



## Meeting Minutes

Wednesday, February 22, 2023 - 2:00 pm

*Online Conference*

- I. **Call to order** - The meeting was called to order by Spencer Flanagan.
- II. **Roll call** – Conducted by Donna Trickett.
- III. **Approval of the minutes for February 1, 2023 (January Meeting).**
- IV. **Treasurer’s Report** – Leticia Cavicchio reported that there was no change from last meeting. February Treasurer’s Report was approved.
- V. **Announcements and Reminders** – Further information on special election will be given later in meeting. Just a reminder that the ACCE Position is a Staff Council Position so only staff members would be eligible. Faculty members are not eligible. Also, there is a Pickleball League being started at the Falcon Center that all employees will have access to with more details to follow. This is free and open to everyone. Spencer also reported that the Falcon Day Camp is returning for Summer 2023. Helpful program for employees with children in need of childcare for the summer. Janel Kittle reported that there will be more information to follow with employee discount. There will be many different activities for the kids.
- VI. **Administrative Reports**
  - Report from HR – Ashley Maxey – She reported that an email went out informing campus that March 10 will be a half-day of work and if annual leave was requested, it will be returned in UKG (Kronos). Ashley also reminded that the Safe Colleges training is due for employees/student workers to complete by March 31, 2023. Contact Jessica Kropog if questions.
  - Report for IT – Christa Kwiatkowski was not available.
  - Report from Physical Plant/Facilities – Stephanie DeGroot reported that they are closing out some winter break projects. They are also bidding out projects for the spring and summer with one of them being the third floor of the Falcon Center for student health/mental wellness and the bookstore location. During the spring break they will be replacing the filters in the Falcon Center pool.
  - Report from Student Success – Ken Fettig will try not to duplicate communication that may be reported by others. They are currently conducting Presidential Scholarship interviews with Dr. Phillips and Recruiting being involved. Ken has been getting students involved in Focus Groups hearing how students are achieving success. The main topic has been mental health, stress, and the feelings of being overwhelmed with depression and anxiety. Ken mentioned that positive interaction with the students is important. Need to make them feel that they belong here. Alicia Kalka mentioned their upcoming recruiting and enrollment management programs that help students who have not made a commitment to Fairmont State University. Maroon and White Day will be held in April. A Game Changers Event was hosted through the Governor’s Office at Fairmont State University for the entire school district which dealt with the fentanyl problem in West Virginia. Alicia also reported that our Fall enrollment numbers are looking good and that our housing numbers are also trending upward. Alicia gave a “shout out” to her recruiters. Also feel free to contact Alicia if you would like to do a high school visit through our Key Recruiting Partner Program. Also remember as an employee, please use your social media to promote Fairmont State University. Tresa Weimer reported that the Scholarship deadline is coming up on March 1, through our Foundation and the Academic Departments. Tresa reminded that Financial Aid is always open to helping our students. Spencer gave everyone a “thank you” for student success.

- Report from Student Government – Noah Carr reported that they had officially sworn in the newly elected House members. These are freshmen and sophomores which is awesome for them to get underclassmen involved. Their new Board of Governor’s representative, treasurer and social media manager have also been sworn in.
- Report from Interim President – Dr. Phillips – None.
- Report from Interim Provost and Vice President for Academic Affairs – Tim Oxley – None.

## Council Reports

Staff Council President Report – Spencer Flanagan reported that he was invited to a Student Success Town Hall Meeting so he could get a staff council perspective on things going on with employees. He feels this might have a benefit for something that we might want to explore meeting with representatives of other divisions. Campus Climate Survey work is still progressing.

- BOG Rep Report – Jon Dobbs apologized for missing the last meeting; had a BOG Meeting at same time. He reported that Dr. Phillips gave her report to the BOG and said we had a successful day at the capital. An open hearing on Campus Carry was attended by Ken and Alicia with good participation across the state. Dr. Phillips also reported to the BOG that she had given the State of the University Address twice on campus. It has been over twelve years since the State of the University Address has been given. Dr. Phillips met with the Pierpont Technical College regarding the Bridgeport Aerospace Center and asked them for some dedicated classroom space in the main building. Pierpont is going to accommodate our request. Dr. Phillips also reported to the BOG that we are working on an articulation agreement with Pierpont for the nursing pathway. Also reported that the United Way Campaign is slightly lower than what we had hoped for so that is being extended. Spring break is coming up and we have students going abroad to Egypt, Switzerland, and France and possibly Dr. Phillips will be traveling with Honor Students in Ireland. The Foundation Report was given and reported that our Day of Giving was successful. It was the highest Day of Giving ever. Our Endowment is at 29.6 million dollars. Also reported that we have some program reviews coming up in April. Athletics reported that both men and women basketball teams were being successful. The Head Swim Coach position has been made a full-time position with benefits. The Athletic Trainer, Bob Cable, will be retiring after 33 years of service to Fairmont State University so a search will be underway. Jon reported that the Bylaws Committee was going to table Policy 53 (the IT Policy), and we will soon have a full-time attorney who can assist with this. Presidential Search is still underway.
- ACCE Rep Report – Position vacant.
- URM Updates – None.

## Committee Reports

- Scholarship Committee – None.
- Election Committee – Committee was mobilized to hold a special election to fill John DeVault’s ACCE vacancy. Heath Howard reported that they are in the process of taking nominations for the position through an email that went out with a link to nominate. You can nominate more than one person. Again, faculty members are not eligible for this position.
- Staff Development Committee – None.
- Fitness and Wellness Committee – None.
- Survey Committee – None.
- Fundraising Committee –
- Executive Committee -

**Unfinished Business – None.**

**New Business** – Not necessarily new business, but Spencer reported that Senate Bill 10 (Campus Self Defense Act or Campus Carry) did pass the House and is now on the Governor’s desk.

Chelsea Collins reported that Stomp Out the Stigma, which is for Mental Health Awareness, is April 29, 2023. On that morning in the Quad, they will piggyback with a fundraising event called Kicking it for Katie. Last year they had over 300 in attendance. There is a 5K, run or walk with live country music with raffle baskets, food trucks, etc. Support is needed. Mental health is the most challenging aspect for a student to make it to graduation. She also reminded us that if we see a student which needs assistance because they are not “acting right”, make sure to fill out the Care Form which is located under the Quick Links. Last year they dealt with 18 crisis interventions. Spencer also reported that we now have eight ONEboxes on campus given from the state for emergency narcotic overdoses. If you suspect a narcotic overdose, locate the ONEbox, open it up and follow the step-by-step instruction video. It is simply spraying something up the unresponsive person’s nose. It is covered by the Good Samaritan Act as long as you call 911. This is not harmful to the person who is unresponsive.

**Presentation – None.**

**Open forum for the staff to make comments, ask questions, and/or address issues (No senior administrators will be present).** – None.

**Executive Session (if necessary or requested)** – None.

**Next Meeting – March 29, 2023, at 2pm**

**Adjournment**