



FAIRMONT STATE UNIVERSITY
BOARD OF GOVERNORS
MEETING MINUTES
AUGUST 14, 2014
BOARD ROOM, 3RD FLOOR FALCON CENTER
1201 LOCUST AVENUE, FAIRMONT, WV

I. CALL TO ORDER

A. Roll Call

Chairman Ron Tucker convened a meeting of the Fairmont State University (FSU) Board of Governors on August 14, 2014, beginning at approximately 9:00 a.m. in the Board Room, 3rd Floor Falcon Center, 1201 Locust Avenue, Fairmont, West Virginia.

At the request of Chairman Tucker, Judy Biafore conducted a roll call of the Board of Governors. Present for the meeting were board members Chris Courtney, Holly Fluharty, Bob Mild, John Myers, Mark Pallotta, Ron Tucker, Frank Washenitz, and Dixie Yann. Bryan Foley and John Schirripa participated by conference call. Bryan Towns was absent. Also in attendance were President Rose and President's Council members Christina Lavorata, Ann Booth, Kaye Widney, and Rick Porto. Athletic Director, Tim McNeely and Construction Manager, Stephanie Slaubaugh, also attended.

B. Public Comment

Frank Washenitz reported no one signed up for public comment.

C. Approval of Agenda

Bob Mild made a motion to approve the agenda. Mark Pallotta seconded. The motion passed.

II. APPROVAL OF MINUTES OF JUNE 19, 2014

John Myers made a motion to approve the minutes of June 19, 2014, and Bob Mild seconded. The motion passed.

III. CHAIRMAN'S REPORT

- A.** Chairman Tucker stated that Fairmont State hosted a number of activities on campus over the summer; including Governor's Honors Academy – the Miss West Virginia Pageant – a Girl Scout STEM camp – a Future Teachers' Academy – band camps – and a number of conferences and retreats.

- B. He also reported that the Board of Governors (BOG) Summit held in Charleston on August 1st and 2nd was a very enlightening meeting. He thanked all who participated.
- C. Chairman Tucker reported that there has been no notification from the Governor's Office concerning Shirley Stanton's replacement. (Shirley Stanton is a former Fairmont State University (FSU) BOG member whose term expired June 30, 2014.)
- D. Chairman also said that the first football game is scheduled for Thursday evening – September 4th.
- E. He also reminded those in attendance that the next BOG meeting scheduled for October 16th will be held at the Gaston Caperton Center in Clarksburg.

IV. PRESIDENT'S REPORT

- A. President Rose reported that this is Faculty Development Week. There was a general faculty welcome and opening session this past Monday and new faculty were introduced. The individual Schools have been having meetings concerning assessment.
- B. She also stated that there is new student convocation and a picnic Friday. Convocation at the Caperton Center is Saturday and classes begin Monday (August 18, 2014). There is a back to school bash for students on Tuesday (August 19, 2014).

V. REPORTS AND PRESENTATIONS

- A. Fairmont State Foundation (Will Armistead)

Will Armistead, President of the Fairmont State (FS) Foundation, reported that as of July 31, (2014), assets remain over \$21.1 million despite an unfavorable investment market in July. During FY 2013-14, which ended June 30, (2014), assets increased by \$3.9 million. Two years ago, assets totaled \$13.9 million.

Mr. Armistead stated that Jimmy Staton, retired Executive Vice President and Group Chief Executive Officer at NiSource, is a new member of the FS Foundation board.

Fairmont State University Board of Governors
Meeting Minutes
August 14, 2014- Cont'd

He also reported that the annual request and application to the State Development Office has been submitted to receive NIP credits. Last year,

The FS Foundation received \$20,000 in credits which were awarded to past contributors.

Mr. Armistead reported that the annual audit has been completed by an independent firm. He said the opinion letter has not been received yet but they do expect to receive the highest level of assurance issued.

Mr. Armistead also reported that the Foundation is in the process of developing some informational brochures to share as needed. He also handed out introductory brochures which explain the purpose and priorities of the Foundation.

He said that the FSAA (Fairmont State Alumni Association) finished their fiscal year slightly below budget due to hosting one less event during the year. The 1000 Club will be used as a tool to increase funding to the FSAA and to support specific "friends of" accounts. The FSAA sponsored Athletic Hall of Fame Dinner will be held during Homecoming, Friday, October 24, 2014. They are also planning an elimination dinner in November.

B. Construction Project Updates (Stephanie Slaubaugh)

Stephanie Slaubaugh, Construction Manager, gave an update on the various projects that are currently underway on campus. Weekly updates are available online at:
<http://www.fairmontstate.edu/adminfiscalaffairs/physical-plant/construction-projects>.

C. FBI National Academy Selection (Jack Clayton)

FSU's Chief of Campus Police, Jack Clayton, announced that Matt Swain, Deputy Chief of Campus Police, was nominated and selected to attend the FBI National Academy in October (2014). He also said that this is a very prestigious program and that only 1% of those nominated are selected.

D. FSU Recruitment Video (Ann Booth)

Ms. Booth, Associate Vice President - University Communications, introduced the new 30 second recruitment videos featuring three FSU students. They talked about the reasons they came to Fairmont State which were affordability, small class sizes, and a sense of family.

VI. CONSENT AGENDA

Bob Mild moved to accept the following Consent Agenda:

- A. Capital Projects 2015
- B. Approval of Financial Report (Months Ending 5/31/14 and 6/30/14)

Chris Courtney seconded. The motion passed.

VII. ACADEMIC AFFAIRS/ADMISSIONS COMMITTEE (John Myers, Chair)

Mr. John Myers, Chair of the Academic Affairs/Admissions Committee, moved to accept the Textbook Adoption Report that is done annually.

