

**Fairmont State
BOARD OF GOVERNORS
MINUTES
May 29, 2003**

1. Call to Order

A meeting of the Fairmont State Board of Governors was held on May 29, 2003 at 3:00 p.m. in Room 219 Hardway Building. Present at the meeting were Board Members: Stephen Brooks, Janice Denison, Jim Griffin, Bob Kittle, Ann Lester, Dick Martin, Larry Mazza, Connie Moore and Josh Schrader. Absent were: James Estep, Phil Reale and Mike Vetere. Also in attendance were President Dan Bradley, Michael Belmear, Mike Burns, Fred Fidura, Mort Gamble, Sarah Hensley, Larry Lawrence, Blair Montgomery, Diana Phillips and Rick Porto.

Committee meetings were held prior to the business meeting.

Chairman Brooks called the meeting to order.

2. Approval of the Minutes

Bob Kittle moved approval of the minutes of April 3, 2003. Jim Griffin seconded the motion. Motion carried.

3. President's Report

Dr. Bradley introduced and welcomed Diana Phillips who will be joining the Board as Classified Staff Representative. Also, Jason Raimey will be the new Student Representative.

Construction projects are moving along as scheduled.

Dr. Bradley gave a favorable report on the accreditation from North Central.

A consultant, Noel-Levitz, was hired from to help with enrollment management and retention issues.

Fairmont State College and Fairmont State Community & Technical College received "good" ratings from WVHEPC regarding our goals and objectives.

4. Constituent Reports

Allen Colebank reported for the Faculty Senate.

Vickie Findley reported for Faculty Assembly.

Diana Phillips reported for the Classified Staff Council.

Josh Schrader reported for Student Government.

5. Financial Report

Rick Porto presented the financial report.

6. Committee Reports

Academic Affairs and Student Life Committee

The committee brought before the Board for approval the following proposals:

1) RESOLVED that the Fairmont State Board of Governors approve the program reviews for Computer Science B.S., Chemistry B.S., and Graphics Technology B.S. Motion carried.

Finance, Personnel, Facilities, External Relations Committee

The committee brought before the Board for approval the following proposal:

1) RESOLVED that the Fairmont State Board of Governors approve the 2003-2004 Tuition and Fee Planning Schedule subsequent to submission to the Higher Education Policy Commission. Motion carried.

2) RESOLVED that the Fairmont State Board approve the 2003-2004 plans for Tuition and Fee Waiver increase. Motion carried.

3) Mr. Martin moved that the budget for the fiscal year 2004 be approved. Mr. Mazza seconded. Motion carried.

4) RESOLVED that the Fairmont State Board approve Policy 20 regarding Regulations for Grants, Service and Contracts. Motion carried.

5) RESOLVED that the Fairmont State Board approve Policy 21 regarding Part Time Employees and Adjunct Faculty. Motion carried.

6) Mr. Porto reported for Ms. Whittaker regarding the GEAR-UP Budget.

Community and Technical College Programs and Off-Campus Service Committee

The committee recommended approval of the following programs:

1) Associates Science Degree in Safety. Motion carried.

2) Certificate Degree in Nursing Assistant. Motion carried.

3) Skill Set Certificates. Motion carried.

Reference from May 8th Minutes of Faculty Assembly Meeting, D-Curriculum Proposals:

Beth Newcome moved and Les Boggess seconded a motion to look at the three certificate proposals as a whole. A vote was taken and the motion was approved.

Bob Andrew moved and Les Boggess seconded a motion to accept the following curriculum proposals for first reading: Nursing Assistant Certificate, 02-03-22; Teacher's Aid Certificate, 02-03-23; and Teaching Assistant Certificate, 02-03-24. A vote was taken and the motion was approved.

Beth Newcome moved to waive time and approve Curriculum Proposals 02-03-22, 02-03-23, and 02-03-24 for second reading. A vote was taken and Curriculum Proposals were approved for second reading.

Beth Newcome moved and Rich McCormick seconded a motion to accept Curriculum Proposal 02-03-20, Safety and Environmental Engineering Technology, for first reading. A vote was taken and the motion was approved.

Beth Newcome moved and Les Boggess seconded a motion to waive time for second reading for Curriculum Proposal 02-03-20. A vote was taken and the motion was approved.

Beth Newcome moved and Dean VanBibber seconded a motion to accept Curriculum Proposal 02-03-20 for second reading. A vote was taken and the Curriculum Proposal was approved for second reading.

7. Committee of the Whole

Aaron Hawkins and Mort Gamble gave a presentation regarding the Capital Campaign.

8. Executive Session

Mr. Kittle moved the Board go into executive session pursuant to WV code §6-9A-4b-2A, to discuss a personnel matter. Mr. Griffin seconded the motion. Motion carried.

At the conclusion of the executive session, the Board reconvened in open session. No additional action was taken.

9. New Business

- Reappointment of Board Members, whose terms have expired.
- Election of officers in June.

· Audit Committee establishment. Dick Martin, Janice Denison and Larry Mazza appointed to serve on this committee. A charter will be developed.

10. Presentation of Plaque

Certificates of appreciation were presented to Ann Lester and Josh Schrader for the services they rendered to the BOG during their terms in office.

There being no further business, the meeting was adjourned.

Stephen Brooks, Chair