership (FSU or share) and specify its status as an elective or required course. If you are creating a shared course, attach a memo from the Deans of the affected Schools explaining the rationale for the course being shared.

ENGL 4401, Creative Writing Capstone, 3 hrs, Instructor Permission, FSU, required.

2. Include, as an appendix, a course description, written in complete sentences, suitable for use in the college catalog.

See Appendix A.

3. Include, as an appendix, a detailed course outline consisting of at least two levels.

See Appendix B.

4. In order to meet the requirements as outlined in Goal One of the Strategic Plan, please include Outcome Competencies and Methods of Assessment as an appendix. Examples are available upon request from the Chair of the Curriculum Committee.

See Appendix C.

- G. Attach an itemized summary of the present program(s) affected, if any, and of the proposed change(s).

Describe how this proposal affects the hours needed to complete this program. Specifically, what is the net gain or loss in hours? Use the format for Current and Proposed Programs in Appendix A.

See Appendix D.

III. **RATIONALE FOR THE PROPOSAL.**

A. **Quantitative Assessment:** Indicate the types of assessment data, i.e., surveys, interviews, capstone courses, projects, licensure exams, nationally-normed tests, locally developed measurements, accreditation reports, etc., that were collected and analyzed to determine that curricular changes were warranted. Quantitative data is preferred.

The Creative Writing track in English will be an effective recruitment tool for potential students. The capstone course will serve as a reading and writing intensive course that prepares students to meet the challenges of working as a professional writer.

B. **Qualitative Assessment:** Based upon the assessment data above, indicate why a curricular change is justified. Indicate the expected results of the change. Be sure to include an estimate of the increased cost, or reduction in cost of implementation. FOR EXAMPLE: Will new faculty, facilities, equipment, or library materials be required?

No new faculty, facilities, equipment, or library materials will be required.

IV. Should this proposal affect any course or program in another school, a memo must be sent to the Dean of each school impacted and a copy of the memo(s) must be included with this proposal. In addition, the Deans of the affected schools must sign below to indicate their notification of this proposal.

By signing here, you are indicating your college's/school's notification of this proposal.

College/School	Dean Chair	Signature
L+L/COLA	Angela Schwer	Angela Schwer

V. Should this proposal affect any course to be added or deleted from the general studies requirements, a memo from the chair of the General Studies Committee indicating approval of the change must be included with this proposal.

VI. **ADDITIONAL COMMENTS.**

NA

APPENDIX A

Creative Writing Capstone ENGL 4401 FSU 3 hrs.

Students will read, reflect upon, and discuss works by diverse writers in poetry or prose along with higher-level craft articles, with an emphasis on reading as writers. Students will also write in their chosen genre and in criticism.

PR: Permission of instructor

APPENDIX B

Course Outline:

Texts and materials:

Students will work with the course instructor to compile a reading list (from on-line resources) of works based on their chosen genres and reflecting the work of contemporary and culturally diverse writers in that genre. Students will read on-line and print-publication book reviews as models for writing reviews of the books on their reading lists. Students will read and reflect on a variety of published articles on writing as a craft.

I. Introduction

- A. Week 1: Compiling the Reading List
- B. Week 2: Canonical and Emerging Voices

II. Craft and Critique I

- A. Week 3: Reading Critical Reviews
- B. Week 4: Review Workshop I
- C. Week 5: Craft Articles
- D. Week 6: Student Work Workshop I
- E. Week 7: Reading Journal and Discussion (3-4 works)

III. Craft and Critique II

- A. Week 8: Critical Review Workshop II
- B. Week 9: Craft Articles
- C. Week 10: Student Work Workshop II
- D. Week 11: Reading Journal and Discussion (3-4 works)

IV. Craft and Critique III

- A. Week 12: Critical Review Workshop III
- B. Week 13: Craft Articles
- C. Week 14: Student Work Workshop III
- D. Week 15: Reading Journal and Discussion (3-4 works)

V. Week 16: Portfolio Due

Appendix C: Outcomes and Assessments

Outcomes: Students will

Demonstrate their broad reading in their chosen genre through a reading journal and class discussion.

Prepare a portfolio of original work and reviews of works (both in their chosen genre).

