

Standard Curriculum Map

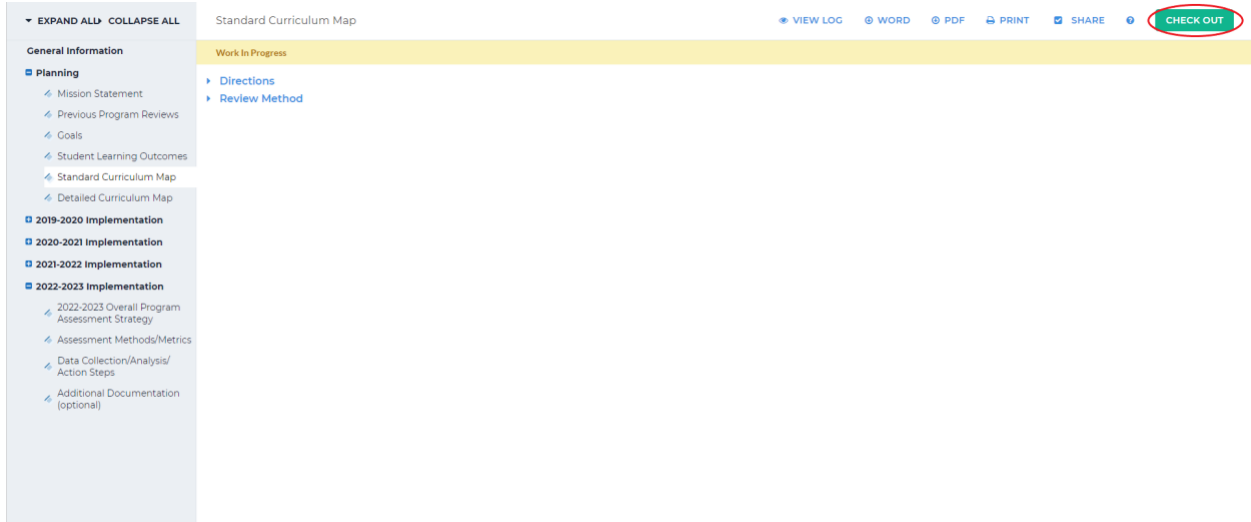
Your curriculum map should take the form of a grid, with your Student Learning Outcomes in the top row and each credit-bearing course or credit-bearing program (i.e. internships, externships) for fulfilling the requirements of your degree program in the side column. At least one SLO should be covered (that is, introduced, reinforced, or mastered) in each credit-bearing course or credit-bearing program so that you can visually demonstrate that your curriculum is fully aligned with your SLOs.

1. Log into Taskstream and go to the degree program you would like to edit
2. Click *Planning* in the column on the right-hand side, then click *Standard Curriculum Map*

