The Classified Staff of Fairmont State University and Pierpont Community & Technical College met jointly on August 20, 2009 at 2:30 p.m. in Room 219 Hardway Building.

**PRESENT:** Harriet Bower, Chairperson, Fairmont State University Classified Staff Council  
Mary Jo Rutherford, Chairperson, Pierpont Community & Technical College Classified Staff Council  
Dr. Thomas Krepel, President, Fairmont State University  
Blair Montgomery, President, Pierpont Community & Technical College  
Jason Beaufre  
Paul Bulka  
Miwa Edwards  
Sharon Glasscock  
Diane Holley  
Dalene Horner  
Matt Jacques  
Beverly Jones  
Ann Lester  
Linda Mackey  
Sharon Montgomery  
Penny Morrison  
Linda Ogden  
Louella Rennie  
Joyce Ross  
Bo Sellers  
Donna Thomaschek  
Donna Trickett  
Valerie Woofter

The meeting was called to order by Harriet Bower, Chairperson, Fairmont State University Classified Staff Council. Agenda for the August meeting was distributed.

Minutes already read and approved by e-mail.
Presidents Krepel and Montgomery were welcomed. Blair Montgomery announced that he is retiring May 31, 2010. Both presidents spoke to the following agenda items:

• **Now that the Mercer Schedule is fully funded, is there a possibility of adding a Step 16?**

• **Discussion of mandatory leadership training for supervisors**  
  Additional discussion - to keep classified employees involved/informed – each area send a representative to attend monthly Classified Staff Council meetings.

• **Review/evaluate some current non-classified positions to see if they should be returned to a classified status**

• **Ideas discussed to financially aid employees taking classes**

• **Advisors available two/three weeks prior to start of semester**

Meeting continued with discussion of the following:

• **Classified Staff scholarship eligibility/changing the application**  
  Harriet provided the voting results for the following proposal: award two (2) scholarships to full time students and two (2) scholarships to part time students:  
  37 – For  
  5 – Against  
  Beverly Jones moved we award the scholarships as proposed; Bo Sellers seconded the motion. Vote carried unanimously. Follow-up discussion will be held in September regarding application changes.

• **Avon Fundraiser** to be held in the fall semester? Dalene Horner moved we have a campaign in October; Beverly Jones seconded motion. Possibility of placing orders online will be pursued.

• **Classified Staff Council Secretary position needs filled**

• **Attendance Policy outlined in the constitution will be implemented starting with current date’s meeting (August 20, 2009)**
• **Committee Assignments**
  Tabled to later date

• **Constitution Amendments**
  Meeting will be scheduled in late September to review/revise constitution.

• **ACCE Report**
  The University still needs an ACCE representative.

**Old Business:**
  None discussed

**New Business:**
  None discussed

  Mary Jo Rutherford moved the meeting be adjourned. Harriet Bower seconded the motion. Vote carried unanimously.

**Next Meeting:**
  Next regular meeting scheduled September 17, 2009 at 2:30 p.m. - location to be announced.

Respectfully submitted,

Sharon S. Montgomery, Secretary
Classified Staff Council
Fairmont State University
JH 111b
367-4395