



FAIRMONT STATE UNIVERSITY  
BOARD OF GOVERNORS  
MEETING MINUTES  
AUGUST 20, 2015  
BOARD ROOM, 3<sup>RD</sup> FLOOR FALCON CENTER  
1201 LOCUST AVENUE, FAIRMONT, WV

**I. CALL TO ORDER**

**A. Roll Call**

Chairman Mark Pallotta convened a meeting of the Fairmont State University (FSU) Board of Governors on August 20, 2015, beginning at approximately 9:00 a.m. in the Board Room, 3<sup>rd</sup> Floor Falcon Center, 1201 Locust Avenue, Fairmont, West Virginia.

At the request of Chairman Pallotta, Judy Biafore conducted a roll call of the Board of Governors. Present for the meeting were board members Chris Courtney, Holly Fluharty, Aaron Hawkins, Kelly Humphreys, John Myers, Mark Pallotta, Budd Sapp, Bryan Towns, Ron Tucker, Frank Washenitz, and Dixie Yann. John Schirripa participated by conference call.

Others present were President Rose and President's Council members Christina Lavorata, Kaye Widney, Ann Booth, John Lympany, and Debbie Stiles. Assistant Vice President for Facilities, Tom Tucker, Construction Manager, Stephanie Slaubaugh, Gary Bennett, Interim President of the Fairmont State Foundation, and Craig Walker, Chairman of the Fairmont State Foundation Board, also attended.

**B. Public Comment**

Chris Courtney reported no one signed up for public comment.

**C. Approval of Agenda**

Ron Tucker made a motion to approve the agenda. Bryan Towns seconded. The motion passed.

**II. APPROVAL OF MINUTES OF JUNE 18, 2015, AND JUNE 26, 2015**

Ron Tucker made a motion to approve the minutes of June 18, 2015, and June 26, 2015, and Dixie Yann seconded. The motion passed.

### III. CHAIRMAN'S REPORT

- A. Chairman Pallotta welcomed new Board Member, Budd Sapp, who is now the faculty representative for the BOG.
- B. The Chairman stated that much had been accomplished over the summer such as:
  - The residence halls have been spruced up and are 100% full of students
  - The Locust Avenue Project is pretty well complete after the lines get painted on the road
  - The paving on campus has concluded
  - The Caperton Center waterproofing project has been completed
  - The Housing project is moving forward
  - The One-Room Schoolhouse renovations are just about complete
- C. Chairman Pallotta thanked those who attended the BOG Summit in Charleston.
- D. He also reminded everyone of the upcoming BOG Retreat next Friday, August 28, (beginning at 11:30 a.m.) at the Shaw House on campus and that the next BOG meeting is October 22 (2015) at the Caperton Center in Clarksburg.
- E. Chairman Pallotta congratulated Dr. Rose and Aladdin Food Service for being recognized at the recent Marion County Chamber of Commerce Annual Dinner Meeting.
- F. The Chairman invited all to remain after the meeting to participate in a "meet and greet" with Classified Staff Employees.

### IV. PRESIDENT'S REPORT

- A. President Rose reported that Faculty Development Week was held last week and it started with a "Kick-off Breakfast" where new faculty and staff were introduced. She stated it was an important opportunity to discuss and focus on the work to be accomplished throughout the upcoming semester.

Fairmont State University Board of Governors  
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- B. President Rose also reported that there was an information booth setup (outside of Turley Student Services Center and Colebank Hall) to assist new students and visitors coming to Campus last week.
- C. She said she believed everyone was looking forward to the Thursday night football games.
- D. President Rose also stated that overall she thought it was a good start to the semester.

V. REPORTS AND PRESENTATIONS

A. Foundation (Gary Bennett)

Gary Bennett, Interim President of the Fairmont State (FS) Foundation, reported that Mr. Craig Walker was recently appointed chair of the Fairmont State Foundation.

Mr. Bennett also reported that in the month of July (2015) the FS Foundation received \$287,000 in gifts and had expenses of \$209,000 which included \$53,000 in scholarships.

He said that the FS Foundation funded the FSAA (Fairmont State Athletic Association) \$12,500, paid \$41,000 for school expenses and \$60,000 in grants, and that total assets at the end of July were \$23,700,000.

Mr. Bennett stated that he had been working with Dr. John Lympany, FSU's Chief Information Officer, and Ms. Amantha Cole, Title III Project Director, on collaborative learning spaces, on writing grants, and on the Title III match.

He also said that they continue to work on the sesquicentennial celebration, a potential endowment for \$250,000, and a potential major gift of \$100,000.

Mr. Bennett also said that he has been working with the individual schools' deans and chairs and preparing for possible donor visits of their areas.

Mr. Bennett stated that interviews have taken place to replace him (President of the Fairmont State Foundation) and that an announcement will be made soon.

B. Construction Project Updates (Tom Tucker)

Stephanie Slaubaugh, Construction Manager, gave an update on the various projects that are currently underway on campus. Weekly updates are available online at: <http://www.fairmontstate.edu/adminfiscalaffairs/physical-plant/construction>

**VI. CONSENT AGENDA**

Aaron Hawkins moved to accept the following Consent Agenda:

- A. Financial Reports (5/31/15 and 6/28/15)
- B. Capital Projects Update FY 2016

Budd Sapp seconded. The motion passed.

