



Fairmont State Board of Governors

Board Action Item Approval

Date 2/21/13

Action Item: Approve Minutes of December 13, 2012

1. Approve above action item as presented.
2. Approve above action with the following stipulation:
3. Table the above action item until _____ (next Board of Governors' meeting)

Maria C. Rose

FSU President

2/21/13

Date

Paul L. [Signature]

FSU Board of Governors' Chairman

2/21/13

Date



FAIRMONT STATE UNIVERSITY
BOARD OF GOVERNORS
MEETING MINUTES
DECEMBER 13, 2012, 9:00 A.M.
BOARD ROOM, FALCON CENTER
1201 LOCUST AVE., FAIRMONT, WV

I. CALL TO ORDER

A. Roll Call

Chairman Ron Tucker convened a meeting of the Fairmont State University (FSU) Board of Governors on December 13, 2012, beginning at approximately 9:00 a.m. in the Board Room at the Falcon Center, 1201 Locust Avenue, Fairmont, West Virginia.

At the request of Chairman Tucker, Judy Biafore conducted a roll call of the Board of Governors. Present for the meeting were board members Robert Mild, John Myers, Matt Jacques, Mark Pallotta, Chris Courtney, Bryan Towns, Ron Tucker, Bob White, Bryan Foley, Dixie Yann, and Frank Washenitz. Board member Shirley Stanton was absent. Also in attendance were President Rose and President's Council members Ann Booth, Fred Fidura, Christina Lavorata, Rick Porto, David Tamm, and Kaye Widney. Athletic Director Rusty Elliott, FSU Classified Staff Council Chair, Chris Daniels, and Advisory Council of Classified Employees Representative, Sherry Mitchell, also attended.

B. Public Comment

Chris Courtney reported that no one signed up for public comment.

C. Approval of Agenda

Bob Mild made a motion to approve the agenda. Mark Pallotta seconded. The motion passed.

II. APPROVAL OF MINUTES OF OCTOBER 18, 2012

Dixie Yann moved to approve the minutes of the meeting held on October 18, 2012. Matt Jacques seconded. The motion passed.

III. CHAIRMAN'S REPORT

A. Chairman Tucker reminded the Board of upcoming events as follows.

B. From 2:00 p.m.-4:00 p.m., (today) there will be a Faculty/Staff Reception in the Falcon Center Conference Rooms. Everyone is invited.

Fairmont State University Board of Governors
Meeting Minutes
December 13, 2012 - Cont'd

- C. At 5:00 p.m.(today), there will be a premier of the OSIX video. This event will be held in the Engineering Technology Building.

Bob Tinnel developed the nine minute video showcasing our Open Source Intelligence Exchange Program.

- D. Commencement will be this Saturday (December 15) at 1:00 p.m. Chairman David Hendrickson from the HEPC (Higher Education Policy Commission) will be the commencement speaker.

Approximately 300 students will be receiving degrees and nearly one hundred twenty students will be participating in the ceremony.

- E. Chairman Tucker stated there will be an All Boards Social at the Shaw House from 6:00 p.m. - 8:00 p.m. on Tuesday, December 18th.

IV. FINANCE COMMITTEE (Mark Pallotta, Chair)

Items A. and B. below for presentation by the Finance Committee were moved up in the Agenda to accommodate Cindy Curry of Human Resources' schedule and to be there to answer any questions that may arise.

Mr. Pallotta stated that Cindy Curry had made a presentation to the Finance Committee prior to this Board Meeting.

- A. Approval for 30 Day Public Comment for Revision of Policy #38 Faculty Sick Leave

Bob Mild moved to approve the 30 Day Comment Period for Revision of Policy #38 Faculty Sick Leave. Mark Pallotta seconded. The motion passed.

- B. Approval for 30 Day Public Comment for Revision of Policy #12 Phased Retirement

Bob White moved to approve the 30 Day Comment Period for Revision of Policy # 12 Phased Retirement. Bryan Foley seconded. The motion passed.

