

## **ONE-TIME MEETING RELEASE FORM**

| Student N  | Jame:              |                      |                 |  |
|--|--------------------|----------------------|-----------------|--|
|  | Last               | First                | Middle          |  |
| Address:   |                    |                      |                 |  |
|  | Street             |                      |                 |  |
|  |                    |                      |                 |  |
|  | City               | State                | Zip Code        |  |
| Phone Number: (  |                    |                      |                 |  |
| Student II   | D: <b>F</b>        | Date of Birth: Month | Day Year        |  |
| I,, give my permission for   |                    |                      |                 |  |
| ,  | Print Student Name |                      | articipant Name |  |
| to be present during the meeting held on/ I am requesting the presence |                    |                      |                 |  |
| of the aforementioned participant for the purpose of                   |                    |                      |                 |  |

I understand that this form is invalid absent a student and participant ID verified by the faculty or staff member hosting the meeting dated above. I acknowledge that questions posed by me may be freely answered by the faculty or staff member and that questions posed by the participant will not be answered without my approval. This form is valid only during the meeting specified above and does not extend to any type of phone or electronic conversations or subsequent meetings related or unrelated to the above stated purposes of attendance.

| STUDENT SIGNATURE                        | DATE      |
|--|-----------|
|  |           |
| PARTICIPANT SIGNATURE                    | DATE      |
| FACULTY/STAFF-                           |           |
| Student Photo ID checked: Yes No         | Initials: |
| Participant Photo ID checked: 🗌 Yes 🗌 No | Initials: |