- A. Approval of Textbook Adoption Report

Mark Pallotta seconded. The motion passed.

VIII. ATHLETIC AFFAIRS COMMITTEE (Frank Washenitz, Chair)

- A. Mr. Frank Washenitz, Chair of the Athletic Affairs Committee, introduced Dr. Chris Courtney, also a member of the Athletic Affairs Committee, and asked him to update the Board on procedures for sports injuries.
- B. He then asked Tim McNeely, Director of Athletics, for his report and update. Mr. McNeely indicated that there was a possibility that some of FSU's football games may be moved to a Thursday night in order to be televised. He said they would have more information on that soon. Also, Mr. McNeely stated that there had been challenges with practices and conflicts with events because of the renovation of the Feaster Center basketball court. He stated that they have been working through them and they hoped the project would be complete in November (2014).

IX. BOG OPERATING PROCEDURES COMMITTEE (Ron Tucker, Chair)

Chairman Tucker stated there were no items to bring forth by the BOG Operating Procedures Committee.

X. ENROLLMENT COMMITTEE (Dixie Yann, Chair)

- A. Dixie Yann, Chair of the Enrollment Committee, asked Kaye Widney, Vice President for Student Services, to provide an update. Ms. Widney reviewed the following which was distributed to those members in attendance:

• FAIRMONT STATE UNIVERSITY
BOARD OF GOVERNORS ENROLLMENT COMMITTEE SUMMARY
REPORT
August 14, 2014

- *Enrollment Activity for Fall 2014:*
 - Final orientation program is today and there are 16 students registered-we have had over 800 students participate in the Fall 2014 Orientation programs offered throughout late spring/summer
 - Turley Student Services Center has extended hours this week, staying open until 6:30 p.m. and also open on Saturday from 8:00 a.m. to 10:00 a.m. -we will resume normal operating hours after the first week of school
 - FSU students can continue through the first week to schedule classes for fall term.

- *Admissions/ Recruitment Activities:*
 - Kick-off meeting for HEPC "Txt4Success" program will be held in late September; FSU will be able to target specific counties in addition to those included in the HEPC grant
 - WV Road Runners Tour begins September 8 and out of state recruiting begins September 14

- *Welcome Weekend:*
 - Welcome Weekend begins on 8/15/14 with "Move-In" (currently have about 150 volunteers to assist students/families with residence hall move-in in the morning)
 - Residence Halls have 1,098 students assigned to rooms
 - There are 423 students registered for Welcome Weekend
 - Convocation will be held on Friday afternoon, followed by academic department meetings and campus picnic with community organizations participating
 - Back to School Bash will be held on Tuesday, August 19th; this event is co-sponsored by Student Government Association and Student Activities

Fairmont State University Board of Governors
Meeting Minutes
August 14, 2014- Cont'd

- *Turley Student Services Center Updates:*
 - From July 2013 through July 2014, there were almost 23,000 FSU student and staff visits for the services handled in Turley. In addition, there were over 10,000 PCTC student/staff visits, but we are in the process of transitioning many of the Pierpont students back to their own Student Services area located in Hardway 248.
 - Students may now text into NEMO ticket system and also leave a call-back phone number when calling into main Student Services line
 - Staffing updates-Directors of Financial Aid/Scholarships and Career Development Center have taken positions outside of the University; Financial Aid search will begin soon. Interviews are beginning soon for two Admissions counselors. Alicia Moore has joined FSU as Director of Housing/Residence Life and Campus Judicial Officer. Jennifer Jones is the new academic advisor

XI. FINANCE COMMITTEE (Mark Pallotta, Chair)

Mr. Mark Pallotta, Chair of the Finance Committee, gave an overview of the following items and stated that the Finance Committee had discussed them and approved the items as presented.

Mark Pallotta moved to accept the following:

- A. Approval of Update to the 2015 Capital Project Submission (which was an additional forty-nine thousand dollars for HVAC (Heating, Ventilation, Air Conditioning at the Byrd Aerospace Center).

Dixie Yann seconded. The motion passed.

Mark Pallotta moved to accept the following with a stipulation that follows:

- B. Approval of Design, Acquisition, Construction, and Equipping of a Residential Housing Facility. This resolution allows us to reimburse our housing reserves up to \$2.5 million prior to any bonds being sold.

John Myers requested that the motion be amended to also state that this is providing that the West Virginia Tax Exemption status applies.

Bob Mild seconded. The motion passed.

Fairmont State University Board of Governors
Meeting Minutes
August 14, 2014- Cont'd

Mark Pallotta moved to accept the following:

- C. Approval of Capital Appropriation Request for FY 2016:

Dixie Yann seconded. The motion passed.

Mark Pallotta moved to accept the following:

- D. Approval of FY 2016 Appropriation Submission (Handout at meeting due end of Aug. to WV Higher Educ. Policy Commission)

Bob Mild seconded. The motion passed.

- E. Capital Project Summary report for FY 2005-2014

This was an information only item.

- F. 2014-2015 Academic Year Fee Information

This was an information only item.

XII. EXECUTIVE COMMITTEE (Ron Tucker, Chair)

- A. Chairman Tucker stated that the Executive Committee had not met but that everyone would be contacted soon regarding the Board of Governors' Retreat that will be sometime in September.

XIII. POSSIBLE EXECUTIVE SESSION

Dixie Yann made a motion to go into Executive Session "Under the Authority of West Virginia Code §6-9A-4-2b" to discuss property issues.

Mark Pallotta seconded. The motion passed.

Dixie Yann made a motion to reconvene in open session. John Myers seconded. The motion passed.

There was no vote on any item discussed in Executive Session.

