



FAIRMONT STATE UNIVERSITY
BOARD OF GOVERNORS
MEETING MINUTES
JUNE 19, 2014
BOARD ROOM, 3RD FLOOR FALCON CENTER
1201 LOCUST AVENUE, FAIRMONT, WV

I. CALL TO ORDER

A. Roll Call

Chairman Ron Tucker convened a meeting of the Fairmont State University (FSU) Board of Governors on June 19, 2014, beginning at approximately 9:00 a.m. in the Board Room, 3rd Floor Falcon Center, 1201 Locust Avenue, Fairmont, West Virginia.

At the request of Chairman Tucker, Judy Biafore conducted a roll call of the Board of Governors. Present for the meeting were board members Bryan Towns, Holly Fluharty, Bob Mild, John Myers, Mark Pallotta, Shirley Stanton, Ron Tucker, Frank Washenitz, and Dixie Yann. Chris Courtney was present after the roll call and John Schirripa participated by conference call. Bryan Foley was absent. Also in attendance were President Rose and President's Council members Christina Lavorata, Ann Booth, Kaye Widney, and Rick Porto. Athletic Director, Tim McNeely and Construction Manager, Stephanie Slaubaugh, also attended.

B. Public Comment

Frank Washenitz reported no one signed up for public comment.

C. Presentation of Certificate

Chairman Tucker presented a Certificate of Appreciation on behalf of the FSU Board of Governors to outgoing board member Shirley Stanton whose term had been fully served.

D. Approval of Agenda

Bob Mild made a motion to approve the agenda. Bryan Towns seconded. The motion passed.

II. Approval of Minutes of May 15, 2014

Dixie Yann made a motion to approve the minutes of May 15, 2014, and Bryan Towns seconded. The motion passed.

III. CHAIRMAN'S REPORT

- A. Chairman Tucker reported that Fairmont State University recently submitted its annual report on graduate programs to the Higher Education Policy Commission. He said 373 students were enrolled last year, and in the short time FSU has offered graduate programs, the total enrollment is 2,197. He also stated this year 93 students graduated and since the start of graduate programs, a total of 726 students have completed degrees.
- B. Chairman Tucker also reported that every year since 1978, one member of the Society of Former Special Agents of the FBI is chosen from each of the four national regions to present the J. Edgar Hoover Memorial Scholarship to a college or university. Special Agent Gary Stoops chose FSU to receive this year's scholarship.

He said Mr. Stoops, formerly from Morgantown, WV, now lives in Little Rock, Arkansas. He worked many years for the National White Collar Crime Center and was instrumental in the creation of the National Security and Intelligence Program at FSU and its Open Source Intelligence Exchange (OSIX) Laboratory at Fairmont State.

- C. Once again the Marion County Relay for Life event was held on campus and Chairman Tucker stated that FSU is proud to help sponsor it every year.
- D. He also said that last Saturday there was a Gateway Flag Event held at the top of the Gateway Connector. FSU contributed to the purchase of the flag and Dr. Lavorata represented the University at the event.
- E. Chairman Tucker informed members and those attending the meeting that the men's Basketball will hold a fundraising event on June 23, 2014. Individuals can purchase numbered golf balls that will be dropped from a helicopter. The ball that lands closest to the target will be the winner.

IV. PRESIDENT'S REPORT

- A. President Rose reported that the (Employee) Severance Plan was approved by the Joint Committee on Pensions and Retirement and by LOCEA (Legislative Oversight Committee for Education and the Arts).
- B. She also stated that FSU's Budget was approved by the Higher Education Policy Commission (HEPC) this past Monday.

- C. President Rose said that the Council of President's met to discuss the upcoming year's priorities for all institutions which included working with the Legislature to minimize budget cuts to higher education, working with the HEPC to manage SB 330 and focus on classified staff (issues), and continue to actively promote changes in the curriculum to get programs of study to within 120 hours to help students' completion time and cost. They also discussed a PR Campaign to promote college for all in West Virginia and they plan to continue to work with the HEPC to implement the OASIS ERP System
- D. She also stated that the Mountain East Conference recently met. This athletic conference has been in existence for one year and has accomplished many things. The West Virginia Intercollegiate Athletic Conference (WVIAC) final closeout has occurred.

President Rose said they discussed National Collegiate Athletic Association (NCAA) impending changes and scheduled meetings for the upcoming year.

