



FAIRMONT STATE UNIVERSITY  
BOARD OF GOVERNORS  
**MEETING MINUTES**  
**FEBRUARY 13, 2014**  
**BOARD ROOM, 3<sup>RD</sup> FLOOR FALCON CENTER**  
**1201 LOCUST AVENUE, FAIRMONT, WV**

**I. CALL TO ORDER**

A. Roll Call

Chairman Ron Tucker convened a meeting of the Fairmont State University (FSU) Board of Governors on February 13, 2014, beginning at approximately 9:15 a.m. in the Board Room, 3<sup>rd</sup> Floor Falcon Center, 1201 Locust Avenue, Fairmont, West Virginia.

At the request of Chairman Tucker, Judy Biafore conducted a roll call of the Board of Governors. Present for the meeting were board members Bryan Foley, Holly Fluharty, Bob Mild, Mark Pallotta, Ron Tucker, Bryan Towns, and Dixie Yann. Members Chris Courtney and John Schirippa participated via conference call. Shirley Stanton, John Myers, and Frank Washenitz were absent. Also in attendance were President Rose and President's Council members Ann Booth, Kaye Widney, and Chris Lavorata; Athletic Director, Tim McNeely, Assistant Vice President of Facilities, Tom Tucker, Construction Manager, Stephanie Slaubaugh and President of the Fairmont State Foundation, Will Armistead.

B. Public Comment

Holly Fluharty reported that Megan Gibson, Advisor for Student Government, had signed up for public comment.

Ms. Gibson was in attendance to give an update on Student Government activities over the past few months and she was also filling in for Sean Rafferty, Student Body President, who was away at a conference.

C. Approval of Agenda

Bryan Towns made a motion to approve the agenda. Bryan Foley seconded. The motion passed.

**II. Approval of Minutes of December 12, 2013**

Bob Mild made a motion to approve the minutes of December 12, 2013, and Mark Pallotta seconded. The motion passed.

### III. CHAIRMAN'S REPORT

- A. Chairman Tucker asked that, on behalf of the Board of Governors, Mr. Tom Tucker, Assistant Vice President Facilities, tell the Physical Plant employees that they did a good job keeping the campus roads and sidewalks clear during all the bad weather we have had.
- B. Chairman Tucker also reminded the Board that Higher Education Day at the Legislature is scheduled for Friday, February 21<sup>st</sup>. Representatives from FSU will participate again this year.
- C. He also stated that basketball season is winding down and that there are 2 more home games and 4 away games left to play. He also said that the first Mountain East Basketball Tournament is for March 6<sup>th</sup>-9<sup>th</sup> in Charleston (WV).
- D. Chairman Tucker reported that Fairmont State University faculty, staff, and students have been participating in many service projects in the area. This year Jeff Greenham, Associate Professor of Art, has taken the lead on the Marion County Hungry (Empty) Bowls Project that will benefit the Marion County Soup Opera. Jeff and others on campus have made over 340 bowls and have coordinated with others in the community for over 100 additional bowls.

Chairman Tucker said this project will be completed in early March when the Marion County United Way will host lunches throughout the county and individuals may purchase lunch and keep the bowl.

- E. He also reminded those in attendance of several upcoming events on campus including the following:

The Common Reader Author will be on campus next week for meetings with classes and a general lecture next Tuesday.

The WV Symphony will perform on February 27<sup>th</sup>.

Spring Break is March 10<sup>th</sup>-16<sup>th</sup>.

Campus Visitation Day is March 22<sup>nd</sup>.

The next Board of Governors' meeting will be April 17<sup>th</sup> at 9:00 a.m. (3<sup>rd</sup> floor Falcon Center, Board Room).

- F. Later, Chairman Tucker reported that former Chairman of the Fairmont State Board of Advisors, Mike Oliverio, had passed away and that the Board and FSU are grateful for his service.

#### **IV. PRESIDENT'S REPORT**

- A. President Rose asked that the Board review the handout and summarized version of the new master plan for State higher education provided by the Higher Education Policy Commission (HEPC).
- B. President Rose commended the Physical Plant employees for keeping up with snow removal during the recent power outage and harsh winter weather.
- C. She also reported that the Governor's Budget Proposal for reductions for fiscal year 2015 is now 3.75% instead of the 7.5% originally proposed. However, there will be other new costs that the University must absorb which includes an additional \$200 per FTE (full time equivalent) employee for the new statewide OASIS System (Our Advanced Solution with Integrated Systems). Also, a pay raise of \$504 for every employee has been proposed. President Rose commended the Budget Oversight Committee who has been meeting every week and has worked hard to find ways to deal with the proposed cuts and additional expenses.
- D. President Rose stated that this week has been Random Acts of Kindness Week on campus. She said this has been a great winter event where students, faculty, and staff can participate in collecting food for The Nest. Also, Campus Security has been giving rides to class, the Office of Civic Engagement passed out free hot chocolate, and Alumni Relations has passed out umbrellas.

#### **V. REPORTS AND PRESENTATIONS**

- A. Mr. Will Armistead, President of the Fairmont State Foundation, reported that the Foundation's current assets remain over \$20 million. The audited figures show the foundation provided \$903,000 for student scholarships this academic year 2013-14. The goal is to continue growing the assets to provide assistance to deserving Fairmont State students.

He stated that the NIP (Neighbor Investment Program) allotment is complete, because \$40,000 was raised by the end of December 2013. He also said they hope to be awarded supplemental tax credits in March (2014).