**VII. ACADEMIC AFFAIRS COMMITTEE (John Myers, Chair)**

John Myers stated there were no items to bring forth by the Academic Affairs Committee but asked Dr. Christina Lavorata for a brief update concerning the beginning of school and some upcoming reporting.

**VIII. ATHLETIC AFFAIRS COMMITTEE (Frank Washenitz, Chair)**

Frank Washenitz, Chair of the Athletic Affairs Committee, asked Tim McNeely, FSU's Athletic Director, to give an update.

Mr. McNeely stated that practices for fall sports had begun and that four out of the five home football games will be played on Thursday nights. He also said that a new medical cart will be added during football games to help transport injured players off of the field.

**IX. BY-LAWS COMMITTEE (Ron Tucker, Chair)**

Ron Tucker, Chair of the By-Laws Committee, stated there were no items to bring forth by that committee.

**X. ENROLLMENT/HOUSING-STUDENT LIFE COMMITTEE (Dixie Yann, Chair)**

Dixie Yann, Chair of the Enrollment Committee, asked Kaye Widney, Vice President for Student Services, to provide an update. Ms. Widney reviewed the following report which was also distributed to the Board:

**FSU BOARD OF GOVERNORS  
ENROLLMENT/HOUSING/STUDENT LIFE COMMITTEE  
SUMMARY REPORT  
August 20, 2015**

***Enrollment Activity Fall 2015***

- Enrollment for first time students has consistently run ahead of last year-our most recent report indicates an increase in first time freshmen, transfer students and re-admitted students (those returning after a period of non-enrollment). We will continue to enroll students through this first week of school.
- Welcome Weekend activities started last Friday and continued throughout the weekend. This event is coordinated by the Retention Office which is now part of the Advising Center/Academic Affairs under Dr. Lavorata. Final counts are not yet available but the estimated number of participants is 700.
- Turley Student Enrollment Services area assisted 2,533 students through walk-in meetings and answered 2,552 telephone calls during the period 8/10-8/18. Turley was open until 6:00 p.m. on Friday, 8:00 a.m.-10:00 a.m. on Saturday and until 5:00 p.m. on Monday and Tuesday of this week.

***Admissions/Recruitment Activities:***

- Recruiting season will commence with the WV Tour beginning the first week of September and out- of-state travel later in the same month.
- Fall Campus Visitation Day (CVD) will be held on October 31st.
- Orientation dates for 2016-17 entering have been set for the next cycle and will begin in April 2016.

***Financial Aid/Scholarship Activity:***

- There are 602 PROMISE Scholarships placed on student accounts; 463 of them have PROMISE Beyond institutional scholarships.
- Total number of FSU students receiving veteran's benefits is 187.

***Residence Life Update:***

- Fall Occupancy rate on move in day was 100% or 1,116 students. Breakdown by institution is 83% Fairmont State and 17% PCTC. Gender breakdown is 54% female/46% male.

***Other Student Services Related Activities:***

- In compliance with federal mandates, FSU is participating in the "Safe Colleges" program to provide our students with information regarding dating violence and alcohol abuse.
- Dr. Shayne Gervais has been hired as Registrar and will begin on September 8th. Dr. Gervais comes to FSU from VA Tech and also worked at the University of Alabama and the University of Montevallo.
- CCRR will begin meeting again on September 1st; Campus Conversations is a new initiative and will have a second meeting on September 10th.

**XI. FINANCE COMMITTEE (Mark Pallotta, Chair)**

Mark Pallotta, Co-Chair of the Finance Committee, stated that the Finance Committee had met twice recently (July 31, 2015, and August 13, 2015). He presented items A. and B. listed below.

Chris Courtney made a motion to approve the following:

**A. Approval of FY 2017 Appropriation Request**

Aaron Hawkins seconded. The motion passed.

John Myers made a motion to approve the following:

**B. Approval of Falcon Center Façade Items**

Bryan Towns seconded. The motion passed.

**XII. STUDENT HOUSING COMMITTEE (Aaron Hawkins, Chair)**

Aaron Hawkins, Chair of the Student Housing Committee, deferred until Executive Session due to issues related to advance construction planning and pursuant to §6-9A-4-2b(9) of the West Virginia Code.

**XIII. EXECUTIVE COMMITTEE (Mark Pallotta, Chair)**

Chairman Pallotta stated there were no items to bring forth by the Executive Committee

**XIV. POSSIBLE EXECUTIVE SESSION**

Ron Tucker made a motion to go into Executive Session "Under the Authority of West Virginia Code §6-9A-4" to discuss property issues.

Bryan Towns seconded. The motion passed.


Ron Tucker made a motion to rise from Executive Session. Dixie Yann seconded. The motion passed.

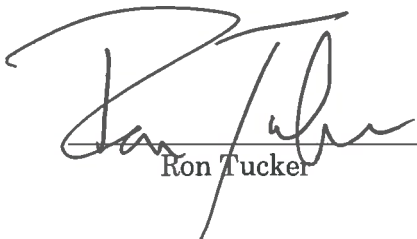
After reconvening, Aaron Hawkins made a motion to approve the Housing Apartment Project Budget Update (change order #4, Rev. 5).

John Myers seconded. The motion passed.

**XV. ADJOURNMENT**

Ron Tucker made a motion to adjourn the meeting. Aaron Hawkins seconded. The motion passed.

  
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Mark Pallotta                      10/22/15                      FSU Board of Governors' Chairman  
Date

  
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Ron Tucker                      10/22/2015                      FSU Board of Governors' Secretary  
Date