- E. She reported that the Alumni Association held a Whitewater Event that included some 24 students and alumni and was very successful.
- F. President Rose reported that The Public Relations Society (PR Society) gave awards on Wednesday, June 18, 2014, to two FSU employees. Lynne Conrad received the Crystal Award for a non-traditional publication and Jessica Sharps received the Online Publications Award for the *Maroon & White*.

V. REPORTS AND PRESENTATIONS

Fairmont State Foundation (Will Armistead)

Will Armistead, President of the Fairmont State Foundation, reported that total assets were over 21 million dollars for the first time – recording \$21,045,610 at the end of May 2014. The total does not include the 1.3 million dollars in outstanding pledges.

- A. He said that over 1.3 million dollars were received in gifts from estates this year and that the Foundation assets totaled less than fourteen million dollars two years ago, and it is now 17.5 million at the end of June 2013.
- B. Mr. Armistead said that throughout the next year more communication will be coming from the Foundation regarding planned giving and the impact it can make. He said while it is a long term process and cannot replace annual giving it is a great course to achieve significant growth.

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- C. Mr. Armistead also stated that Kim Pellillo, Becky Phillips, and Mary Jo Thomas have completed their terms on the FS Foundation Board as of June 30, 2014. Nominations were approved for four new board members namely Jennifer Kinty, Rick Lightner, Kenny Martin, and Skip Tarasuk.

He also said that the slate of officers for the FS Foundation are as follows: Gary Bennett, Chair; Craig Walker, Vice-Chair; Jennifer Wade, Treasurer; and Tracy Miller, Secretary.

- D. Mr. Armistead reported that at the recent FS Foundation Board Meeting, they voted unanimously to support the Feaster Center renovation project with a commitment of \$100,000 to be paid over the next five years. They also approved designating \$25,000 for student athlete scholarships through the Fairmont State Athletic Association and will continue to support faculty fellowships and recognition awards for outstanding teaching, visiting lecturers, and artists in residence.
- E. He stated that the FS Foundation and FSU have made a commitment to improving their database system, Blackbaud, which all use to manage the alumni and donor information. A person was hired to handle the management of the database as well as input and output of data. Also, an intern who was employed last week will work 100% on the Blackbaud projects.

Mr. Armistead also asked for the FSU Board of Governors' support in meeting new contacts and wants to meet individually with each member of the Board.

Construction Project Updates (Stephanie Slaubaugh)

- A. Stephanie Slaubaugh, Construction Manager, gave an update on the various projects that are currently underway on campus. Weekly updates are available online at: <http://www.fairmontstate.edu/adminfiscalaffairs/physical-plant/construction-projects>.

Todd Anderson – Senator Manchin's Office

- A. Mr. Todd Anderson, on behalf of Senator Joe Manchin, presented President Rose and Chairman Tucker a United States flag for Fairmont State University in remembrance of Flag Day.

VI. CONSENT AGENDA

Bob Mild moved to accept the following Consent Agenda:

- A. Capital Projects 2014 Update

- B. Approval of Financial Report (Month Ending 4/30/14)

Bryan Towns seconded. The motion passed.

VII. ACADEMIC AFFAIRS/ADMISSIONS COMMITTEE (John Myers, Chair)

- A. Mr. John Myers, Chair of the Academic Affairs/Admissions Committee, reported that the Committee had not met, and then asked Dr. Christina Lavorata, Provost and Vice President for Academic Affairs, to give an update on academic funds spent for upgrades to classrooms.

VIII. ATHLETIC AFFAIRS COMMITTEE (Frank Washenitz, Chair)

- A. Mr. Frank Washenitz, Chair of the Athletic Affairs Committee, stated that the Committee had no report and he then asked Mr. Tim McNeely, Director of Athletics, for his report which included a review of the Athletic Master Plan and updates on fundraising efforts and the Athletic Budget.

IX. BOG OPERATING PROCEDURES COMMITTEE (Ron Tucker, Chair)
Chairman Tucker stated there were no items to bring forth by the BOG Operating Procedures Committee.

