



FAIRMONT STATE UNIVERSITY
BOARD OF GOVERNORS
MEETING MINUTES
APRIL 16, 2015
BOARD ROOM, 3RD FLOOR FALCON CENTER
1201 LOCUST AVENUE, FAIRMONT, WV

I. CALL TO ORDER

A. Roll Call

Chairman Ron Tucker convened a meeting of the Fairmont State University (FSU) Board of Governors on April 16, 2015, beginning at approximately 9:00 a.m. in the Board Room, 3rd Floor Falcon Center, 1201 Locust Avenue, Fairmont, West Virginia.

At the request of Chairman Tucker, Judy Biafore conducted a roll call of the Board of Governors. Present for the meeting were board members Holly Fluharty, Aaron Hawkins, Kelly Humphreys, Bob Mild, John Myers, Mark Pallotta, John Schirripa, Bryan Towns, Ron Tucker, Frank Washenitz, and Dixie Yann. Chris Courtney was absent. Also in attendance were President Rose and President's Council members Christina Lavorata, Van Dempsey, Kaye Widney, Ann Booth, John Lympany, and Rick Porto. Athletic Director, Tim McNeely, Assistant Vice President for Facilities, Tom Tucker, and Construction Manager, Stephanie Slaubaugh.

B. Public Comment

Frank Washenitz reported no one signed up for public comment.

C. Approval of Agenda

Bob Mild made a motion to approve the agenda. Bryan Towns seconded. The motion passed.

II. APPROVAL OF MINUTES OF FEBRUARY 19, 2015

Bryan Towns made a motion to approve the minutes of February 19, 2015, and John Schirripa seconded. The motion passed.

III. CHAIRMAN'S REPORT

Chairman Tucker stated there will be many activities on campus as the semester draws to a close and he urged BOG members to take advantage of some of these events.

He also congratulated Kelly Humphreys for being elected by the Student Body to continue on as the BOG Student Representative for the upcoming year.

Chairman Tucker stated that Fairmont State University is hosting the National Acrobatics and Tumbling Championship at the Retton Arena from April 22-25, (2015). Teams from Baylor, University of Hawaii, University of Oregon, and others are participating.

He invited all in attendance to participate in the groundbreaking for the new residence hall following this Board of Governors' meeting.

- A. Chairman Tucker, on behalf of the Fairmont State Board of Governors, recognized the Bharti Family for their generous donation to the Lego Competition event.

IV. PRESIDENT'S REPORT

- A. President Rose thanked the Bharti family and commented on their generous support of the Lego Competition. She also thanked Don Trisel, Interim Dean for the School of Science and Technology, Dr. Deb Hemler, and Professor Todd Ensign also from the School of Science and Technology.
- B. President Rose informed those in attendance of the passing of former FSU Interim President, Dr. Charles McClain.
- C. She also reported that the Nursing Accreditation Team is about finished with their review of our nursing program and indicated that all is going well with the visit.
- D. President Rose said that new student and honors orientations have begun and individual sessions will continue throughout the summer. She also said that academic awards programs will be starting soon. These programs are held by each of the schools and departments to celebrate students' achievements and to present them with scholarships. Donors of the various scholarships are also in attendance.
- E. President Rose also received word from Dean Rick Harvey that one of the School of Business students is a regional finalist in an event that FSU hosted called the SBA (Small Business Association) InnovateHER. By winning the regional event, the student now goes to the national event with a chance to win \$30,000.

V. REPORTS AND PRESENTATIONS

A. Fairmont State Foundation (Will Armistead)

Will Armistead, President of the Fairmont State (FS) Foundation, was absent and provided the following written report.

- As of March 31, 2015, the total assets of the Fairmont State Foundation are \$22,180,793.07. This does not include \$1.1 million in outstanding pledges.
- The Foundation's Finance Committee accepted ten proposals from firms interested in managing the investment portfolio and has recommended BB&T Retirement and Investment Services as the vendor of choice for services, beginning July 1, 2015.
- Christa Kwiatkowski has joined the Foundation staff as Accountant, replacing Chris Morgan who retired in March. Having graduated from FSU with a Masters of Business Administration and a Major in Accounting, she worked in the FSU accounting department for seven (7) years serving her last role as Assistant Director of Accounting. She left the University for a brief period of time to join Pratt & Whitney Engine Services as their Senior Financial Analyst prior to joining the Foundation.
- The Foundation was notified by the Neighborhood Investment Program that no supplemental credits would be awarded to us. There was \$1,206,000 in requests for \$66,625 of available credits. The Foundation successfully awarded 100% of the initial tax credit offering, raising \$90,000 for scholarships.

