

- Graduation data – clean up and reporting timeline
- Procedure documents for everyone’s review – George
- Data changes – Fran and Cheri. Are there any changes underway that DG needs to be aware of for reporting, coding, etc. Purposes?
- Do we need to talk about CIP code changes today?
- Progress on Action Items?
 - Is the list in Teams working or do we need to do something different?
- HEPC tables
 - new student file
 - applicant (is there a table now?)
- Are we going to create a spring census?
- Summer prep – do we want to put together a priority list of snapshots we’d like to create this summer..
 - Things to make our life easier for reporting
 - Data that would be useful to have more often

Let’s leave the objectives on our agenda so we can review periodically

Objectives (from charter)

- Create a data dictionary, metadata repository, and other tools to facilitate ease of use, clarity, and accuracy
- Review business processes to ensure that we are following best practices in terms of data recording and usage
- Establish responsibility and processes to ensure data accuracy
- Establish a change management process for data governance
- Establish education and communication procedures to improve data literacy
- Establish business processes, trainings and review procedures to ensure data security
- Establish procedure for the request and release of data
- Create a data store to facilitate ease of reporting and research
- Create a robust infrastructure to support data-driven decision making
- Establish routine protocols to continually review our data and processes and make needed improvements and corrections