Assessments:

Reading Journal

Reviews of works in their chosen genre

Creative work in their chosen genre

Appendix D: Current Program

English Major: Creative Writing Concentration:

Common English Program Core 15 hours (Required for all Tracks)

ENGL 2251 INTRO TO LITERARY STUDY.....	3
ENGL 3301 THEORIES OF LANGUAGE I.....	3
ENGL 3303 or ENGL 3304 AMERICAN LITERATURE SURVEY I or II...3	
ENGL 3313 or ENGL 3314 BRITISH LITERATURE SURVEY I or II.....	3
ENGL 3374 SHAKESPEARE.....	3

Choose 5 of these classes: (15 hours)

ENGL 3332 NARRATIVE AND DESCRIPTIVE WRITING	3
ENGL 3333 WRITING NON-FICTION	3
ENGL 3344 WRITING POETRY	3
ENGL 3345 WRITING FICTION	3
JOUR 3330 WRITING FOR MULTIMEDIA	3
JOUR 3350 PARTICIPATORY JOURNALISM AND SOCIAL MEDIA	3

Choose one class from each group (12 hours):

BRITISH LITERATURE

ENGL 3370 LITERATURE OF THE MIDDLE AGES.....	3
ENGL 3373 CHAUCER.....	3
ENGL 3375 LATER RENAISSANCE BRITISH LITERATURE	3
ENGL 3377 LITERATURE OF THE ENLIGHTENMENT.....	3
ENGL 3378 BRITISH ROMANTICISM.....	3
ENGL 3379 VICTORIAN LITERATURE	3
ENGL 3380 TWENTIETH CENTURY BRITISH LITERATURE.....	3
ENGL 3381 BRITISH NOVEL	3

AMERICAN LITERATURE

ENGL 3361 AMERICAN ROMANTICISM3
ENGL 3362 AMERICAN REALISM AND NATURALISM.....3
ENGL 3363 AMERICAN NOVEL.....3
ENGL 3365 AMERICAN MODERNISM.....3
ENGL 3366 CONTEMPORARY LITERATURE.....3
ENGL 3393 SOUTHERN LITERATURE3

STUDY OF GENRE

ENGL 3356 FANTASY, SCI FICTION, AND MAGIC REALISM3
ENGL 3382 WORLD NOVEL3
ENGL 3383 EPIC TRADITION.....3
ENGL 3390 MODERN DRAMA.....3
ENGL 3391 SHORT STORY.....3
ENGL 3392 CONTEMPORARY POETRY3
ENGL 3394 ART OF THE MOTION PICTURE.....3

STUDIES IN LITERATURE AND CULTURE

ENGL 3302 THEORIES OF LANGUAGE & THEIR
APPLICATION TO ENGLISH II..... 3
ENGL 3355 YOUNG ADULT LITERATURE.....3
ENGL 3364 APPALACHIAN LITERATURE.....3
ENGL 3385 THE ARTHURIAN TRADITION.....3
ENGL 3386 BIBLE AS LITERATURE3
ENGL 3387 FOLK LITERATURE.....3
ENGL 3388 WOMEN’S LITERATURE.....3
ENGL 3389 MINORITY LITERATURE.....3
ENGL 3395 JOURNEYS IN COMPARATIVE MYTHOLOGY3
ENGL 3396 LITERATURE AND FILM3

Total hours for English Major: Creative Writing Concentration = 42

Appendix D: Proposed Program

English Major: Creative Writing Concentration

Common English Program Core 15 hours (Required for all Tracks)

ENGL 2251 INTRO TO LITERARY STUDY..... 3
ENGL 3301 THEORIES OF LANGUAGE I.....3
ENGL 3303 or ENGL 3304 AMERICAN LITERATURE SURVEY I or II...3
ENGL 3313 or ENGL 3314 BRITISH LITERATURE SURVEY I or II..... 3
ENGL 3374 SHAKESPEARE..... 3

Creative Writing Concentration:

Required: ENGL 4401 Creative Writing Capstone.....3

Choose 4 of these classes: (12 hours)

ENGL 3332 NARRATIVE AND DESCRIPTIVE WRITING	3
ENGL 3333 WRITING NON-FICTION	3
ENGL 3344 WRITING POETRY	3
ENGL 3345 WRITING FICTION	3

Choose 1 of these classes: (3 hours)

JOUR 3330 WRITING FOR MULTIMEDIA	3
JOUR 3350 PARTICIPATORY JOURNALISM AND SOCIAL MEDIA	3

Choose one class from each group (9 hours):

