

**Fairmont State College**

**BOARD OF GOVERNORS**

**MINUTES**

**November 8, 2001**

A meeting of the Fairmont State College Board of Governors was held at 4:30 p.m. on November 8, 2001 in the Fireside Room.

**Board Members Present:** Janette Albert, Stephen Brooks, James Griffin, Robert Kittle, Ann Lester, Dick Martin, Larry Mazza, Connie Moore, and Michael Vetere.

**Board Member Absent:** Phil Reale **Also present:** Dan Bradley, President, Fred Fidura, Mort Gamble, Larry Haffner, Lois Laughlin, Larry Lawrence, Blair

Montgomery, Rick Porto, and Denise Whittaker in addition to faculty and staff representatives.

The meeting was called to order by Chair Stephen Brooks at 4:30 pm.

**Approval of September 11, 2001 Minutes**

The minutes of September 11, 2001 were approved with a motion from Dick Martin and seconded by Connie Moore. Discussion followed with a correction being noted and corrected. Motion carried.

**President's Report:**

Dr. Bradley gave a review of Key Statistics noting an all-time high in enrollment by 3 1/2% head count and 100 student FTE. Suggestions were made to have statistics regarding the adjunct/faculty ratio and the numbers for off-campus. These statistics would need to be available twice a year.

Dr. Bradley reported that the Banner Project was moving ahead and would be up and running in-part by January 1st with two sets of Banner finance.

**Draft Policies:**

The chair entertained a motion to adopt all three policies under Tab 3 with a motion from Bob Kittle, seconded by Dick Martin. General discussions regarding the draft policies are only reflecting state law changes. Motion carried.

**Financial Report:**

Rick Porto gave a financial report with handouts distributed to the Board for their review.

**Committee Reports:**

**Academic Affairs and Student Life Committee:**

Dick Martin reviewed three proposals: The Committee recommended that the Procedures and Guidelines for Conducting Program Reviews be approved for the thirty day comment period and directs the President to so inform the West Virginia Higher Education Policy Commission. After discussion the recommendation was approved.

The committee also recommended that the Board approve the curriculum proposal of the School of Education for a new teaching specialization, Multi-Categorical Special Education, K-12, and directs the President to so inform the West Virginia Higher Education Policy Commission. After discussion the recommendation was approved.

The Committee recommended that the Board approve the request of the School of Health Careers to change the name of that academic unit to "School of Nursing and Allied Health Administration," and

directs the President to so inform the West Virginia Higher Education Policy Commission. After discussion the recommendation was approved.

**Finance, Personnel, Facilities, External Relations Committee:**

The committee recommended approving the change of status from classified or faculty to non-classified for certain Fairmont State College employees and directs the President to take the necessary actions to effectuate these changes on January 1, 2002. Robert Hammonds, Classified Staff representative submitted a memo from the Classified Staff Council requesting a review of the re-classification of certain classified employees to non-classified status. After discussion the recommendation was approved.

Glenn Schultz of WTW Associates gave an in-depth presentation of the Facilities Master Plan, with Dr. Bradley giving a review of the finances.

The Deloitte & Touche auditor's report was presented for acceptance. Larry Mazza moved that the audit report be accepted and Connie Moore seconded. Motion carried.

The Chair reminded the Board that the Board would have the option to hire its own auditors rather than participate in the State auditors procedure through the central office. Advantages and disadvantages were shared. A motion was made by Bob Kittle that we go out on our own to acquire a RFP. No second, motion died for lack of second.

The Finance, Personnel, Facilities, and External Relations committee recommended that President Bradley continue to retain his delegation of powers and the list will be sent to the Chancellor's office for review of compliance with Policy Commission and state laws. Motion carried.

**Constituent Reports:**

Allen Colebank gave brief remarks regarding the duties and responsibilities of the Faculty Senate.

Blair Montgomery gave greetings on behalf of Vickie Findley, Chair of the Faculty Assembly, and shared the purposes of the assembly.

Robert Hammonds distributed a newsletter from the Classified Staff Council and gave additional comments regarding the retirement plan.

Carrie Roberts gave a report regarding the activities of the Student Government.

**Old Business:**

None

**New Business:**

Dr. Bradley has asked Sarah Hensley and Mort Gamble to help with a logo design that would be uniform throughout the campus and community.

There was brief discussion about meeting dates and times. The next meeting will be on Tuesday, January 15, 2002 instead of Thursday, January 17, 2002. Future meeting times will be Committees at 2 p.m. and the Full Board Meetings at 3 p.m.

Denise Whittaker, VP for Student Affairs, presented a book concerning Gear-Up to the Board of Governors.

They're being no further business; the meeting was adjourned at 7:05 p.m. with a motion by Bob Kittle and seconded by Connie Moore. Motion carried.

Stephen Brooks

Board of Governors Chair