

Fairmont State University Board of Governors
Policy #1
Effective date: December 5, 2001

TITLE: CHANGE IN THE ORGANIZATION OF SCHOOLS, DEPARTMENTS OR
OTHER ADMINISTRATIVE UNITS

SECTION 1. GENERAL

1.1 Scope: This policy establishes the procedures to change administrative organization within the institution.

1.2 Authority: West Virginia Code §18B-1-6, 18B-1-8

1.3 Effective Date: December 5, 2001

SECTION 2. POLICY

2.1 Approval by the Fairmont State University Board of Governors is required prior to implementation of the following changes in the organizational structure of any school, department or other administrative units of Fairmont State University:

2.1.1 Creating any new school or department that provides instruction.

2.1.2 The naming or renaming of any existing school or department that provides instruction.

2.1.3 Creating any new administrative unit headed by an individual who reports directly to the president.

2.2 The President of Fairmont State University shall provide written notification to the Chair of the Board of Governors prior to discontinuing, combining, or reorganizing any existing school, department, or other administrative unit or creating any new non-instructional administrative unit, other than those specified in Subsection 2.1.3.

2.3 The President's written notification to the Chair of the Board shall confirm that appropriately elected faculty, classified staff, and student representatives and/or organizations were consulted prior to implementing or seeking approval of any change pursuant to this rule.