

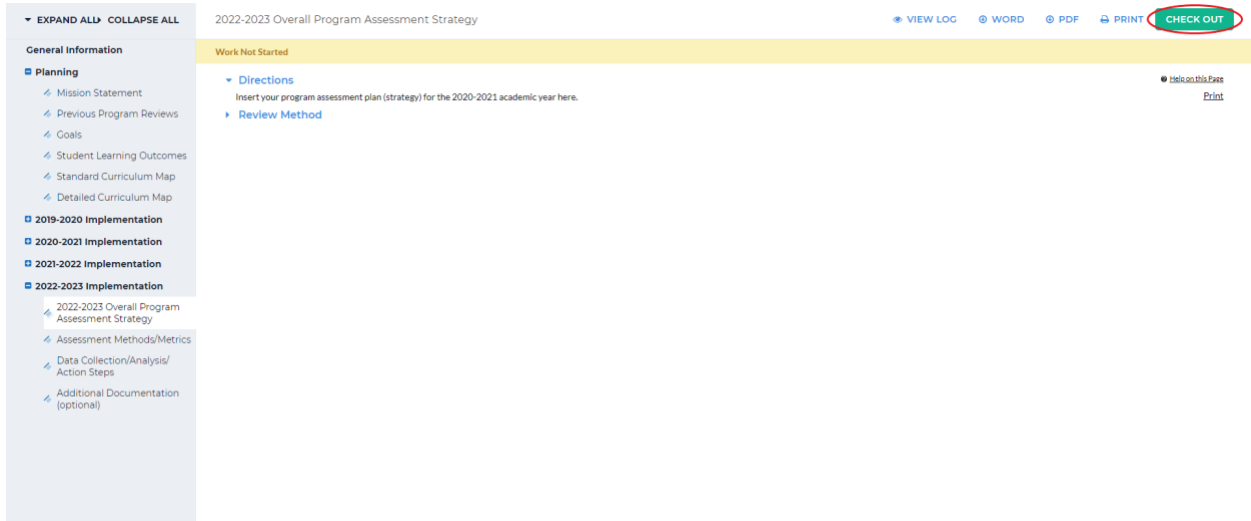
Overall Program Assessment Strategy

Your overall assessment strategy should be a concise one paragraph summary that describes the academic year timeline of how your department will collect, analyze, and take any action (curricula adjustments, new courses, new measurements, etc.) based on your assessment procedures. It gives an outside reader a “roadmap” for your assessment strategy during the academic year.

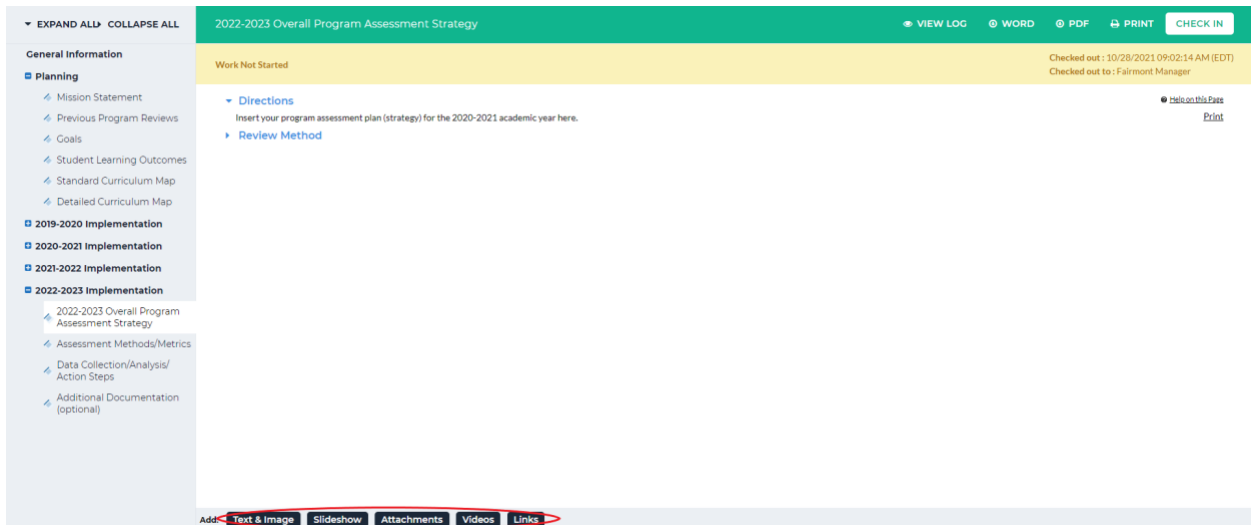
1. Log into Taskstream and go to the degree program you would like to edit
2. Click the current year *Implementation* in the column on the right-hand side, then click the current year *Overall Program Assessment Strategy*

