



FAIRMONT STATE UNIVERSITY
BOARD OF GOVERNORS
MEETING MINUTES
AUGUST 18, 2016
BOARD ROOM, 3RD FLOOR FALCON CENTER
1201 LOCUST AVENUE, FAIRMONT, WV

I. CALL TO ORDER

A. Roll Call

Chair Dixie Yann convened a meeting of the Fairmont State University (FSU) Board of Governors on August 18, 2016, beginning at approximately 9:00 a.m. in the Board Room, 3rd Floor Falcon Center, and 1201 Locust Avenue, Fairmont, West Virginia.

At the request of Chair Yann, Serena Scully conducted a roll call of the Board of Governors. Present for the meeting were board members Rachel Ball, Chris Courtney, Holly Fluharty, Aaron Hawkins, Mark Pallotta, Budd Sapp, John Schirripa, Bryan Towns, Ron Tucker, Frank Washenitz, and Dixie Yann. John Myers was absent.

Others present were President Rose and President's Council members Christina Lavorata, John Lympany, Ann Mazza, Tim Oxley, and Debbie Stiles. Tom Tucker, Assistant Vice President for Facilities; Stephanie Slaubaugh, Construction Manager; Chad Fowler, Assistant Athletic Director; Pat Snively, Associate Athletic Director; and RJ Gimbl, President of the Fairmont State Foundation, also attended.

B. Public Comment

Chris Courtney reported that no one had signed up for public comment.

C. Approval of Agenda

Ron Tucker made a motion to approve the agenda. Aaron Hawkins seconded. The motion passed.

II. APPROVAL OF MINUTES OF JUNE 23, 2016

Budd Sapp made a motion to approve the minutes of June 23, 2016. Bryan Towns seconded. The motion passed.

III. CHAIRMAN'S REPORT

- A. Chair Yann introduced new Student Representative, Rachel Ball.
- B. Chair Yann announced the new and continuing chairs of the following committees: John Schirripa will chair the Finance Committee, Frank Washenitz will continue to chair the Athletics Committee, John Myers will chair Enrollment/Housing-Student Life, Aaron Hawkins will chair Academic Affairs, Ron Tucker will continue as the By-Laws Committee Chair, and Aaron Hawkins will continue as Chair of Student Housing.
- C. The Chair reminded everyone that at 11:00 they would adjourn to Veteran's Plaza for the senior class gift dedication. After the dedication, the Board members would reconvene for Title IX training.
- D. She also reminded everyone of the next BOG Meeting on October 20th at the Gaston Caperton Center.

IV. PRESIDENT'S REPORT

- A. President Rose reported that at the last HEPC meeting, the following were approved for Fairmont State: graduate report, tuition and fees, budget, and reauthorization. Also, Tresa Weimer was appointed to the WV State Financial Aid Board.
- B. She also mentioned that Perry Baker, former Fairmont State football player, was on the US Olympic Rugby team. We gathered in the Falcon Center to put together a video to wish Perry and the team good luck. We also participated in a watch party for the first Rugby game.
- C. There is going to be a soft dedication of University Terrace on September 15th beginning at 4:00. There will be a cookout on the quad and tours of the new residence hall. Also that same evening there will be a live streaming of the West Liberty football game in the amphitheater.
- D. President Rose also mentioned Homecoming, which begins on September 29th and runs through October 1st.
- E. The Higher Learning Commission will be on campus on October 10th and 11th for a site visit in regards to the new HLC accreditation process. Dr. Tim Oxley will continue to lead this process, although he has recently assumed the role of Interim VP of Student Services that was vacated by Kaye Widney's retirement.

V. REPORTS AND PRESENTATIONS

A. Foundation (RJ Gimbl)

RJ Gimbl, President and CEO of the Fairmont State Foundation, reported that they finished the fiscal year with gifts and pledges totaling \$2.5 million from 1,136 donors. The year also included the addition of four new scholarship endowments, a milestone \$1 million gift, over \$215,000 in gifts and pledges for The Next 150 campaign, and a successful initial 2016 Senior Class gift campaign.

The 2016 annual fund is in progress with over \$30,000 received in gifts to date this calendar year.

Mr. Gimbl stated that on the major gifts side they have received the first major gift of the year - \$60,000

The Foundation did not receive funding for a \$25,000 grant in support of Title III that was submitted, but they are working to finalize the drafts of two additional proposals to go out next week for Title III.

The Foundation is hosting a pre-game brunch before the September 10th football game for Victory Bell Society members, which include any gift of \$1,000 or more to Fairmont State, prospective donors, as well as all boards.

Mr. Gimbl reported that the NIP (Neighborhood Investment Program) credit application was submitted in June and they should have their allocation notice at the end of the month.

B. Constructor Project Updates (Tom Tucker and Stephanie Slaubaugh)

Stephanie Slaubaugh, Constructor Manager, gave an update on the various projects that are currently underway and have recently been completed on campus.

Student move-in for buildings 1 and 2 took place last week and were very successful. Construction on building 3 is continuing and is moving ahead of schedule.

They are currently waiting for the power company to terminate the power for College Park Apartments so they can begin demolition.

Weekly updates are available online at:

<http://www.fairmontstate.edu/adminfiscalaffairs/physical-plant/construction-projects>

VI. CONSENT AGENDA

Ron Tucker moved to accept the following Consent Agenda:

A. Financial Reports for period ending May 31, 2016

Aaron Hawkins seconded. The motion passed.

