

**Fairmont State
BOARD OF GOVERNORS
MINUTES
November 13, 2003**

1. Call to Order

A meeting of the Fairmont State Board of Governors was held on November 13, 2003 beginning at 3 p.m. in Room 219 Hardway Building. Present at the meeting were Board Members: Janice Denison, Carl Friebel, Heather Garrison (by phone), Bob Kittle, Larry Mazza, Connie Moore, Diana Phillips, Jason Raimey and Phil Reale, Absent were: Jim Estep, Jim Griffin, and Dick Martin. Also in attendance were President Dan Bradley, Michael Belmear, Mike Burns, Fred Fidura, Mort Gamble, Sarah Hensley, Larry Lawrence, Blair Montgomery, Rick Porto and Maria Rose.

Committee meetings were held prior to the business meeting.

Janice Denison, substituting for Jim Griffin, called the meeting to order.

2. Approval of the Minutes

A correction of the October 2, 2003 minutes was made and Phil Reale moved for an approval of said minutes. Connie Moore seconded the motion. Motion carried.

3. President's Report

President gave report to the Board.

4. Constituent Reports

Allen Colebank reported for Faculty Senate.
Vickie Findley reported for Faculty Assembly.
Beverly Jones reported for Classified Staff Council.
Jason Raimey reported for Student Government.

5. Finance Report

Rick Porto gave report to the Board.

6. Committee Reports

Audit Committee

Bob Kittle moved the October 23, 2003 minutes be approved. Phil Reale seconded the motion. Motion carried.

FSC Academic Affairs and Student Life Committee

The committee brought before the Board for approval the following proposal:

1) RESOLVED that the Fairmont State Board of Governors approves the attached policy prohibiting credit card solicitation on Fairmont State property. Motion carried.

Finance, Personnel, Facilities, External Relations Committee

The committee brought before the Board for approval the following proposals:

1) RESOLVED that the Fairmont State Board of Governors establishes a Presidential Award for Service to Fairmont State. Criteria and guidelines are to be as follows:

- May be awarded to any individual, group, organization, campus unit, or board upon recommendation of the President's Service Award Committee and with the final approval of the president.
- Nominations may be submitted by persons on or off campus, and may be received at any time or by invitation of the president, using a form to be developed and authorized by the committee.
- Award may be given annually or semi-annually, or as occasions warrant.
- Award is given for extraordinary, institution-defining, memorable, courageous, and/or unusually beneficial service to Fairmont State, to the general campus community, to any of its campus units, programs, and activities, and/or to the general mission and well being of Fairmont State.
- Award may be given posthumously.
- Preference will be given to living individuals or groups that are not part of the immediate campus community, but full consideration will be given to any qualifying candidate(s).
- Service to the institution may include, but will not be limited to, financial contributions, volunteer leadership, non-compensatory contributions of time or talent, mentoring of students, special counsel or support to the president or Board of Governors, advocacy for the institution, or the securing of needed, valued resources or strategic advantages for Fairmont State.
- Membership of the President's Service Award Committee, appointed by the president, will include two faculty, one staff, one student and the Director of Development and Alumni Relations, and will be chaired by the Assistant to the President.

Motion carried.

2) RESOLVED that the Fairmont State Board of Governors approves the disposition of former (Pre-BOG) institutional-level policies and procedures as proposed in the attached chart, and instructs the administration to review those policies transferred to the BOG and suggest any necessary revisions for future Board action and to update administrative procedures as needed. Motion carried.

3) Return to Work – Following discussion, Board members agreed it should be developed as an administrative procedure rather than a BOG policy. No public comment was received in the “interest to draft” notice that was sent out.

FS Community and Technical College Programs and Off-Campus Service Committee

The committee brought before the Board for approval the following proposal:

1) RESOLVED that the Fairmont State Board of Governors approves the request from the School of Health and Human Services for an Associate of Arts – Paraprofessional in Education. Motion carried.

7. Committee of the Whole

Presentations were made by Doug Dobbins(Out-of-State Recruitment), Maria Rose(Retention) and Aaron Ryan (Alumni Relations).

8. New Business

1. Invitation to attend a seminar in Charleston regarding Budget and Out-of-State Recruitment.

There being no further business, the meeting was adjourned.

Janice Denison, Secretary