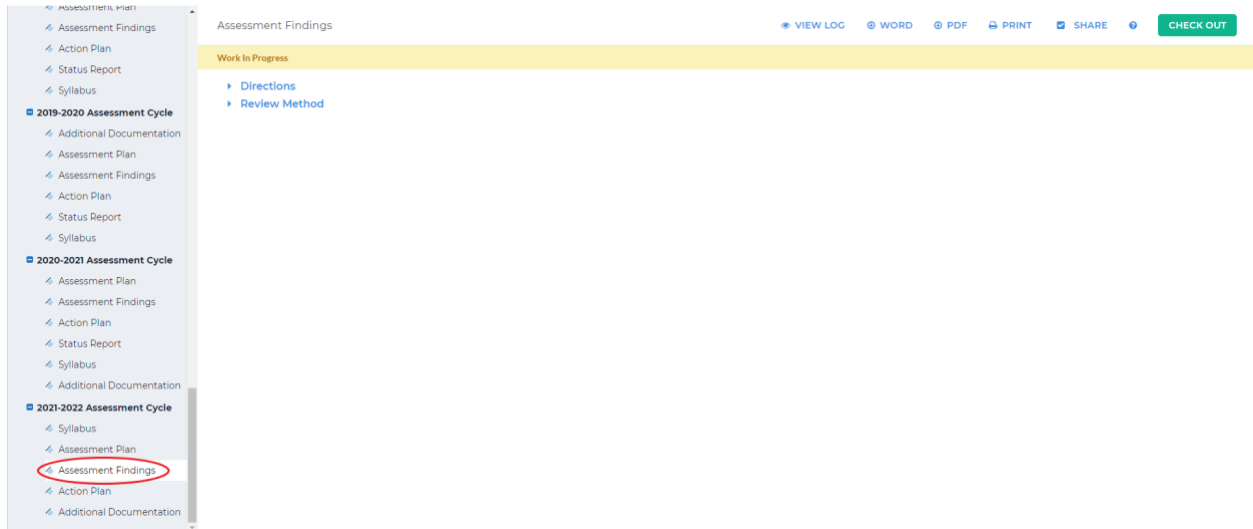
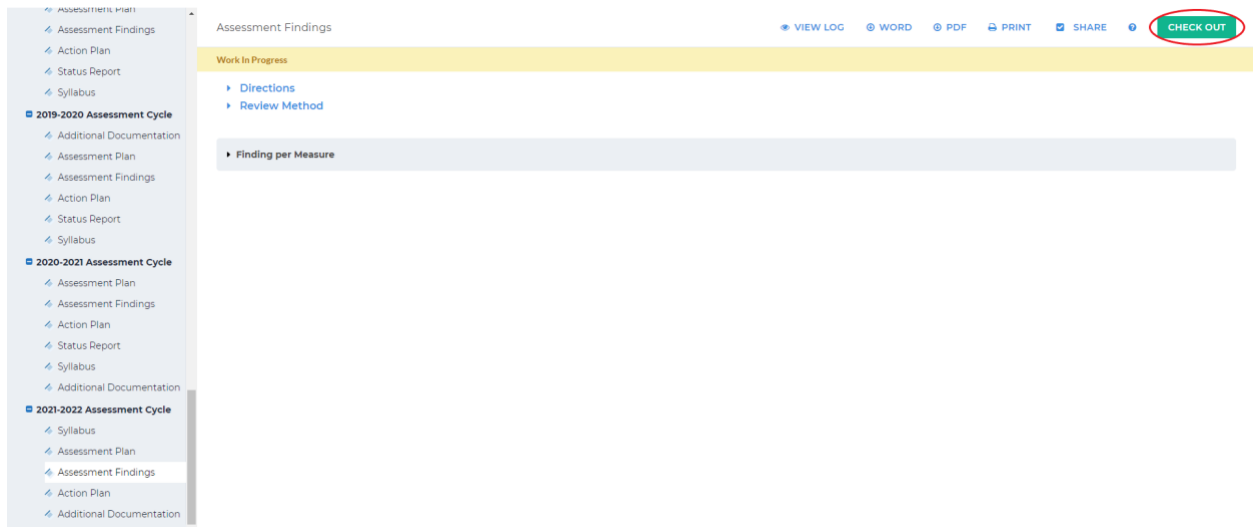


