



FAIRMONT STATE UNIVERSITY  
BOARD OF GOVERNORS  
**MEETING MINUTES**  
**APRIL 20, 2017**  
**BOARD ROOM, 3<sup>RD</sup> FLOOR FALCON CENTER**  
**1201 LOCUST AVENUE, FAIRMONT, WV**

**I. CALL TO ORDER**

A. Roll Call

Chair Dixie Yann convened a meeting of the Fairmont State University (FSU) Board of Governors on April 20, 2017, beginning at approximately 9:00 a.m. in the Board Room, 3<sup>rd</sup> Floor Falcon Center, and 1201 Locust Avenue, Fairmont, West Virginia.

At the request of Chair Yann, Serena Scully conducted a roll call of the Board of Governors. Present for the meeting were board members Rachel Ball, Holly Fluharty, Aaron Hawkins, Bill Holmes, John Myers, Deborah Prezioso, Budd Sapp, John Schirripa, and Dixie Yann. Frank Washenitz participated by conference call. Bryan Towns was present by conference call following the roll call. Chris Courtney was absent.

Others present were President Rose and President's Council members Christina Lavorata, John Lympany, Tim Oxley, Al Skudzinskaskas and Debbie Stiles. Tom Tucker, Assistant Vice President for Facilities; Stephanie Slaubaugh, Construction Manager; Tim McNeely, Athletic Director; Chad Fowler, Assistant Athletic Director; Ryan Courtney, Director of Internal Operations; RJ Gimbl, President of the Fairmont State Foundation; Carolyn Fletcher, Director of Accounting; Monica Cochran, Director of Procurement; Amy Baker, Director of Marketing, Amie Fazalare, Director of Recruiting; Alicia Kalka, Director of Housing & Residence Life; Tice Rice, Housing Budget & Conference Manager; Jack Kirby, Associate Provost; Richard Harvey, School of Business Dean; Carolyn Crislip-Tacy, School of Education Dean; Deanna Shields, College of Liberal Arts Dean; John McLaughlin, Criminal Justice faculty; Angela Schwer, Language and Literature Chair; and Criminal Justice students. Members of local media were in attendance as well.

B. Public Comment

John Myers reported that no one had signed up for public comment.

C. Approval of Agenda

Aaron Hawkins made a motion to approve the agenda. Bill Holmes seconded. The motion passed.

**II. APPROVAL OF MINUTES OF FEBRUARY 16, 2017**

John Myers made a motion to approve the minutes of February 16, 2017. Deborah Prezioso seconded. The motion passed.

**III. CHAIRMAN'S REPORT**

- A. Chair Yann mentioned the University Terrace Dedication and how well attended it was.
- B. Next month there will be a Put a Brick on It – Senior Gift dedication. The bricks will extend from the Falcon Center to the residence halls.
- C. Chair Yann announced the Presidential Search Committee. The committee will be comprised of: Chuck Shields and Joseph Kremer (faculty representatives), Dillon Bradley (student representative), Meagan Gibson (classified staff representative), Jack Kirby (non-classified staff representative), Gary LeDonne (foundation representative), Nick Fantasia (alumni representative), Robin Gomez and Mark Pallotta (community representatives), and Dixie Yann (BOG representative).
- D. The Chair announced the nominating committee, comprised of John Myers (Chair), Holly Fluharty, and Deborah Prezioso. The slate of officers will be presented at the June meeting.

**IV. PRESIDENT'S REPORT**

- A. President Rose mentioned multiple events that have taken place over the last week: the faculty awards ceremony which was held Wednesday, April 19<sup>th</sup>; the Alumni and Foundation event which took place on Tuesday, April 18<sup>th</sup>. The event went well and had a lot of new faces in attendance. The authors of What Matters Most were on campus on Monday, April 17<sup>th</sup>. There was good dialog regarding what we were doing well and how we can improve the campus experience.
- B. She also mentioned that external evaluators for the Honors Program will be on campus tomorrow, Friday, April 21<sup>st</sup>. They will be determining how we can improve that program.

- C. President Rose also listed some upcoming events on campus: multiple academic awards celebrations, the WV Symphony Orchestra (and honorary degree presentation), nurses pinning ceremony, garden party for graduates, and commencement.

## V. REPORTS AND PRESENTATIONS

### A. Constituent Report (Amie Fazalare)

Amie Fazalare, Director of Recruiting and Interim Director of the Alumni Association discussed admissions and recruiting and the positive things coming out of that area. There is currently an extensive communication plan to help reach out to more students and find the most effective way of communication to do so (mail, social media, email, etc.).

The main goal of the communication plan is to get the families to come to campus. Once a student and their family visits campus, they are more likely to choose Fairmont State. Another part of the communication plan is visiting high schools and also attending high school programs for students who are being offered scholarships to Fairmont State.