V. PRESIDENT'S REPORT

- A. President Rose introduced Kaye Widney, new Vice-President for Student Services.

- B. She also stated that she believed that we had a successful HLC (Higher Learning Commission) site visit and that the report should be sent to us soon.

- C. The HEPC approved our Housing Master Plan and Masters in Architecture program at their December 7, 2012, meeting.

Fairmont State University Board of Governors
Meeting Minutes
December 13, 2012 - Cont'd

- D. Brickstreet contributed a significant portion of the funding for the scoreboard at the football field. The BOG agreed to advance the remaining portion of the cost of the scoreboard and then it would be repaid through advertising. Once the advanced sum is paid, the advertising dollars will go to the Athletic Department. There are 6 spaces at the bottom of the scoreboard and these generate \$5,000 each for a 5 year commitment. This first year, 3 of the spaces have been sold. Video ads were also sold.
- E. The men's basketball locker room is almost finished. Donor funds have entirely paid for the renovation of this locker room. The University's contribution to the project was for the architect's fees only.
- F. Athletic Consultants – one of the principal investigators on the Athletic Master Plan had a stroke. She is recovering nicely; however, this has put the project even further behind. The consultants will provide an Executive Summary before the end of the year and then the completed report will be delivered shortly after the beginning of the new year.

- G. Cost Savings:
 - Energy Rebate – one time savings rebate – Stephanie Slaubaugh – Wallman - \$11,000; Turley – \$19,000 – Hardway \$19,000; Total almost \$50,000.

-Kiln Replacement has resulted in huge energy savings – approximately \$50,000.

-In addition to the expected \$49,284.05 from the FirstEnergy one-time rebate program below are estimates on energy cost savings for our electric bills for the three buildings. These estimates ~~where~~ *were* generated from a database offered from FirstEnergy.

<u>Building</u>	<u>Annual Estimated Cost Savings</u>
Wallman Hall	\$24,178.00
Hardway Hall	\$41,046.90
Turley Center	\$40,561.90

Estimated total annual energy savings of **\$105,786.80**

- H. President Rose reported that the Marion County Chamber of Commerce will hold their annual Legislative Breakfast on our campus in Colebank Hall on January 11 and invited all those who wish to attend.

VI. REPORTS AND PRESENTATIONS

A. FOUNDATION (GARY BENNETT)

Mr. Gary Bennett reported for the Fairmont State Foundation.

He gave an update on the first 5 months of the year and shared the following information:

- Received \$1,224,000 in gifts and revenue
- \$265,000 of the above was the result of an increase in Investments
- There is approximately \$14 million in Total Investments
- There were approximately \$2.5 million in Outside Trusts which brings the total to between 16.5 and 17 million dollars
- \$426,000 Scholarships paid (and will pay more at beginning of year)
- \$141,000 Operating Expenses paid
- \$481,000 Fund Expenses
- \$175,000 net increase in Net Assets

Mr. Bennett also reported that they continue to work on the NIP (Neighborhood Investment Program) and various other projects, including OSIX (Open Source Intelligence Exchange Lab), that are related to scholarships. The newly created Bill Stewart scholarship has pledges of \$70,000.

B. Construction Project Updates (Tom Tucker)

Mr. Tom Tucker, Assistant Vice-President for Facilities, advised that updates for construction projects on campus are on the FSU website weekly.

Mr. Tucker reported that they were a little ahead of schedule in with the Wallman Hall project. Painting is being done on the 3rd floor of the Turley Center and some items for the renovation of that building are being received. Hardway Hall renovations seem inconvenient right now but they are progressing. He also stated that he expects moving into the Turley center by early to mid summer.

VII. CONSENT AGENDA

Dr. Bob Mild moved to accept the following Consent Agenda as presented.

A. Financial Reports (ending 9/30/12 and 10/31/12)

Mr. Matt Jacques seconded. The motion passed.