Mr. Armistead said that the Foundation received \$30,000 from a bequest, \$10,000 in support of the robotics tournament in the College of Science and Technology (received from a parent of one of the participants who was impressed by our campus and the organization of the event), funds for impact scholarships, a new endowment and funds added to existing endowments, support for athletics, and support for the School of Education. He said they also received a contribution from a former football player and 1965 FSU graduate who has commissioned a sculpture of Coach Deacon Duvall. This sculpture will be placed inside the stadium next to the scoreboard for permanent recognition of Coach Duvall's career. Mr. Armistead stated that 100% of the cost, including delivering and placing this statue on site, will be covered by the donor. No Foundation or University funds will be used for this project.

Mr. Armistead stated that the Foundation met with the Provost and University academic leaders recently to review 2014-15 Foundation Scholarships and Awards. He said they identify funds, selection criteria, and available spending so planning can be done for recruitment and or retention of students. They will also help each School invite their donors to the respective Scholarship and Award Ceremonies. He said this gives the donors a great opportunity to meet scholarship recipients, faculty, and staff and it is a wonderful way to engage the donors and let them see the impact of their support.

Mr. Armistead also introduced new Director of Development for the Fairmont State Foundation, Tammy Whitacre.

B. Construction Project Updates (Tom Tucker)

Mr. Tom Tucker, Assistant Vice-President for Facilities, introduced Stephanie Slaubaugh, Construction Manager, to give an update on the various projects that are currently underway on campus. Weekly updates are available online at:

<http://www.fairmontstate.edu/adminfiscalaffairs/physical-plant/construction-projects>.

**VI. CONSENT AGENDA**

Mark Pallotta moved to accept the following Consent Agenda:

A. Financial Reports (ending 11/30/13 and 12/31/13)

Bob Mild seconded. The motion passed.

**VII. ACADEMIC AFFAIRS/ADMISSIONS COMMITTEE (John Myers, Chair)**

- A. Mr. John Myers, Chair, of the Academic Affairs Committee, was absent due to inclement weather. Dr. Christina Lavorata, Provost and Vice President for Academic Affairs, gave an update and overview of upcoming academic awards ceremonies which are held near the end of the semester.

**VIII. ATHLETIC AFFAIRS COMMITTEE (Frank Washenitz, Chair)**

- A. Tim McNeely, Director of Athletics, spoke on behalf of the committee for Mr. Frank Washenitz, Chair of the Athletic Affairs Committee, who was out of the country fulfilling job duties.

Mr. McNeely stated that they are prepared to meet all budget obligations and gave updates on upcoming basketball games and other upcoming sports activities.

**IX. BOG OPERATING PROCEDURES COMMITTEE (Ron Tucker, Chair)**  
Chairman Tucker stated there were no items to bring forth by the BOG Operating Procedures Committee.

**X. ENROLLMENT COMMITTEE (Dixie Yann, Chair)**

- A. Dixie Yann, Chair of the Enrollment Committee, reported that the Committee had not met and then asked Kaye Widney, Vice President for Student Services, to provide an update. Ms. Widney provided the following as a handout.

***Enrollment For Spring Term 2014:***

- 3219 undergraduate students (headcount) enrolled spring 2014 as of 02/09/2014- decline of 160 from spring 2013
- 246 graduate students (headcount) enrolled in spring 2014- decline of 46 from spring 2013

***Campus Visitation Day:***

- Event will be held on 03/22/2014
- 75 prospects/156 guests registered as of 02/07/2014
- Major promotion of event is beginning now
- Will be the last combined event for FSU and PCTC

***Admissions/Recruitment Activities For 2014-15 Entering Class since 12/12/2013:***

- Inclement weather and holiday break has had significant impact on recruitment in high schools
- Scholarship mailings to all WV ACT name buys, admitted students, and inquiries who meet general scholarship criteria-extended deadline to March 1<sup>st</sup>

Participated in 3 College Fairs

- 9 high school visits by admissions counselors
- 7 Exploration Days highlighting specific schools scheduled for the spring semester
- 67 personalized on-campus visits with admissions counselors
- Have a slight increase in applications for fall 2014
- Hosted College Goal Sunday at Caperton Center on 02/09/2014-106 attendees/47 FAFSA filers-4<sup>th</sup> highest participation in WV

***Retention Activities:***

- Held Mid-Year Intervention Event on 01/12/2014 for students on academic probation--29 students attended sessions on financial aid satisfactory academic progress, study skills and time management
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Will hold Mid-Semester Crunch Workshop events in March targeting students who have 2 or more D/F/I grades at mid-term

- Outreach activity with those students who did not return after fall term-limited to those in good academic standing
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**XI. FINANCE COMMITTEE (Mark Pallotta, Chair)**

- A.** Mark Pallotta, Chair, reported that the Finance Committee met on January 28, 2014, and reviewed and discussed the 5-Year Financial Statement Comparisons, the November & December (2013) Financial Reports, the status of the Chargeback Agreement, 2014-15 Budget Adjustments, Student Fees for the 2015 school year, the Housing /Apartments Project, and budget cutbacks.

Mr. Pallotta also commended the Budget Oversight Committee for all of their good work.

**XII. EXECUTIVE COMMITTEE (Ron Tucker, Chair)**

- A. Chairman Tucker reported that the Executive Committee met last month and that there are no items to bring before the full Board.

**XIII. POSSIBLE EXECUTIVE SESSION**

Dixie Yann made a motion to go into Executive Session “Under the Authority of West Virginia Code §6-9A-4” to discuss property issues. Bob Mild seconded. The motion passed.

Mark Pallotta made a motion to reconvene in open session. Bryan Foley seconded. The motion passed.

There was no vote on any item discussed in Executive Session.

**XIV. ADJOURNMENT**

Dixie Yann made a motion to adjourn the meeting. Mark Pallotta seconded. The motion passed.

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Ron Tucker

FSU Board of Governors' Chairman

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Dixie Yann

FSU Board of Governors' Secretary