Amie has been with Fairmont State University for 26 years. Currently, all admissions counselors are FSU grads.

### B. Criminal Justice Team

Deanna Shields was present and discussed the recent accomplishments of the Criminal Justice students who took top honors at the Academy of Criminal Justice Sciences/Alpha Phi Sigma National Conference in Kansas City, MO.

Fairmont State students decided to run for national office and won that honor. Fairmont State will be known as the Alpha Phi Sigma National Office for the next two years.

The students present introduced themselves and mentioned what office they hold and/or what part they played in the conference.

John McLaughlin was present and discussed the Crime Scene competition. Fairmont State put on the crime scene competition this year. The 'Fairmont Rule' was enacted because FSU has won the crime scene investigation so many times. Now, if a team wins one year, they cannot compete the following year. The Fairmont State students did an excellent job with the competition and received great reviews.

### C. Foundation (RJ Gimbl)

RJ Gimbl, President and CEO of the Fairmont State Foundation, reported that to date, revenues have exceeded \$4M, due largely in part to the Schoolnic Trust Gift and Hardway Estate bequest. The endowment is valued at approximately \$20M dollars with total assets of \$28M dollars. The scholarship spend amount was approved in February for the next academic year and the total dollar amount is \$578,000.

Year two of the Fairmont Fund will go live next week with mail being sent to approximately 29,000 alumni. This mailing includes an alumni decal, which was sponsored by the alumni association. That mailing will be followed up with a monthly solicitation.

Mr. Gimbl stated that on the major gifts front they have received one new endowed scholarship of \$40,000 since the last board meeting and four new impact scholarships of \$5,000 each.

Mr. Gimbl also discussed the Title III match. They are tracking well towards meeting the increased amount of \$25,000 toward the federal match and hope to have closure to the fundraising by June 30. To date, they have \$110,000 in gifts and pledges and verbal commitments of an additional \$30,000.

The 2017 class campaign brick initiative was a success, with over 300 bricks being sold and raising approximately \$10,000. The unveiling is scheduled for the next board meeting on May 11<sup>th</sup>.

### D. Construction Project Updates (Tom Tucker and Stephanie Slaubaugh)

Stephanie Slaubaugh, Construction Manager, gave an update on the various projects that are currently underway and have recently been completed on campus.

University Terrace is currently on Phase II – parking; the parking lots should be completed and available for commencement parking.

The MS4 Project is still underway. They are working with the City of Fairmont on the rehabilitation project for a local stream.

The re-roofing for Turley Center and Wallman Hall will begin the Monday after commencement (2017 capital projects).

On March 1<sup>st</sup>, Fairmont State held a spring cleanup. Seventeen students came to clean up about a mile stretch of Locust Avenue and picked up 380 lbs. of litter.

## **VI. CONSENT AGENDA**

John Myers moved to accept the following Consent Agenda:

- A. Financial Reports for periods ending January 31, 2017 and February 28, 2017

Aaron Hawkins seconded. The motion passed.

## **VII. ACADEMIC AFFAIRS COMMITTEE (Aaron Hawkins, Chair)**

Mr. Aaron Hawkins, Chair of the Academic Affairs Committee asked that Dr. Christina Lavorata, Provost and Vice President for Academic Affairs, give a brief update.

Dr. Lavorata explained that Academic Affairs programs have a 5-year review cycle (per HEPC). There are no new reports, but there was follow up on reviews from last year, based on recommendations from the 2015-2016 committee.

An update was given on the following Program Reviews from 2016: Bachelor of Arts in Spanish, Bachelor of Arts in Communication Arts, Bachelor of Arts in Theatre Arts, ABET Accredited Engineering Technologies, and the Bachelor of Science in Allied Health Administration which is moving to the School of Business in fall of 2017 with the name changing to Health Care Management.

## **VIII. ATHLETIC AFFAIRS COMMITTEE (Frank Washenitz, Chair)**

Tim McNeely, Athletic Director, gave an update for the Athletic Affairs Committee.

Mr. McNeely discussed the great showing of the men's basketball team at the NCAA conference. The players received many compliments on the way they represented Fairmont State throughout the tournament.

Coach Calhoun accepted a coaching job at Youngstown State and Joe Mazzulla has accepted the head coach position on campus. Coach Mazzulla has already began raising money and already has a plan for renovating/updating the weight facility as well as updating the academic center for student athletes.

Spring sports are doing very well, especially the men's tennis team. The team recently won another championship.

Tim McNeely also mentioned some FSAA upcoming events: the spring sports reception will be held in the Feaster Center on May 4<sup>th</sup> and the spring golf tournament at Bridgeport Country Club on May 12<sup>th</sup>.