VIII. ACADEMIC AFFAIRS/ADMISSIONS (John Myers, Chair)

- A. Repeal Fairmont State University Board of Governors' Policy #52 Degree Definitions

Mr. John Myers, Chair of the Academic Affairs/Admissions Committee, reported that no comments had been received for the FSU Board of Governors' Policy # 52 Degree Definitions.

Mr. Myers moved to Repeal Policy #52. Mr. Pallotta seconded. The motion passed.

IX. ATHLETIC AFFAIRS COMMITTEE (Frank Washenitz, Chair)

- A. Mr. Frank Washenitz, Chair of the Athletic Affairs Committee, reported that the main focus for the Committee has been the Athletic (Consultant) Report. He also stated that there has been a change in the football program and with Mike Lopez leaving, an active search has been started to replace the football coach. He also stated that Coach (Jerrod) Calhoun has done a great job fundraising for the men's basketball locker room.

X. BOG OPERATING PROCEDURES COMMITTEE (Ron Tucker, Chair)

There were no items to bring forth by the BOG Operating Procedures Committee.

XI. ENROLLMENT COMMITTEE (Bob White, Chair)

- A. Mr. Bob White, Chair of the Enrollment Committee, reported several things were done last semester to help with student graduation rates. He reported that FSU participated in 59 college fairs in West Virginia and several neighboring states.

He also conveyed to those in attendance that the last campus visitation was very successful with 252 registering out of the 570 participants that day. The next campus visitation is scheduled for March 23, 2013.

Enrollment Committee Meetings are scheduled for the 2nd Wednesday of each month at 11:00 a.m. All members are welcome.

XII. FINANCE COMMITTEE (Mark Pallotta, Chair)

Mr. Mark Pallotta, Chair of the Finance Committee, gave an update concerning renovation of the one-room schoolhouse on FSU's campus and then asked for comments and suggestions.

He then requested Rick Porto, Vice-President for Administrative and Fiscal Affairs, to come forward to give a brief overview and be available for any questions concerning the following three agenda items for the Finance Committee. Mr. Pallotta ended with a discussion concerning the Independent Auditor's Report.

- A. Approval of Updated Education & General (E & G)
Capital Project List for FY 2013

Bob Mild moved to approve the Updated E & G
Capital Project List for FY 2013. Mark Pallotta seconded. The motion passed.

- B. Approval of Updated Auxiliary Capital Projects List

Dixie Yann moved to approve the Updated Auxiliary Capital Projects List.
Mark Pallotta seconded. The motion passed.

- C. Approval of Independent Auditor's Report

Mr. Pallotta moved to approve the Independent Auditor's Report. Mr. Bryan Towns seconded. The motion passed.

XIII. EXECUTIVE COMMITTEE (Ron, Tucker, Chair)

Chairman Tucker stated that the Executive Committee met on November 15, 2012, and that several of the other Board members attended as well. They plan to meet again in January.

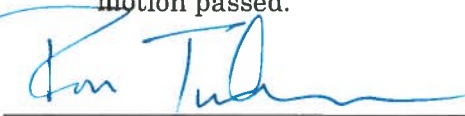
XIV. POSSIBLE EXECUTIVE SESSION

Bob Mild made a motion "Under the Authority of West Virginia Code §6-9A-4 to discuss the purchase, sale or lease of property, advance construction planning, the investment of public funds, or other matters involving commercial competition" to go into Executive Session. Dixie Yann seconded. The motion passed.

Bob Mild made a motion to reconvene in open session. Mark Pallotta seconded. The motion passed.

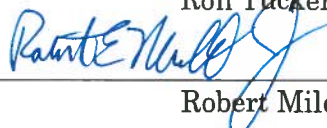
XV. ADJOURNMENT

John Myers made a motion to adjourn the meeting. Matt Jacques seconded. The motion passed.



Ron Tucker

FSU Board of Governors' Chairman



Robert Mild

FSU Board of Governors' Secretary