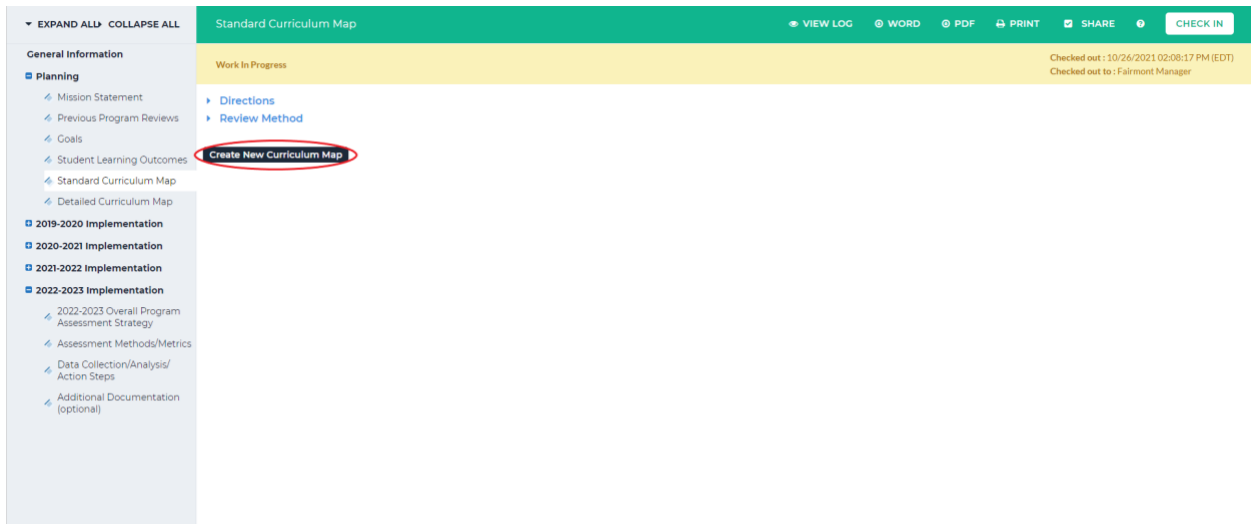
Map

The screenshot shows the 'Standard Curriculum Map' page in Taskstream. At the top, there are navigation options: 'EXPAND ALL', 'COLLAPSE ALL', 'VIEW LOG', 'WORD', 'PDF', 'PRINT', 'SHARE', and a 'CHECK OUT' button. The page is divided into two main sections: 'General Information' on the left and 'Work In Progress' on the right. Under 'General Information', the 'Planning' section is expanded, showing a list of items: 'Mission Statement', 'Previous Program Reviews', 'Goals', 'Student Learning Outcomes', 'Standard Curriculum Map' (circled in red), and 'Detailed Curriculum Map'. Below this are sections for '2019-2020 Implementation', '2020-2021 Implementation', '2021-2022 Implementation', and '2022-2023 Implementation'. The '2022-2023 Implementation' section includes '2022-2023 Overall Program Assessment Strategy', 'Assessment Methods/Metrics', 'Data Collection/Analysis/Action Steps', and 'Additional Documentation (optional)'. The 'Work In Progress' section on the right shows 'Directions' and 'Review Method'.

3. Click *Check Out* in the upper right-hand corner



4. Click *Create New Curriculum Map* on the left-hand side of the screen



5. Type in the map title in the *New Map Title* textbox and a description for this map in the *Description* textbox

EXPAND ALL COLLAPSE ALL

General Information

- Planning
 - Mission Statement
 - Previous Program Reviews
 - Goals
 - Student Learning Outcomes
 - Standard Curriculum Map
 - Detailed Curriculum Map
- 2019-2020 Implementation
- 2020-2021 Implementation
- 2021-2022 Implementation
- 2022-2023 Implementation
 - 2022-2023 Overall Program Assessment Strategy
 - Assessment Methods/Metrics
 - Data Collection/Analysis/Action Steps
 - Additional Documentation (optional)

Create Curriculum Map

Back to Curriculum Maps Home

New Map Title : (Max 100 Chars)

Description :

Select Alignment Set : View sets available within Genomics GO

| | | |
|--------|--------------------------|----------|
| Select | 2019-2020 Genomics goals | View Set |
| Select | 2019-2020 SLOs | View Set |
| Select | Genomics | View Set |
| Select | Genomics Goals | View Set |
| Select | Genomics SLOs 2019 | View Set |
| Select | TEST | View Set |
| Select | Test Outcome Set | View Set |

6. Click *Select* beside the set you want to align with this map. If you would like to align this map to a different set, click the dropdown beside *Select Alignment Set*, click *Go* and select one of those sets

EXPAND ALL COLLAPSE ALL

General Information

- Planning
 - Mission Statement
 - Previous Program Reviews
 - Goals
 - Student Learning Outcomes
 - Standard Curriculum Map
 - Detailed Curriculum Map
- 2019-2020 Implementation
- 2020-2021 Implementation
- 2021-2022 Implementation
- 2022-2023 Implementation
 - 2022-2023 Overall Program Assessment Strategy
 - Assessment Methods/Metrics
 - Data Collection/Analysis/Action Steps
 - Additional Documentation (optional)