**IX. BY-LAWS COMMITTEE (Dixie Yann, Chair)**

Dixie Yann reported that the By-Laws committee met and is working on the by-laws and operating procedures.

Bill Holmes moved to approve the following:

- A. Title IX Policy Draft for 30-Day Comment Period

Aaron Hawkins seconded. The motion passed.

**X. ENROLLMENT/HOUSING-STUDENT LIFE COMMITTEE (John Myers, Chair)**

John Myers, Chair of the Enrollment/Housing-Student Life Committee asked that Tim Oxley, Interim Vice President of Student Services, give an update.

Dr. Oxley discussed the Out-of-State Neighbors Scholarship Program agenda item.

Only 8% of the student body is from out of state. The Out-of-State Neighbors Scholarship Program seeks to increase that number. With the lower high school graduation rates in West Virginia, the program will help us be more competitive, as well as be able to recruit higher caliber students. The program will also have an attached requirement that students must reside in the residence halls if participating in this program.

The Campus Solicitation Policy has completed the 30-day comment period. There were two significant comments: Attorney Dawn George clarified a definition and Alicia Kalka clarified that housing does not allow solicitation.

Budd Sapp moved to approve the following:

- A. Campus Solicitation Policy

Deborah Prezioso seconded. The motion passed.

**XI. FINANCE COMMITTEE (John Schirripa, Chair)**

John Schirripa, Chair of the Finance Committee, provided a brief update.

The Finance Committee met on March 29<sup>th</sup> and approved the following: athletic department FY 2018 budget and the 20-year athletic master plan update, housing FY 2018 budget, falcon center FY 2018 budget, facilities FY 2018 budget, security camera repurposing of funds, and 2017-2018 tuition & fees and room & board.

At the meeting, a construction project update was also given by Stephanie Slaubaugh.

John Myers moved to approve the following:

- A. Athletic Department FY 2018 Budget and the 20-year Athletic Master Plan Update

Budd Sapp seconded. The motion passed.

Budd Sapp moved to approve the following:

- B. Housing FY 2018 Budget

Aaron Hawkins seconded. The motion passed.

John Myers moved to approve the following:

- C. Falcon Center FY 2018 Budget

Budd Sapp seconded. The motion passed.

Aaron Hawkins moved to approve the following:

- D. Facilities FY 2018 Budget

Budd Sapp seconded. The motion passed.

Aaron Hawkins moved to approve the following:

- E. Security Camera Repurposing of Funds

Budd Sapp seconded.

There was discussion of the specifics of the repurposing of funds. Al Skudzinskas explained that buildings will be locked down after hours and there will be one or two doors that will be accessible via falcon card. Those entries will have camera security.

There was one opposition.

The motion passed.

Bill Holmes moved to approve the following:

F. 2017-2018 Tuition & Fees and Room & Board Fees

Deborah Prezioso seconded.

There was discussion of the breakdown of increases: 5% tuition increase, 4% room rates increase, and 3% meal plan increase.

The motion passed.

Budd Sapp moved to approve the following:

G. Revised Out-of-State Neighbors Scholarship Program

John Myers seconded. The motion passed.

**XII. STUDENT HOUSING COMMITTEE (Aaron Hawkins, Chair)**

Aaron Hawkins, Chair of the Student Housing Committee, gave a brief update.

The University Terrace Dedication went very well and was well attended.

Phase II has begun and the parking areas are being finalized – hoping to be completed prior to commencement.

**XIII. EXECUTIVE COMMITTEE (Dixie Yann, Chair)**

Dixie Yann reported that the Executive Committee has not met.

**XIV. POSSIBLE EXECUTIVE SESSIONS**

Aaron Hawkins made a motion to go into Executive Session “Under the Authority of West Virginia Code §6-9A-4 to discuss personnel matters as well as to discuss the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition.”

Budd Sapp seconded. The motion passed.

Aaron Hawkins made a motion to rise from Executive Session. Budd Sapp seconded. The motion passed.

After reconvening from Executive Session, Aaron Hawkins made a motion to approve the following:

A. University Terrace Change Order #9

Deborah Prezioso seconded. The motion passed.

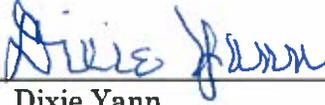
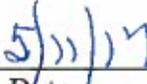
Bill Holmes made a motion to approve the following:

B. Give the BOG Executive Committee authority to pursue expansion projects.

Aaron Hawkins seconded. The motion passed.

**XV. ADJOURNMENT**

Budd Sapp made a motion to adjourn the meeting. Aaron Hawkins seconded. The motion passed.

  FSU Board of Governors' Chair  
\_\_\_\_\_  
Dixie Yann                      Date

  FSU Board of Governors' Secretary  
\_\_\_\_\_  
Aaron Hawkins                      Date