The screenshot displays the Taskstream interface for editing a program's assessment strategy. On the left, a sidebar menu lists various sections under 'General Information', including 'Planning' and several 'Implementation' years. The '2022-2023 Implementation' section is expanded, and the '2022-2023 Overall Program Assessment Strategy' item is circled in red. The main content area shows a yellow banner indicating 'Work Not Started'. Below this, there are 'Directions' and 'Review Method' sections. The 'Directions' section contains a text input field with the placeholder text: 'Insert your program assessment plan (strategy) for the 2020-2021 academic year here.' At the top right of the interface, there are buttons for 'VIEW LOG', 'WORD', 'PDF', 'PRINT', and 'CHECK OUT'.

3. Click *Check Out* in the upper right-hand corner



4. It is recommended that you follow the directions at the beginning for a format; however, you may add multiple formats to your Overall Program Assessment Strategy. At the bottom of the screen, click on the format you would like to add



5. (Text & Image) Clicking *Text & Image* will bring you to a screen with a textbox. You can also add an image by click *Add an image to your text section*. When you are finished adding the text/image, click *Save and Return* in the upper or lower right-hand corner

Add/Edit Text and Image for 2022-2023 Overall Program Assessment Strategy

- Directions
- Review Method
- **Add an Image to your text section (Optional)**
- Insert Link to File Attachment (optional)

Cancel Check Spelling SAVE DRAFT **SAVE AND RETURN**

(Max: 200,000 Chars)

File Edit View Insert Format Tools Table

System Font 12pt

0 / 200000 CHARACTERS. POWERED BY WATERMARK

Cancel Check Spelling SAVE DRAFT **SAVE AND RETURN**

6. (Slideshow) Clicking *Slideshow* will bring you to a screen asking for a slideshow title. Once you have entered that in, click *Create Slideshow* below the textbox

Add/Edit Slideshow for 2022-2023 Overall Program Assessment Strategy

- Directions
- Review Method

Slideshow Title :

Cancel **CREATE SLIDESHOW**

To add an image to the slideshow, click *Choose File* on the left-hand side of the screen. Optionally, you can add a description in the textbox below *Choose File*. Once you have chosen the image, click *Add image* at the bottom of the box

The screenshot shows the 'Add/Edit Slideshow for 2022-2023 Overall Program Assessment Strategy' interface. On the left, the 'Add New Slideshow Image' panel includes a 'Name Image' field, a 'Select File' section with a 'Choose File' button circled in red, and a 'Description' text area. At the bottom of this panel is an 'Add Image' button, also circled in red. The main area on the right is titled 'Slideshow Title' and 'Current Slideshow Images', with the text 'No images added yet'. Navigation buttons like 'Cancel', 'DELETE ENTIRE SLIDESHOW', 'SAVE', and 'SAVE AND RETURN' are visible at the top and bottom of the interface.

You can view the image(s) you attached by clicking on the image name. Once you are done adding images, click *Save and Return* in the upper or lower right-hand corner

This screenshot shows the same interface as above, but now an image has been added. The 'Current Slideshow Images' section displays a list with one item: '1 PSU Logo.jpg', which is highlighted in blue. Below the list are buttons for 'Edit', 'Remove All', 'Move Up', 'Move Down', and 'Remove Selected'. The 'SAVE AND RETURN' button in the top right corner is circled in red. The 'Add Image' button in the left panel is no longer visible, indicating the process is complete.