Create Curriculum Map

Back to Curriculum Maps Home

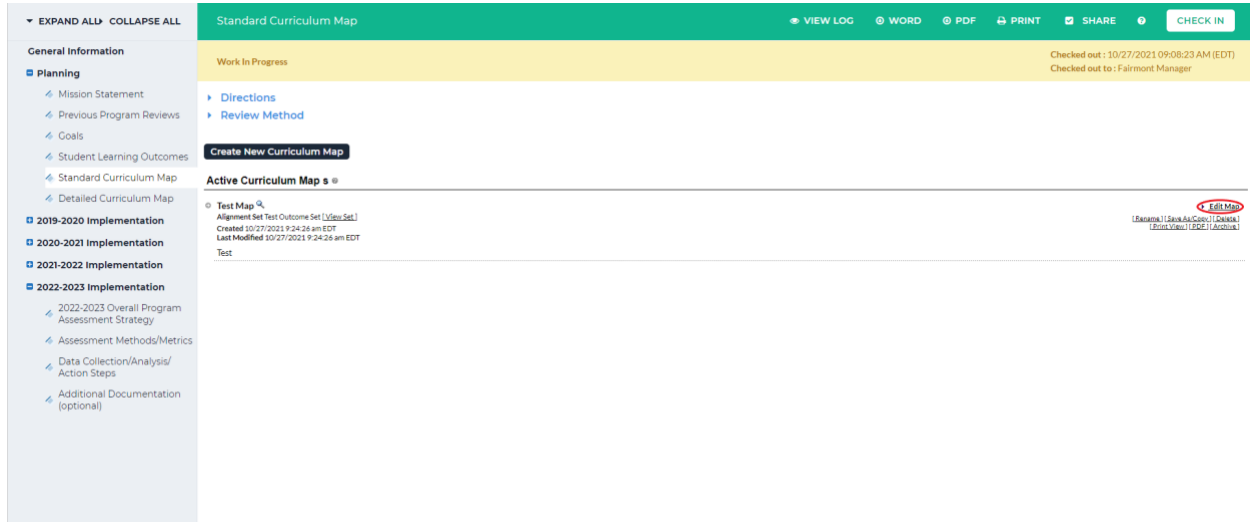
New Map Title : (Max 100 Chars)

Description :

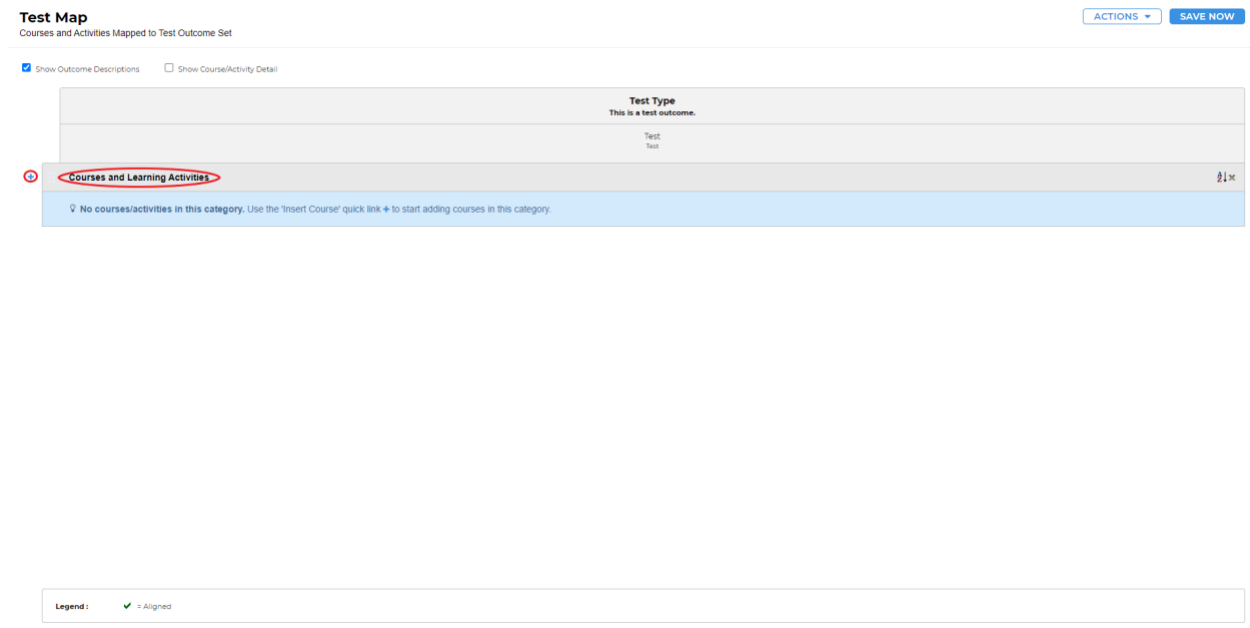
Select Alignment Set : View sets available within Genomics GO