- The Development Committee has several projects underway: reviewing and creating a new University annual fund program strategy to include 8 segmented mailings/year, establishing an effective communication plan to key segments of the alumni donor population, organizing prospect screening and identification with key volunteers and leaders, engaging Dean's in development process and creating online giving pages for each area, building a social media presence for Foundation, making changes to the Column Society giving levels, addressing software updates and issues, promoting 150th anniversary giving opportunities, and more.
- The Governance Committee has nominated new members for our Board who will be submitted for approval at the next Executive Committee meeting. On July 1, 2015, Craig Walker will become Chair of the Foundation Board, with Gary Bennett remaining on the Board as Past Chair.
- Foundation will have Board and/or staff representation at all University award ceremonies and receptions, and will invite donors to participate as appropriate.

B. Construction Project Updates (Stephanie Slaubaugh, Tom Tucker)

Stephanie Slaubaugh, Construction Manager, gave an update on the various projects that are currently underway on campus and also the Locust Avenue Widening Project. Weekly updates are available online at: <http://www.fairmontstate.edu/adminfiscalaffairs/physical-plant/construction-projects>.

VI. CONSENT AGENDA

John Myers moved to accept the following Consent Agenda:

- A. Capital Projects Update 2015
- B. Approval of Financial Report (Month Ending (1/31/15))

Aaron Hawkins seconded. The motion passed.

VII. ACADEMIC AFFAIRS/ADMISSIONS COMMITTEE (John Myers, Chair)

John Myers moved to accept the following:

- A. Approval of the following Program Reviews: Bachelor of Science in Criminal Justice, Bachelor of Arts in English, Bachelor of Arts in Studio Art, and Regents Bachelor of Arts

Mark Pallotta seconded. The motion passed.

VIII. ATHLETIC AFFAIRS COMMITTEE (Frank Washenitz, Chair)

Mr. Frank Washenitz, Chair of the Athletic Affairs Committee, asked that Tim McNeely, Athletic Director, give a brief update concerning athletic affairs.

- A. Mr. McNeely stated that spring sports coming to an end and that the (National) Acrobatics and Tumbling Event begins next week.
- B. He also said that there will be a softball double header next Saturday (April 25, 2015) and that the Spring Athletic Banquet will also be on Saturday in the evening.
- C. Mr. McNeely said that the FSU Spring Golf Tournament sponsored by MVB Bank will be held May 15, 2015, at the Bridgeport Country Club.
- D. He reported that they have been working on the financials for the year and look forward to the 2016 budget year.

IX. BOG OPERATING PROCEDURES COMMITTEE (Ron Tucker, Chair)

There were no items to bring forth by the BOG Operating Procedures Committee.

X. ENROLLMENT /HOUSING – STUDENT LIFE COMMITTEE (Dixie Yann, Chair)

- A. Dixie Yann, Chair of the Enrollment Committee, asked Kaye Widney, Vice President for Student Services, to provide an update. Ms. Widney reviewed the following report which was also distributed to the Board:

FSU BOARD OF GOVERNORS ENROLLMENT/HOUSING/STUDENT LIFE
COMMITTEE SUMMARY REPORT
April 16, 2015

Enrollment Activity Summer/Fall 2015

- Enrollment for fall and summer terms started 3/30 for currently enrolled students.
- Retention Office will continue outreach to currently enrolled students who have not scheduled by 4/20
- New Student Orientation/course registration programs began this week with Honors Program hosting 53 students on 4/14. 4/18 will be the first of 2 larger weekend events; current reservations for both are 187. Admit Day event will be on 4/24 and 59 have registered as of 4/13. Major specific orientations will continue throughout summer.

Admissions/Recruitment Activities:

- Spring CVD was held on March 28, 2015, and 203 potential students attended along with 359 guests. This was the first spring event that was not combined with Pierpont CTC.
- Admissions counselors have attended 19 college fairs and conducted 121 campus visits since last full BOG meeting in February. We have hosted 6 Exploration Days in different departments.
- 3 recipients of the FSU McClain Scholarship have been selected. They are Kelsy Eaton from Parkersburg HS, Kirsten Hill from Parkersburg South HS and Anna Westfall from Weirton Madonna HS.
- Admissions counselors and alumni volunteers are presenting Fairmont State scholarships at high school award ceremonies starting in May.
- We continue to run ahead in admitted numbers of students for fall 2015- most recent report is 3.3% ahead of this time last year. The campus community is working collaboratively to turn those admitted students into enrolled students.