AMERICAN LITERATURE

ENGL 3361 AMERICAN ROMANTICISM	3
ENGL 3362 AMERICAN REALISM AND NATURALISM.....	3
ENGL 3363 AMERICAN NOVEL.....	3
ENGL 3365 AMERICAN MODERNISM.....	3
ENGL 3366 CONTEMPORARY LITERATURE.....	3
ENGL 3393 SOUTHERN LITERATURE	3

STUDY OF GENRE

ENGL 3356 FANTASY, SCI FICTION, AND MAGIC REALISM	3
ENGL 3382 WORLD NOVEL	3
ENGL 3383 EPIC TRADITION.....	3
ENGL 3390 MODERN DRAMA.....	3
ENGL 3391 SHORT STORY.....	3
ENGL 3392 CONTEMPORARY POETRY	3
ENGL 3394 ART OF THE MOTION PICTURE.....	3

STUDIES IN LITERATURE AND CULTURE

ENGL 3302 THEORIES OF LANGUAGE & THEIR APPLICATION TO ENGLISH II.....	3
ENGL 3355 YOUNG ADULT LITERATURE.....	3
ENGL 3364 APPALACHIAN LITERATURE.....	3
ENGL 3385 THE ARTHURIAN TRADITION.....	3
ENGL 3386 BIBLE AS LITERATURE	3
ENGL 3387 FOLK LITERATURE.....	3
ENGL 3388 WOMEN'S LITERATURE.....	3
ENGL 3389 MINORITY LITERATURE.....	3
ENGL 3395 JOURNEYS IN COMPARATIVE MYTHOLOGY	3
ENGL 3396 LITERATURE AND FILM	3

Total hours for English Major: Creative Writing Concentration = 42



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MEMORANDUM

TO: Faculty Senate
FROM: Susan Ross
DATE: March 28, 2019
SUBJECT: Curriculum Proposal #18-19-13
Language & Literature/English

I recommend approval of the attached Curriculum Proposal #18-19-13. Because of the complexity of the Professional Writing Minor, the Registrar requested that we simplify the requirements so that it can be more easily represented to students.

cc: Richard Harvey
Angela Schwer
Laura Ransom
Cheri Gonzalez
Lori Schoonmaker

CURRICULUM PROPOSAL (Submit one hard copy and an electronic copy to the Associate Provost by the second Tuesday of the month.)

Proposal Number: #18-19-13

School/Department/Program: Language and Literature/English

Preparer/Contact Person: Angela Schwer

Telephone Extension: X4723

Date Originally Submitted: October, 2018

**Revision (Indicate date and label it
Revision #1, #2, etc.):** _____

Implementation Date Requested: Fall 2019

- I. **PROPOSAL.** Write a brief abstract, not exceeding 100 words, which describes the overall content of the proposal.

Because of the complexity of the Professional Writing Minor, the Registrar requested that we simplify the requirements so that it can be more easily represented to students.

- II. **DESCRIPTION OF THE PROPOSAL.** Provide a response for each letter, A-H, and for each Roman Numeral II–V. If any section does not apply to your proposal, reply N/A.

- A. Deletion of course(s) or credit(s) from program(s)

Total hours deleted. 0

- B. Addition of course(s) or credit(s) from program(s)

Total hours added. 0

- C. Provision for interchangeable use of course(s) with program(s)
N/A

D. Revision of course content. Include, as an appendix, a revised course description, written in complete sentences, suitable for use in the university catalog.

E. Other changes to existing courses such as changes to title, course number, and elective or required status.

No changes.

F. Creation of new course(s). For each new course

1. Designate the course number, title, units of credit, prerequisites (if any), ownership (FSU or shared) and specify its status as an elective or required course. If you are creating a shared course, attach a memo from the Deans of the affected Schools explaining the rationale for the course being shared.

NA

2. Include, as an appendix, a course description, written in complete sentences, suitable for use in the college catalog.

3. Include, as an appendix, a detailed course outline consisting of at least two levels.

4. In order to meet the requirements as outlined in Goal One of the Strategic Plan, please include Outcome Competencies and Methods of Assessment as an appendix. Examples are available upon request from the Chair of the Curriculum Committee.