| | | |
|--------|--------------------------|----------|
| Select | 2019-2020 Genomics goals | View Set |
| Select | 2019-2020 SLOs | View Set |
| Select | Genomics | View Set |
| Select | Genomics Goals | View Set |
| Select | Genomics SLOs 2019 | View Set |
| Select | TEST | View Set |
| Select | Test Outcome Set | View Set |

7. The new map should open in a new window; if it does not, click *Edit map* on the right-hand side of the screen on your map



8. There is a default category called *Courses and Learning Activities*; you can add courses and activities to this category or create a new category. To add a course to this category, click the blue + next to *Course and Learning Activities*



9. You will be asked to enter in a Course/Activity ID, Course/Activity Title, and optionally a Description. Once you have finished entering in that information, click *Create* at the bottom the box

The screenshot shows the 'Test Map' interface with a modal form titled 'Create a New Course or Activity'. The form contains the following fields:

- Course/Activity ID:** A text input field with a '(Max 15 Chars)' label.
- Course/Activity Title:** A text input field with a '(Max 100 Chars)' label.
- Description:** A large text area with an 'Optional' label and a '(Max 1000 Chars)' label. A 'Check Spelling' button is located at the bottom right of the text area.
- Link:** A text input field with an 'Optional' label and a '(Max 100 Chars)' label. The text 'http://' is pre-filled.

At the bottom of the modal, there are two buttons: 'Cancel' and 'CREATE' (highlighted with a red circle). The background interface shows a table with a header 'Courses and Learning Activities' and a message: 'No courses/activities in this category. Use the 'Insert Course' quick tool to start adding.' The 'ACTIONS' dropdown menu is visible in the top right corner.

10. You will now see your course/activity under *Courses and Learning Activities*. If you'd like to add a course/activity to a different category, click *Actions* in the upper right-hand corner and select *Create New Category* from the dropdown

The screenshot shows the 'Test Map' interface after the course/activity has been added. The 'Courses and Learning Activities' section now contains one entry: 'Test 101' with a 'Test' type. The 'ACTIONS' dropdown menu is open in the top right corner, showing the following options:

- Manage Alignment Set
- Create New Category** (highlighted with a red circle)
- Create New Course/Activity
- Copy from Another Map
- Print View
- Export to PDF

The background interface shows a table with a header 'Courses and Learning Activities' and a message: 'This is a test outcome.' The 'ACTIONS' dropdown menu is visible in the top right corner.

11. Fill in the category name and optionally a description. Once you have entered that in, click *Create* at the bottom of the box

The screenshot displays the 'Test Map' interface. At the top, there is a header 'Test Map' with a subtitle 'Courses and Activities Mapped to Test Outcome Set'. On the right side of the header, there are two buttons: 'ACTIONS' and 'SAVE NOW'. Below the header, there are two checkboxes: 'Show Outcome Descriptions' (checked) and 'Show Course/Activity Detail' (unchecked). The main area is divided into two sections. The top section is titled 'Test Type' and contains the text 'This is a test outcome.' and 'Text'. The bottom section is titled 'Courses and Learning Activities' and contains a table with one row: 'Test 101' and 'Test'. A modal dialog box is open in the center, titled 'Optional', with a text input field and a 'Check Spelling' button. Below the input field, there is a '(Max 500 Char)' label and two buttons: 'Cancel' and 'CREATE'. The 'CREATE' button is highlighted with a red circle. At the bottom of the interface, there is a legend section with a checked box and the text 'Aligned'.