Financial Aid/Scholarship Activity:

- Entering freshmen have been receiving award letters since 3/20 and current students are being informed the week of 4/20. These notifications include all FSU and Foundation scholarships that have been awarded in addition to federal and state assistance programs.
- Students who are requesting financial aid for summer school are being reviewed and notified of eligibility as soon as they are registered in summer courses.

Career Development Center Activity:

- Job Fair was held in late February. 68 employers were represented and 230 students participated.
- Education Networking Event will be held 4/16 beginning at 2:00. 9 school districts are participating.
- "Student Employee Appreciation" event was held on 4/15 and over 90 students registered to participate.

Housing/Residence Life Update:

- Groundbreaking being held today for new facility.
- Fall Occupancy rate is currently at 64%.

Other Student Services related activities:

- FSU is a partner with American Progress and has produced our own "It's On Us" video. This is an initiative that works to shift the way we think about sexual assault.
- Admissions Office and Alumni Association are hosting "6 City Tour" providing an opportunity for alumni and newly admitted students to meet. Admissions counselors are present to answer any questions that our potential students may have. Registrations have been solid.

XI. STUDENT HOUSING COMMITTEE (Aaron Hawkins, Chair)

- A. Aaron Hawkins, Chair of the Student Housing Committee (SHC), reported that since the last Board of Governors' meeting, the committee has continued to receive weekly reports from Stephanie (Slaubaugh, FSU Construction Manager) on various projects, including the new College Park Apartment project.

The committee was apprised of the bid results at the end of February and advised that the Letter of Recommendation from McKinley was to award the contract to Massaro.

- B. He said two items of concern have been addressed since the last BOG meeting. First was the process of change orders during the student housing construction. A multiple page process is in place for any change orders on this project and will require the approval of the President of the University, Chairman of the BOG, and the Student Housing Committee. Second were the plans for the Old School House Project. Stephanie Slaubaugh provided an update at the Finance Committee meeting and has also provided an update for this BOG meeting.
- D. Mr. Hawkins stated that on April 2, 2015, a pre-construction meeting was held with the State Fire Marshall and the construction team. He said that there was a meeting with the architect yesterday (April 15, 2015), and everything is ready to go. Next Monday they will begin to break ground.
- E. He said that Stephanie (Slaubaugh) will continue to give the SHC weekly updates on the progress of the housing project and advise of future meetings to address any change orders or any other issues.

XII. FINANCE COMMITTEE (Mark Pallotta, Chair)

Mr. Mark Pallotta, Chair of the Finance Committee, gave an overview of the following items and stated that the Finance Committee had discussed them at their March 24, 2015, meeting and approved the items as presented.

Dixie Yann moved to accept the following:

- A. Approval of 2015-2016 Tuition and Fee, Room and Board Fee

John Schrippa seconded. The motion passed.

Bob Mild moved to accept the following:

- B. Approval of Policy #60 – Email Established As An Official Form of Communication (Comment Period Over)

Aaron Hawkins seconded. The motion passed.

John Myers moved to accept the following:

- C. Approval of Housing 30-Year Master Plan Update and 2016 Budget Plan Approval (Auxiliary Enterprise)

Mark Pallotta seconded. The motion passed.

XIII. EXECUTIVE COMMITTEE (Ron Tucker, Chair)

Chairman Tucker stated there were no items to bring forth by the Executive Committee.

XIV. POSSIBLE EXECUTIVE SESSION

Dixie Yann made a motion to go into Executive Session "Under the Authority of West Virginia Code §6-9A-4-2b" to discuss property issues.

Aaron Hawkins seconded. The motion passed.

Mark Pallotta made a motion to reconvene in open session. Aaron Hawkins seconded. The motion passed.

There was no vote on any item discussed in Executive Session.

XV. ADJOURNMENT

John Schrippa made a motion to adjourn the meeting. Frank Washenitz seconded. The motion passed.

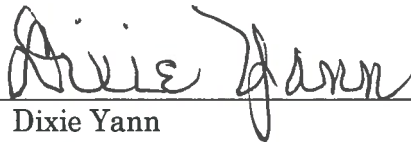


Ron Tucker

5-14-15

Date

FSU Board of Governors' Chairman



Dixie Yann

Date

FSU Board of Governors' Secretary