Assessment Findings

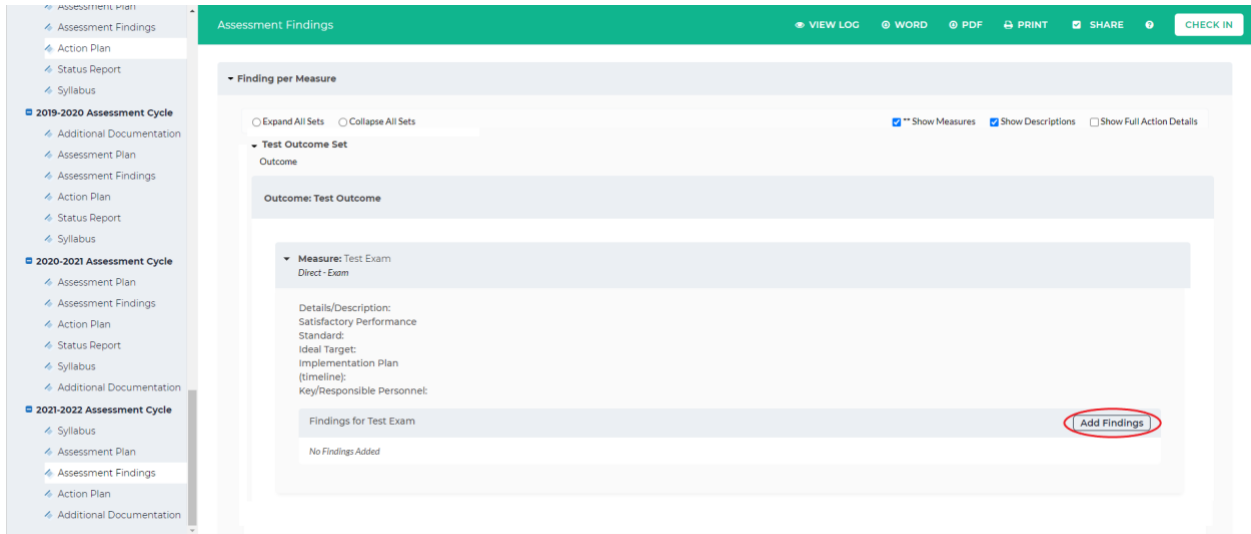
1. Log into Taskstream and select the course you want to edit
2. Once in the course, go to the current assessment cycle and click *Assessment Findings*



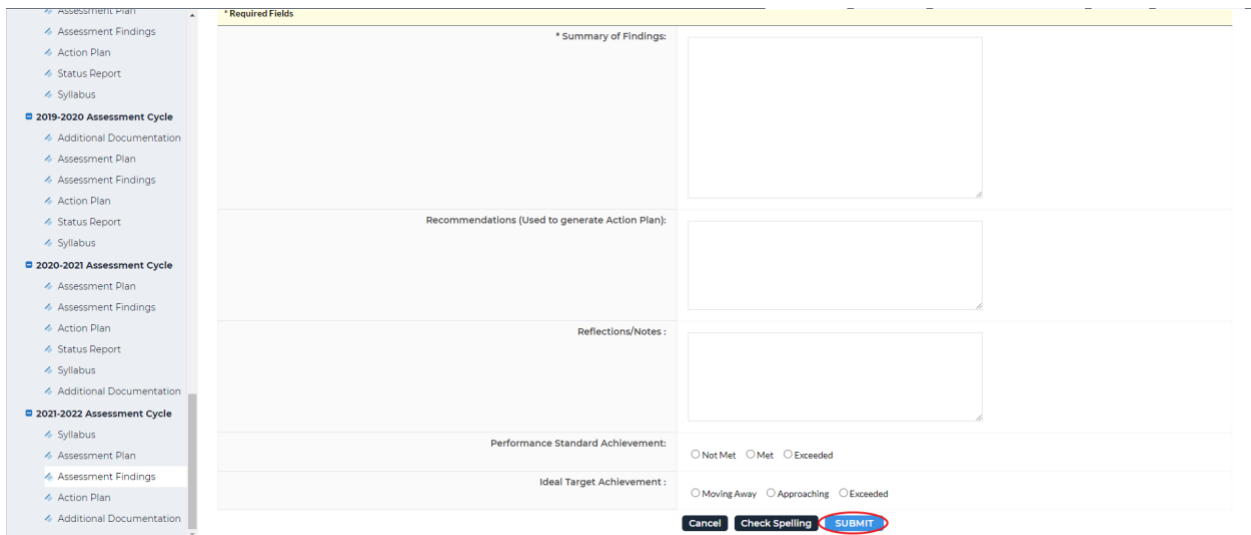
3. Click *Check Out* in the upper right-hand corner