VII. ACADEMIC AFFAIRS COMMITTEE (John Myers, Chair)

Mr. John Myers, Chair of the Academic Affairs Committee was absent. Dr. Christina Lavorata, Provost and Vice President for Academic Affairs, gave a brief update of some recent activities. Last week there was a new faculty orientation (15 new faculty members) that included insurance information, medical benefits, how to use our learning management systems, etc. There will be other learning and orientation sessions throughout the semester.

There were two new textbook scholarships for needy students that were awarded this week.

VIII. ATHLETIC AFFAIRS COMMITTEE (Frank Washenitz, Chair)

Frank Washenitz, Chair of the Athletic Affairs Committee, asked that Chad Fowler, Assistant Athletic Director, give an update for the Athletic Affairs Committee.

Mr. Fowler announced a few new members of the athletic staff: Ryan Courtney is the new Director of Internal Operations (replacing Clark Riley). Kelsie Maloney is the new women's soccer coach. Sarah Ray, Fairmont State alumni, is the new women's cross country coach.

There is currently a job posting for the head softball coach. The position closes on Monday and they hope to get someone in place very soon.

Mr. Fowler reported that the athletic staff would be taking part in a required Title IX training at 2:00, following the training for the BOG members.

IX. BY-LAWS COMMITTEE (Ron Tucker, Chair)

Ron Tucker reported that at the last meeting he attended he had passed out several pages regarding proposals to the by-laws. To date, he has not received any comments regarding those handouts. At the next meeting, he is going to put into a format for consideration for passage.

X. ENROLLMENT/HOUSING-STUDENT LIFE COMMITTEE (Dixie Yann, Chair)

Dixie Yann, Chair of the Enrollment/Housing-Student Life Committee, asked Interim Vice President of Student Services, Tim Oxley, to give an update.

The first week of classes is what is considered the add/drop period, so more accurate numbers will be presented at the next meeting. The total headcount is currently 4,069 students (up 85 students from last year) which is about a 2% enrollment growth. The total FTE is 3,596 (up 104 from last year) which is nearly a 3% increase.

Housing is at 1,146 students assigned out of a capacity of 1,189, which is 96.4% occupancy.

The fall 2017 recruiting season begins in three weeks. The recruiters will set out on the WV tour, visiting high schools throughout the state.

Ron Tucker questioned what we attribute the increases to (headcount and FTE). Dr. Oxley stated he believes it is mostly due to recruiting and retention efforts. Budd Sapp also reported that after convocation last week he got to meet with six pre-education students and asked each of them why they chose Fairmont State. He reported that all students stated that the physical attributions and facilities sold them on our campus.

Dr. Oxley also reported that there was a student survey completed during welcome weekend. He stated that we normally get good feedback on why students choose Fairmont State. The survey helps us continue to target specific areas and/or issues.

Ron Tucker questioned how many more freshmen are we up this fall from last year. Dr. Oxley reported that incoming freshman is about at the same level as last year. He will supply final numbers on this at the next meeting.

Bryan Towns asked if Dr. Oxley could speak to enrollment of in-state students vs. out of state students. Dr. Oxley stated that he believes over 86% of our students come from within the state of West Virginia.

Chris Courtney questioned the success of the project from last year of recruiting students in rural areas of West Virginia. Dr. Oxley did not have specific data on that topic but stated that he knew they were very pleased with the results.

Chris Courtney also requested Dr. Oxley to provide information regarding retention and graduation rates for student athletes at the next meeting.

XI. FINANCE COMMITTEE (Mark Pallotta and John Schirripa, Co-Chairs)

John Schirripa, Co-Chair of the Finance Committee, asked Debbie Stiles, Budget Director, to give an update.

Debbie reported that they completed the budget preparation for the 2017 fiscal year. Because of state budget issues, they were held up until the end of June, but did get everything completed on time.

FY 2018 Appropriation Request is in the packets. They were advised they could not request any additional funds – therefore, the numbers remained the same from 2017 to 2018. The FY 2018 Capital Appropriation Request is also in the packet. The included list is submitted by Tom Tucker and is listed in order of priority. Our hope is that we will receive additional funding for those projects.

Debbie reported they because of our ties to Pierpont in regards to bonds, we are also monitoring Pierpont enrollment.

Mark Pallotta made a motion to approve the following:

A. Approval of FY 2018 Appropriation Request

Budd Sapp seconded. The motion passed.

Mark Pallotta made a motion to approve the following:

A. Approval of FY 2018 Appropriation Request

Budd Sapp seconded. The motion passed.

XII. STUDENT HOUSING COMMITTEE (Aaron Hawkins, Chair)

Aaron Hawkins, Chair of the Student Housing Committee, deferred until Executive Session pursuant to §6-9A-4-2b of the West Virginia code.

XIII. EXECUTIVE COMMITTEE (Mark Pallotta, Chair)

No Report

XIV. POSSIBLE EXECUTIVE SESSIONS

Aaron Hawkins made a motion to go into Executive Session "Under the Authority of West Virginia Code §6-9A-4 to discuss personnel matters as well as to discuss the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition."

Mark Pallotta seconded. The motion passed.

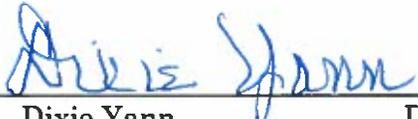
Ron Tucker made a motion to rise from Executive Session. John Schirripa seconded. The motion passed.

After reconvening from Executive Session, John Schirripa made a motion to approve the University Terrace Change Order #5.

Budd Sapp seconded. The motion passed.

XV. ADJOURNMENT

Mark Pallotta made a motion to adjourn the meeting. Budd Sapp seconded. The motion passed.

 10/22/16 FSU Board of Governors' Chair

Dixie Yann Date

 10/22/16 FSU Board of Governors' Secretary

Aaron Hawkins Date