

- Last meeting, Jacob recommended that we begin reviewing our objectives every meeting or two in order to track our progress (See below)
- Progress on Action Items
- PowerBI discussion. Last meeting we asked that everyone begin thinking about which Argos reports ought to become PowerBI reports
- Data dictionary discussion
- WVHEPC/IPEDS reporting updates/discussion
- GitHub

## Objectives (from charter)

- Create a data dictionary, metadata repository, and other tools to facilitate ease of use, clarity, and accuracy
- Review business processes to ensure that we are following best practices in terms of data recording and usage
- Establish responsibility and processes to ensure data accuracy
- Establish a change management process for data governance
- Establish education and communication procedures to improve data literacy
- Establish business processes, trainings and review procedures to ensure data security
- Establish procedure for the request and release of data
- Create a data store to facilitate ease of reporting and research
- Create a robust infrastructure to support data-driven decision making
- Establish routine protocols to continually review our data and processes and make needed improvements and corrections