X. ENROLLMENT COMMITTEE (Dixie Yann, Chair)

- A. Dixie Yann, Chair of the Enrollment Committee, reported that the Committee had not met and then asked Kaye Widney, Vice President for Student Services, to provide an update. Ms. Widney reviewed the following which was distributed to those in attendance:

**I. FAIRMONT STATE UNIVERSITY
BOARD OF GOVERNORS ENROLLMENT COMMITTEE SUMMARY
REPORT JUNE 19, 2014**

A. Enrollment Activity for Fall 2014:

- Orientation and registration of entering students continues with smaller school specific events being held-with the programs ongoing this week there will be 441 entering students registered-this is a slight increase over same time last year-there are 15 remaining dates prior to start of fall term

- The number of returning/readmitted/transfer registrations is down from last year but efforts continue to be made to encourage those students to schedule as soon as possible

B. Admissions/ Recruitment Activities:

Participated in 26 Scholarship Award Ceremonies around the state

- Participated in 8 college fairs since mid-April
- Have a slight overall increase in applications for fall 2014
- Hosted 100 personalized on-campus visits with admissions counselors since mid-April
- Held 5 receptions (Charleston, Beckley, Bridgeport, Weirton and Winchester) to which admitted students and alumni were invited-these were successful events and the partnership with Alumni Affairs is very positive
- Received grant from HEPC to offer "Discover Fairmont State" event for 10 first-generation entering students-this outdoor adventure trip will run 6/20-24 and participants will have campfire discussions with trip leaders which focus on the challenges that new college students face
- Accepted opportunity to participate in HEPC pilot program "Txt4Success" which will provide college counseling by text message-will begin this fall and continues through fall 2015
- YouVisit Virtual Tour will be filmed June 24-26, highlighting 19 stops with 360 degree tours of various campus locations-will be placed on our website and social media pages

C. Retention Activities:

- Finalizing plans for Welcome Weekend which will begin on 8/15 with "Move-In" (currently have about 140 volunteers to assist students/families with residence hall move-in). Convocation will be held on Friday afternoon, followed by meetings with academic departments and campus picnic; activities continue throughout the weekend
- Fall Family Weekend will begin on 9/19 and "save the date" information is being released in early July

- Partnering with Residence Life to develop a "Survival Guide/Helpful Tips" to hand out to new residence hall students

D. Financial Aid:

- Partnering with Inceptia to contact student loan borrowers who are in "grace period" and provide counseling about repayment options; also will have access to "Financial Avenue," a financial literacy tool that will be available through our website (HEPC provides \$10,000 in support of this partnership)

XI. FINANCE COMMITTEE (Mark Pallotta, Chair)

Mr. Mark Pallotta, Chair of the Finance Committee, gave an overview of the following items and stated that the Finance Committee had discussed them and approved the items as presented.

Bryan Towns moved to accept the following:

- A. Approval of 2015 Capital Projects

Mark Pallotta seconded. The motion passed.

John Myers moved to accept the following:

- B. Approval of Policy No. 57 Erosion and Sediment Control

Chris Courtney seconded. The motion passed.

Bob Mild moved to accept the following:

- C. Approval of Policy No. 58 Illicit Discharge Detection and Elimination:

Frank Washenitz seconded. The motion passed.

XII. EXECUTIVE COMMITTEE (Ron Tucker, Chair)

- A. Chairman Tucker stated that there would be an Executive Committee Meeting Scheduled after the HEPC Meeting (Board of Governors' Summit) in August.

XIII. POSSIBLE EXECUTIVE SESSION

Dixie Yann made a motion to go into Executive Session "Under the Authority of West Virginia Code §6-9A-4-2b" to discuss personnel issues. Mark Pallotta seconded. The motion passed.

Dixie Yann made a motion to reconvene in open session. Mark Pallotta seconded. The motion passed.

- A. Annual Evaluation of President

After reconvening in regular session, Chairman Tucker stated that the Board was unanimous in extending President Maria Rose's contract two years beyond her current contract and that she had done an exemplary job and exceeded all expectations.

Mark Pallotta made a motion to extend President Maria Rose's contract two years beyond her current contract. Dixie Yann seconded. The motion passed.

XIV. NOMINATING COMMITTEE (John Myers, Chair)

- A. Election of Officers


John Myers, Chair of the Nominating Committee, stated that he and the other Committee Members (Frank Washenitz and Mark Pallotta) selected the following slate of officers for 2014-2015:

Chair: Ron Tucker
Vice-Chair: Mark Pallotta
Secretary: Dixie Yann

Chairman Tucker then asked if there were any nominations from the floor and there being none, John Myers made a motion to accept the slate of officers for FSU's Board of Governors for 2014-2015 as presented by the Committee. Chris Courtney seconded. The motion passed.

XV. ADJOURNMENT

John Myers made a motion to adjourn the meeting. Bryan Towns seconded. The motion passed.

 8/14/14 FSU Board of Governors' Chairman
Ron Tucker Date

 _____ FSU Board of Governors' Secretary
Dixie Yann Date