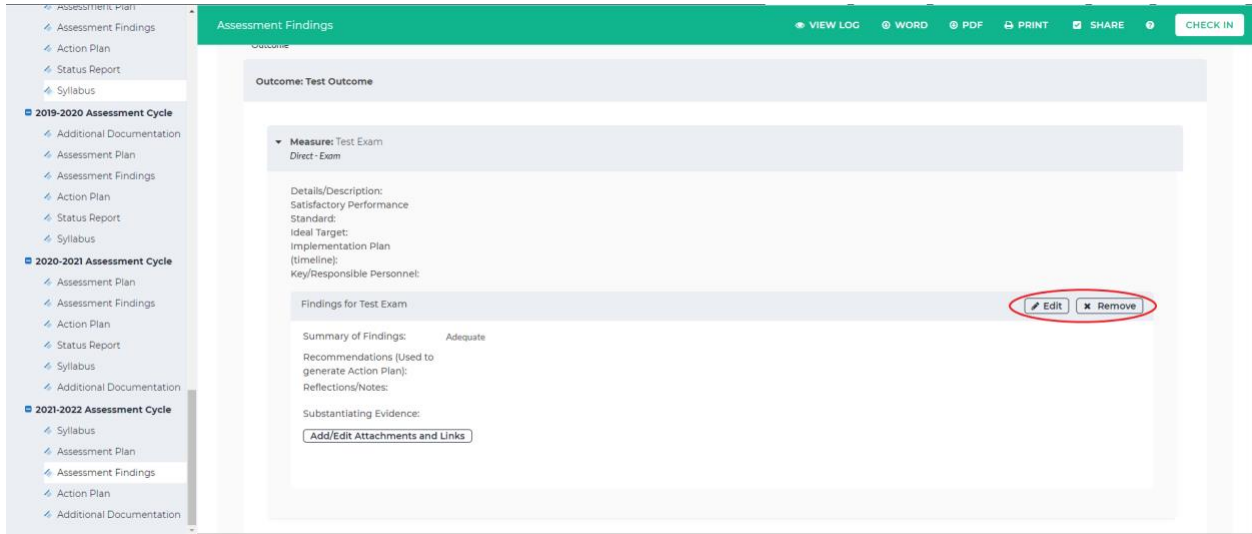
4. Scroll down to the measure you would like to add a finding for and click *Add Findings* in the bottom right-hand corner



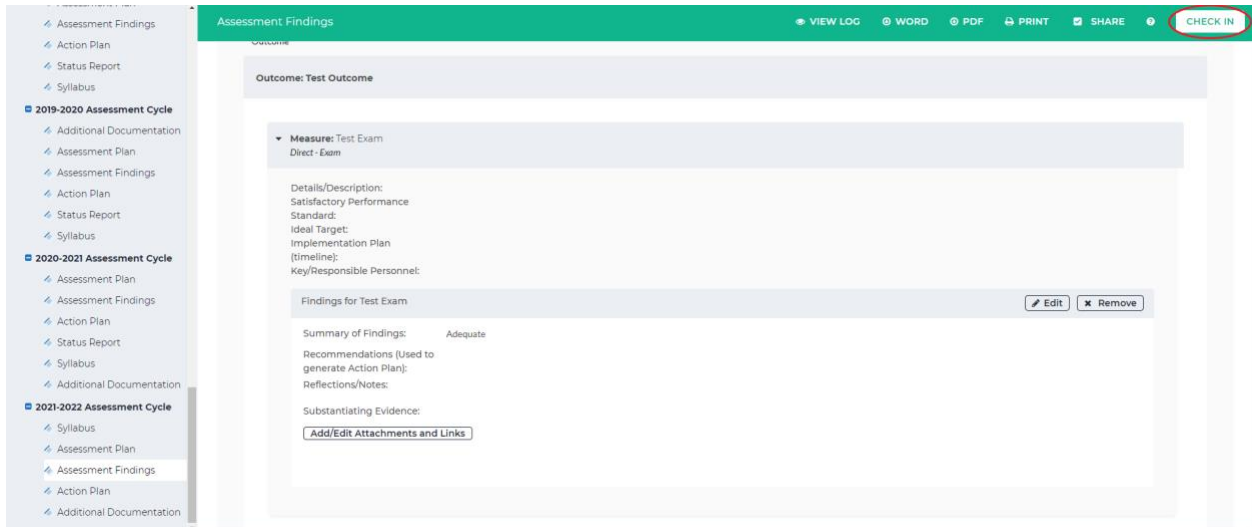
5. Enter in the requested information. Once you are finished, click *Submit* at the bottom of the page



6. If you would like to edit the finding, click *Edit*. If you would like to remove the finding, click *Remove*



When you are finished editing the finding(s) for the measure(s), click *Check In* in the upper right-hand corner



7. You will see a screen that says *Check In Successful* at the top. If you'd like, you can add comments on the updates you made that will be recorded in the log for future reference. Click *Submit Comment* after entering in your comment. If you do not want to add in a comment, click *Return to Work Area* at the top of the screen

Assessment Portal

- Assessment Findings
- Action Plan
- Status Report
- Syllabus

2019-2020 Assessment Cycle

- Additional Documentation
- Assessment Plan
- Assessment Findings
- Action Plan
- Status Report
- Syllabus

2020-2021 Assessment Cycle

- Assessment Plan
- Assessment Findings
- Action Plan
- Status Report
- Syllabus
- Additional Documentation

2021-2022 Assessment Cycle

- Syllabus
- Assessment Plan
- Assessment Findings
- Action Plan
- Additional Documentation

Check In Successful

You have checked in the following area: 2021-2022 Assessment Cycle : Assessment Findings

[Return to Work Area](#)

Optional

Check in all other areas checked out by you

Add comment to the revision history log :

What would you like to do next?

Return to Work Area

Go to Submission Area

Submit Comment