The Classified Staff of Fairmont State University and Pierpont Community & Technical College met jointly on April 16, 2009 at 2:30 p.m. in Room 303 Education Building.

**PRESENT:** Harriet Bower, Chairperson, Fairmont State University Classified Staff Council
Mary Jo Rutherford, Chairperson, Pierpont Community & Technical College Classified Staff Council
Jason Beefore
Chris Daniels
Jean Fulton
Dalene Horner
Matt Jacques
Beverly Jones
Sharon Montgomery
Bo Sellers
Sandra Shriver
Donna Trickett

The meeting was called to order by Harriet Bower, Chairperson, Fairmont State University Classified Staff Council. Agenda for the April meeting was distributed.

Prior to the joint meeting of the two councils, Pierpont Community & Technical College classified staff employees met separately at 2 p.m. with Mary Jo Rutherford, Chairperson, Pierpont Community & Technical College Classified Staff Council presiding.

Previous meeting minutes already read and approved by Council members via e-mail.

The following agenda items were discussed:

1. **Committee Assignments**
   After review and input, Sharon Montgomery moved that the committee assignments be tabled till the current Classified Staff elections are completed at the end of April. The vote carried unanimously.
2. **Election Procedures Working? – who has been elected**
   Concerns were expressed that a designated polling place had not been identified for individuals interested in voting manually rather than electronically.

   Positions filled to date are:
   - ACCE representative – PC&TC – Bo Sellers
   - BOG representative – FSU – Matt Jacques
   - BOG representative – PC&TC – no election required – Beverly Jones completing term

   Nominations/vote still to be completed:
   - ACCE representative – FSU – Chris Daniels
   - Staff Council Chair – FSU; PC&TC
   - Classified Staff Category Representatives – FSU; PC&TC

3. **Parking Pass Fundraiser**
   Three parking passes will be raffled off this year. Classified Staff purchased one ticket; both Interim President McClain and President Montgomery donated one ticket.

   Beverly Jones distributed books of raffle tickets to sell.

4. **ACCE Report**
   Beverly Jones reported the Leadership Retreat is scheduled for June 12, 2009 at the Stonewall Jackson Resort. Attendees are the new ACCE representative, BOG representative, and Chair of Classified Staff. They are to report back to the local chapter. The ACCE will elect their Executive Officers in July, 2009 at their annual retreat.

   Sandy Shriver mentioned that the Personnel Study did not pass this year’s session of the WV state legislature and was tabled till next year.

5. **BOG Report**
   Donna Trickett reported at the last Board of Governors meeting budget and finance issues reported in the newspaper were discussed with some fees being approved.

   The board is preparing a plan for June implementation since Interim President Charles McClain is leaving at the end of May. Incoming new president, Thomas L. Krepel, will be on campus for a week in May and will be attending the Board of Governors meeting scheduled for May 21, 2009.
6. **Purse Party Fundraiser**
   The previously researched information was reviewed: Entrepreneur needs at least two weeks advance notice; large space is required to display approximately 100 purses; need to allow one hour of set up time; allow one hour selling time. No decision made.

**Old Business:**
Discussion regarding verifying election results ensued. Per the constitution: The Executive Officers of the outgoing Staff Council will review the nominee submissions and count and certify the election results. In cases where officers are running for reelection, the Chair will appoint a Council Member as a substitute for the ineligible officer.

**New Business:**
Sandy Shriver suggested the Classified Staff Council invite all newly elected council members to the June, 2009 meeting. Additionally, a summer informational workshop could be planned.

Beverly Jones posed the question of PC&TC classified staff meeting separately each month for a half hour prior to joining the FSU classified staff meeting.

Suggestion was made to invite Dr. Krepel to the August, 2009 classified staff meeting.

Beverly Jones moved the meeting be adjourned. Donna Trickett seconded the motion. Vote carried unanimously.

**Next Meeting:**
Next regular meeting scheduled May 14, 2009 at 2:30 p.m. - location to be announced.

Respectfully submitted,

Sharon S. Montgomery, Secretary
Classified Staff Council
Fairmont State University
JH 111b
367-4395