7. (Attachments) Clicking *Attachments* will bring you to a screen where you can upload an attachment from your computer. To do this, click *Upload from Computer*, select the file you want to upload, then click *Save and Return* in the bottom right-hand corner

Add/Edit Attachments for 2022-2023 Overall Program Assessment Strategy

• Directions
• Review Method

Add New Attachment

Select File :

Upload from Computer

Attach a previously uploaded file

An artifact created in Taskstream (Quizzes, Web pages, etc.)

No files have been attached yet.

Cancel

SAVE AND RETURN

8. (Videos) Clicking *Videos* will bring you to a screen where you can upload a video from your computer. To do this, select *Choose File* and add in the requested information. Click *Add File* to upload the video

Add/Edit Video for 2022-2023 Overall Program Assessment Strategy

• Directions
• Review Method

Add New Video

Select File :

A video saved on your computer

Choose File No file chosen

Attach a previously uploaded video

Name File :

Play Length : (Optional)
 minutes

Description : (Optional)

Check Spelling Add File

No files have been attached yet.

Cancel

SAVE AND RETURN

Once you are done uploading the video, click *Save and Return* in the bottom right-hand corner

Add/Edit Video for 2022-2023 Overall Program Assessment Strategy

► Directions
► Review Method

Add New Video No files have been attached yet.

Select File :
 A video saved on your computer
 No file chosen
 Attach a previously uploaded video

Name File :

Play Length : (Optional)
 minutes

Description : (Optional)

9. (Links) Clicking *Links* will bring you to a page where you can enter in a link. Just copy the website link and paste it in the *Website URL* textbox. You can test the link by clicking *Test Link* beside the textbox. Click *Add Link* to upload the link

Add/Edit Web Links for 2022-2023 Overall Program Assessment Strategy

► Directions
► Review Method

Add New Web Link No links have been attached yet.

Name link :

Website URL :

Description : (Optional)

10. Once you are done adding the link, click *Save and Return* in the upper or lower right-hand corner

Add/Edit Web Links for 2022-2023 Overall Program Assessment Strategy

• Directions
• Review Method

Cancel

Add New Web Link No links have been attached yet

Name link :

Website URL :
 Test

Description : (Optional)

Check Spelling Add Link

Cancel

SAVE AND RETURN

SAVE AND RETURN

11. When you are done adding attachments, click *Check In* in the upper right-hand corner

2022-2023 Overall Program Assessment Strategy

VIEW LOG WORD PDF PRINT SHARE CHECK IN

Work In Progress

Checked out : 10/28/2021 09:02:14 AM (EDT)
Checked out to : Fairmont Manager

Click on this Page

General Information

- Planning
 - Mission Statement
 - Previous Program Reviews
 - Goals
 - Student Learning Outcomes
 - Standard Curriculum Map
 - Detailed Curriculum Map
- 2019-2020 Implementation
- 2020-2021 Implementation
- 2021-2022 Implementation
- 2022-2023 Implementation
 - 2022-2023 Overall Program Assessment Strategy
 - Assessment Methods/Metrics
 - Data Collection/Analysis/Action Steps
 - Additional Documentation (optional)

Directions

Review Method

Slideshow Section

Edit Delete Section

The slideshow is not previewable from this area
(Click on Preview as Folio to see the slideshow images and descriptions)

Add: Text & Image Slideshow Attachments Videos Links

12. You will see a screen that says *Check In Successful* at the top. If you'd like, you can add comments on the updates you made that will be recorded in the log for future reference. Click *Submit Comment* after entering in your comment. If you do not want to add in a comment, click *Return to Work Area* at the top of the screen

EXPAND ALL COLLAPSE ALL

Check In Successful

You have checked in the following area : 2022-2023 Implementation : 2022-2023 Overall Program Assessment Strategy

[Return to Work Area](#)

Optional

Check in all other areas checked out by you (not applicable)

Add comment to the revision history log :

What would you like to do next?

Return to Work Area

Go to Submission Area

Submit Comment