The Classified Staff of Fairmont State University and Pierpont Community & Technical College of FSU met on June 18, 2008 at 2:30 p.m. in Room 303 Education Building.

**PRESENT:** Harriet Bower, Chairperson, Fairmont State University Classified Staff Council
Mary Jo Rutherford, Chairperson, Pierpont Community & Technical College of FSU Classified Staff Council
Dalene Horner
Ann Lester
Sharon Montgomery
Donna Trickett

The meeting was called to order by Harriet Bower, Chairperson, Fairmont State University Classified Staff Council.

**Old Business:**
The Agenda for today’s Classified Council Meeting was given to Council members present. (Minutes from the May 22, 2008 meeting have already been read and approved.)

Parking Decal Fundraiser had a good response and netted a profit of $532.00.

**New Business:**
The Classified Staff Council Scholarship Drawing was held. The winners are:
Jared Pearson – son of Donna Trickett, Program Assistant II, Athletics
Landan Stuart – son of Tina Stuart, Career Services Technician
Emily Grubb – daughter of Karen Grubb, Academic Lab Manager

Harriet Bower will report to the Board of Governors meeting regarding the following:
Parking Decal fundraiser
Classified Staff Council Scholarship Drawing
Ongoing Staff Training – MS Office 2007; Outlook 2007; Windows VISTA

After July 1, 2008 the Board of Governors will meet separately, however, the two year and four year classified staff will continue meeting together.

Harriet and Mary Jo are serving on the President’s Council and the Facilities Committee.
There will be no meeting held in July, 2008.

A handout, “The Constitution of the Council of Classified Employees of Fairmont State”, was provided. Issue to be addressed is elected members not attending meetings. Discussion ensued. During July a proposed notice will be sent to council members not attending.

Handouts were provided:

- DRAFT Minutes of ACCE Meeting
- SUMMARY OF PROPOSED RULE – Reimbursement of Compensation Paid to State Employees for Training, Education and Professional Development
- PROCEDURAL RULE – Procedure for Payment of Unused Sick Leave to Employees

Current balance for the Council is $6,747.34.

Updating the Classified Staff page on the website was discussed.

Decision to do an AVON fundraiser in either September or October needs to be decided at the August meeting. Other fundraisers were discussed.

**Next Meeting:**
Next regular meeting scheduled August 21, 2008 at 2:30 p.m. - location to be announced.

Meeting was adjourned.

Respectfully submitted,

Sharon S. Montgomery, Secretary
Classified Staff Council
Fairmont State University
JH 111b
367-4395