12. To add a course/activity in this category, follow steps 8-9 above for the new category

13. In the table, you can click the checkmark to change the status. No clicks will leave the arrow gray, indicating that the course is not aligned to the outcome. One click will change the checkmark green indicating that it is aligned. The legend at the bottom of the screen shows this

The screenshot displays a 'Test Map' interface. At the top left, it says 'Test Map' and 'Courses and Activities Mapped to Test Outcome Set'. On the top right, there are 'ACTIONS' and 'SAVE NOW' buttons, along with a timestamp 'Autosaved on 10/27/2021 at 9:45:05 am'. Below this, there are two checkboxes: 'Show Outcome Descriptions' (checked) and 'Show Course/Activity Detail' (unchecked). The main area contains a table with two columns: 'Test Type' and 'Courses and Learning Activities'. The 'Test Type' column has a header 'Test Type' and a sub-header 'This is a test outcome.' with 'Test' listed below. The 'Courses and Learning Activities' column has a header 'Courses and Learning Activities' and a sub-header 'Test 101' with 'Test' listed below. A red circle highlights a checkmark in the 'Courses and Learning Activities' column. At the bottom, a legend shows a green checkmark next to the text '= Aligned'.

| Test Type | Courses and Learning Activities |
|---------------------------------|---------------------------------|
| This is a test outcome. Test | Test 101 Test |

Legend: = Aligned

14. There is an autosave feature, but when you are finished it is recommended that you save manually. Click *Save Now* in the upper right-hand corner to save. When you have saved, you can close out of the window

Test Map
Courses and Activities Mapped to Test Outcome Set

ACTIONS ▾ **SAVE NOW**

Autosaved on 10/27/2021 at 9:46:06 am

Show Outcome Descriptions Show Course/Activity Detail

| Test Type | |
|---------------------------------|---|
| This is a test outcome. | |
| Test Test | |
| Courses and Learning Activities | |
| Test 101 Test | ✓ |

Legend: ✓ = Aligned

15. If you need to add anything to the curriculum map, follow steps 7-14. Once you are finished adding everything into the curriculum map, click *Check In* in the upper right-hand corner

EXPAND ALL COLLAPSE ALL Standard Curriculum Map VIEW LOG WORD PDF PRINT SHARE CHECK IN

Work In Progress Checked out : 10/27/2021 09:08:23 AM (EDT)
Checked out to : Fairmont Manager

Directions
Review Method

Create New Curriculum Map

Active Curriculum Maps

Test Map Alignment Set Test Outcome Set [View Set]
Created 10/27/2021 9:24:26 am EDT
Last Modified 10/27/2021 9:24:26 am EDT
Test

Edit Map
[Remove] [Save As Copy] [Delete]
[Edit View] [Export] [Archive]

General Information

Planning

- Mission Statement
- Previous Program Reviews
- Goals
- Student Learning Outcomes
- Standard Curriculum Map
- Detailed Curriculum Map

2019-2020 Implementation

2020-2021 Implementation

2021-2022 Implementation

2022-2023 Implementation

- 2022-2023 Overall Program Assessment Strategy
- Assessment Methods/Metrics
- Data Collection/Analysis/Action Steps
- Additional Documentation (optional)

16. You will see a screen that says *Check In Successful* at the top. If you'd like, you can add comments on the updates you made that will be recorded in the log for future reference. Click *Submit Comment* after entering in your comment. If you do not want to add in a comment, click *Return to Work Area* at the top of the screen

The screenshot displays a web interface with a sidebar on the left and a main content area on the right. The sidebar contains a navigation menu with sections: 'General Information', 'Planning' (with sub-items: Mission Statement, Previous Program Reviews, Goals, Student Learning Outcomes, Standard Curriculum Map, Detailed Curriculum Map), '2019-2020 Implementation', '2020-2021 Implementation', '2021-2022 Implementation', and '2022-2023 Implementation' (with sub-items: 2022-2023 Overall Program Assessment Strategy, Assessment Methods/Metrics, Data Collection/Analysis/Action Steps, Additional Documentation (optional)). The main content area is titled 'Check In Successful' and contains the following elements: a confirmation message 'You have checked in the following area : Planning : Standard Curriculum Map', a red-bordered button labeled 'Return to Work Area', an 'Optional' section with a checkbox 'Check in all other areas checked out by you (not applicable)', a text input field with the label 'Add comment to the revision history log :', a 'Submit Comment' button, and a section titled 'What would you like to do next?' with radio buttons for 'Return to Work Area' (selected) and 'Go to Submission Area'.