

Fairmont State United Way Campaign

248 Hardway Hall

Phone: (304) 333-3670

**Week**

1

2

3

4

5

6

7

8

Team Captain Name

Department or Unit

PLEASE DO NOT INCLUDE TOTALS FROM PREVIOUS ENVELOPES**PLEDGED**

	# of Givers	Total Amount
Payroll Deductions		
To Be Billed		
Credit Cards		
Subtotal Pledged Gifts		A

Is your unit
campaign
completed with
this envelope?☐ YES☐ NO**ENCLOSED**

Cash		
Check		
Fundraisers (Raffles, jeans day, bake sales, contests, etc.)		
Subtotal of Enclosed Gifts		B
Report Grand Totals		C

A + B = C

SIGNATURE (Team Captain or person preparing report)

DATE

UNITED WAY OFFICE USE**THANK YOU!**

Received Date _____

Audit Date _____

Staff Initials _____

Notes _____ LGS _____ EL _____