G. Attach an itemized summary of the present program(s) affected, if any, and of the proposed change(s).

Describe how this proposal affects the hours needed to complete this program. Specifically, what is the net gain or loss in hours? Use the format for Current and Proposed Programs in Appendix A.

NA

III. **RATIONALE FOR THE PROPOSAL.**

A. **Quantitative Assessment:** Indicate the types of assessment data, i.e., surveys, interviews, capstone courses, projects, licensure exams, nationally-normed tests, locally developed measurements, accreditation reports, etc., that were collected and analyzed to determine that curricular changes were warranted. Quantitative data is preferred.

Registrar reports that the current minor is unwieldy and impossible to build into Degree Works.

B. **Qualitative Assessment:** Based upon the assessment data above, indicate why a curricular change is justified. Indicate the expected results of the change. Be sure to include an estimate of the increased cost, or reduction in cost of implementation. FOR EXAMPLE: Will new faculty, facilities, equipment, or library materials be required?

With the clarification of the courses for the minor, we expect more students to take this minor.

- IV. Should this proposal affect any course or program in another school, a memo must be sent to the Dean of each school impacted and a copy of the memo(s) must be included with this proposal. In addition, the Deans of the affected schools must sign below to indicate their notification of this proposal.

By signing here, you are indicating your college's/school's notification of this proposal.

College/School	Dean	Signature
Liberal Arts	Deanna Shields	Deanna Shields

- V. Should this proposal affect any course to be added or deleted from the general studies requirements, a memo from the chair of the General Studies Committee indicating approval of the change must be included with this proposal.

- VI. ADDITIONAL COMMENTS.

APPENDIX A
Professional Writing Minor
Current Program

All students take these required classes:

Required Minor Courses		HRS
OUR 2245	Reporting and Multimedia News Writing	3
OUR 3315	Multimedia Publishing	3
TOTAL HOURS REQUIRED		6

In addition to the required classes, students complete one of the following tracks:

Track in Business and Technical Writing
Proposed Program

Required Minor Courses		HRS
ENGL 1103	Technical Report Writing	3
ENGL 3301	Theories of Language I	3
ENGL 3333	Writing Non-Fiction	3
ENGL 3349	Advanced Technical Communication	3
TOTAL HOURS FOR MINOR		18

Track in Journalism: Technical Writing Option
Proposed Program

Required Minor Courses		HRS
ENGL 1103	Technical Report Writing	3
ENGL 3301	Theories of Language I	3
JOUR 3343	Journalism Internship	3
Minor Electives (Select One of The Two Courses Below)		3
ENGL 3333	Writing Non-Fiction	3
ENGL 3349	Advanced Technical Communication	3
(In Addition, The Following Electives Are Suggested But Not Required)		
ENGL 3302	Theories of Language II	3
ENGL 3333	Writing Non-Fiction	3
ENGL 3349	Advanced Technical Communication	3
ENGL 3335	Journalism Internship	3
TOTAL HOURS FOR MINOR		18

Track in Pre-Journalism or Journalism
Proposed Program

Required Minor Courses		HRS
JOUR 2275	Media Literacy	3
JOUR 2280	History of American Journalism	3
JOUR 3335	Photojournalism and Digital Editing	3
JOUR 3343	Journalism Internship	3
TOTAL HOURS FOR MINOR		18

APPENDIX A
Professional Writing Minor
Not open to English majors
Proposed Program

Required Minor Courses		HRS
Students in this minor should take ENGL 2220 and 2221 as part of their General Studies Requirements.		
Required Courses	9 hours	
ENGL 1103	Writing for the Workplace	3
ENGL 3301	Theories of Language I	3
JOUR 3315	Multimedia Publishing	3
<hr/>		
Writing Electives	Choose 6 hours	
ENGL 3333	Writing Non-Fiction	3
JOUR 2245	Reporting and Multimedia News Writing	3
JOUR 3330	Writing for Multimedia	3
JOUR 3350	Participatory Journalism and Social Media	3
JOUR 3344	Publications Practice	1-3
JOUR 3343	Journalism Internship	3
<hr/>		
Other Electives	Choose one course (3 hours)	
JOUR 2275	Media Literacy	3
JOUR 2280	History of American Journalism	3
ENGL 3302	Theories of Language II	3
JOUR 3335	Photojournalism and Digital Editing	3
TOTAL HOURS FOR Minor		18